

**Oyster River Cooperative School District  
REGULAR MEETING**

**April 1, 2015**

**ORHS – C124**

**6:30 PM**

- o. CALL TO ORDER (6:30 PM)**
  - I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
  - II. PUBLIC COMMENTS**
  - III. APPROVAL OF MINUTES**
    - Motion to approve: 3/18/15 regular and non-public minutes.
  - IV. ANNOUNCEMENTS AND COMMENDATIONS**
    - A. District**
    - B. Board**
  - V. DISTRICT REPORTS**
    - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
      - Smarter Balanced Update
    - B. Superintendent's Report**
    - C. Business Administrator**
    - D. Student Senate Report**
    - E. Other:**
  - VI. DISCUSSION ITEMS**
    - School Board Committee Assignments
    - Consideration of forming an Ad Hoc committee pertaining to the athletic field.
    - Advisory Budget Committee (ABC) and Communication Committee status
  - VII. ACTIONS**
    - A. Superintendent Actions**
    - B. Board Action Items**
      - Motion to appoint School Board Members to committees.
      - Motion to approve four proposed Administrator Contracts as submitted by the Superintendent.
      - Motion to nominate and approve Continuing Contract and other Professional Staff Members as submitted by the Superintendent.
      - Motion to approve funds from the Facility Development Capital Reserve Fund for final payment for Moharimet School building project.
      - Motion to approve list of ORHS volunteer coaches.
      - Motion to approve list of policies.
  - VIII. SCHOOL BOARD COMMITTEE UPDATES**
  - IX. PUBLIC COMMENTS**
  - X. CLOSING ACTIONS**
    - A. Future meeting dates:** 4/15/15, 5/6/15 regular meetings
  - XI. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}**  
**NON-MEETING SESSION: RSA 91-A:2 I {If Needed}**
  - XII. ADJOURNMENT**
- The School Board reserves the right to take action on any item on the agenda.**

**Respectfully submitted,  
Superintendent**

**If you require special  
communication aids, please  
notify us 48 hours in  
advance.**

**Oyster River Cooperative School District  
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

**Oyster River Cooperative School District Members:**

- |                  |                            |
|------------------|----------------------------|
| • Thomas Newkirk | Term on Board: 2013 - 2016 |
| • Kenneth Rotner | Term on Board: 2013 - 2016 |
| • Sarah Farwell  | Term on Board: 2014 - 2017 |
| • Denise Day     | Term on Board: 2014 - 2017 |
| • Allan Howland  | Term on Board: 2015 - 2018 |
| • Maria S. Barth | Term on Board: 2015 - 2018 |
| • Daniel Klein   | Term on Board: 2015 - 2018 |

**Information Regarding Nonpublic Session**

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District  
Regular Meeting**

**March 18, 2015**

**Oyster River High School**

**6:30 pm  
Draft**

**I. CALL TO ORDER:** by Superintendent Morse at 6:30 for Manifest Review

**SCHOOL BOARD MEMBERS:** Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Maria Barth, Sarah Farwell, Dan Klein and Student Representative Caroline Wilson

**ADMINISTRATORS:** Superintendent James Morse, Sue Caswell, Todd Allen, Jay Richard, Dennis Harrington, Carrie Vaich, Carolyn Eastman and Catherine Plourde

There were six members of the public present.

**School Board Member Introduction**

**Election of Chairperson and Vice-Chair: Maria Barth nominated Tom Newkirk 2<sup>nd</sup> by Kenny Rotner.**

**The motion passed 6-0-1 with Tom Newkirk abstaining.**

**Kenny Rotner nominated Al Howland for Vice Chair 2<sup>nd</sup> by Denise Day. Maria Barth nominated Sarah Farwell for Vice Chair, 2<sup>nd</sup> by Denise Day.** Dan Klein, Kenny Rotner, Tom Newkirk and Denise Day voted in favor of Al Howland for the Vice Chair passing the motion 4-2-1 with Sarah Farwell and Maria Barth voting against and Al Howland abstaining.

- 1 Review ORCSD Policy BDB – Board Officers/Board Organization Meeting
- 2 Review NHSBA Policy BBAB – Duties of the Chairperson: Tom Newkirk read the Policy detailing the responsibilities.
3. Election of Officers: **Kenny Rotner moved to approve William Leslie as the School District Clerk and Lisa Harling School District Treasurer, 2<sup>nd</sup> by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.**

**Denise Day moved to elect Dr. Katy Lilly as the School District Physician, 2<sup>nd</sup> by Maria Barth. Motion approved 6-0-1 with Kenny Rotner abstaining and the Student Representative voting in the affirmative.**

4. Welcome of School Board Representative: Tom Newkirk welcomed the Student Representative Caroline Wilson and the new School Board member from Madbury Dan Klein.

**II. PUBLIC COMMENTS:** Kim Clark of Durham talked about the outcome of Warrant Article 3. She expressed disappointment that it did not pass. She is requesting that the Board keep this item on the agenda over the next year and would like to see a committee formed and begin meeting to look into this.

Dean Rubine of Lee welcomed the new members to the Board. He talked about Warrant Article 3 and thinks that it might be time to explore alternative financing that does not include a bond such as a trust fund that funds are added to each year.

**III. APPROVAL OF MINUTES:**

**Motion to approve March 4<sup>th</sup> Regular and Non-Public Minutes:**

Revisions: Page 6 School Board evaluation delete the three items under goals. Insert "Tom Newkirk reviews the goals of the board and concentrations for the future"

Move the Call to order by Tom Newkirk for Manifests/Review at 6:30 to the top of the page.

**Kenny Rotner moved to approve the March 4<sup>th</sup> public minutes with the above revisions, 2<sup>nd</sup> by Al Howland. Motion with the above passed 6-0-1 with Dan Klein abstaining.**

**Motion to approve the nonpublic minutes: Revision: insert "with" before the boards offer. Denise Day moved to approve the Nonpublic minutes with the above revision, 2<sup>nd</sup> by Al Howland.**

**Motion passed 6-0-1 with Dan Klein abstaining.**

**Approval of Manifests:**

Payroll Manifest #18: \$798,468.36

Payroll Manifest #19: \$1,132,916.83

Vendor Manifest #18 \$823,344.77

#### **IV. ANNOUNCEMENTS AND COMMENDATIONS:**

**A. District:** Todd Allen of the High School welcomed Caroline Wilson as the Student Representative to the Board.

He would like to set June 12<sup>th</sup> as the graduation date.

Todd Allen spoke of Griff Richard's Fundraiser this Friday night at Jacksons Landing from 4:00-6:00 PM.

The Robotics Team will be competing at UNH this weekend.

The One Act Play "I Don't Want to Talk About It" will be competing this weekend.

Dennis Harrington recognized Todd Allen and the Athletic Director Corey Parker for all their efforts in the Athletic Fields Proposal and hopes it will pass next year because the kids deserve it.

**B. Board:** Denise Day wanted to thank the members of the public who come to the meetings, correspond to the Board and offer feedback. It is very important and she appreciates it.

Al Howland thanked Mrs. Hastings for all her work on the mosaics at Mast Way. It is an amazing project.

Kenny Rotner thanked the community for approving the School Board budget. The community has shown that they support public education. He is intrigued about the thought of a committee to work on Warrant Article 3. Kenny thinks that it is appropriate to re-familiarize the Policy BCA Code of Ethics.

Tom Newkirk will be moderating a forum April 7<sup>th</sup> on Balance and how kids maintain a healthy balance in their lives.

Sarah Farwell mentioned the Jackson Landing Fundraiser for ORMS Girls and ORYA Girls Teams will be having a sponsoring Girls Skate Night from 6:00-8:00 PM.

#### **V. DISTRICT REPORTS:**

##### **Assistant Superintendent Reports:**

K-5 Process for Mathematics Resource Selection by the K-5 Mathematics Committee:

Timeline:

Spring 2014

K-5 Mathematics Committee Formed

Feedback collected from all teachers on which resources to examine  
Committee determined four resources based on teacher feedback: EDM4,  
Eureka, EnVisions, and Mathematics in Focus

Summer 2014-Fall 2014:

Teachers were introduced to the IMET to examine alignment to the Common  
Core

Based on Information that teachers collected the committee narrowed from 4 to  
3 resources omitting Mathematics in Focus

Mathematics Committee develops a Quality Rubric to guide the discussion  
beyond alignment

Winter 2015:

Materials for the three resources were made available in each elementary  
building and in the Middle School for fifth grade teachers to review using the  
Quality Rubric

Each grade level met as a team for a half day to review and share input about  
the three resources

Teachers visited schools to examine the three resources

Mathematics Committee voted and narrowed to two resources Eureka and  
EDM4

Instructional Materials Evaluation Tool:

Four Non-Negotiable Criteria:

Non-Negotiable 1: Focus on Major Work:

Students and teachers using the material as designed devote the large majority  
of time in each grade K-8 to the major work of the grade.

Non-Negotiable 2: Focus in K-8:

Materials do not assess any of the following topics before the grade level  
indicated.

Non-Negotiable 3: Rigor and Balance:

Each grade's instructional materials reflect the balances in the Standards and  
help students meet the Standard's rigorous expectations by helping students  
develop conceptual understanding, procedural skill and fluency, and  
application.

**Non-Negotiable 4: Practice-Content Connections:** Materials meaningfully connect the Standards for Mathematical Content and the Standards for Mathematical Practice.

**Next Steps:**

Mathematics Committee has decided to bring in representatives from EDM4 and Eureka to answer any questions about both resources at this point.

They had a question/answer discussion with the Board. Their goal is to determine this spring to start with the new set of resources for next year. This has been a great collaborative effort process.

**Mathematics Committee Members:**

Dennis Harrington	Carrie Vaich
Ellen Ervin	Deb Kolbjornsen
Joanne Chartrand	Whitney Burke
Trish Hall	Jayne Winsor
Heather Moulton	Liz Schmitt
Mary Ellen Webb	David McCormick
Judy George	Ginny Swift
Sunny Sadana	Dave Montgomery

**Elementary Level Strategic Action Plan:**

Long term Goal:

Goal #3 Innovated Personalized Instruction

Innovative student centered instructional practices will support personalized learning for all ORCSD students.

Short Term Goal: By the end of Fall 2015, ORCSD elementary staff will recommend a research based socio-emotional approach for implementation with students grades K-4.

Long Term Goal: Personal Excellence

ORCSD inspires all learners to pursue personal excellence, academic challenge and success.

Full day kindergarten will be implemented for ORCSD students.



Short Term Goal:

By December 2014 a plan for implementation of full day Kindergarten will be submitted to the Superintendent and School Board.

Long Term Goal:

ORCSD is committed to creating an environment where all students become both independent learners and knowledgeable critical thinkers who live ethically and make a difference in their world.

Short Term Goal:

To expand math opportunities for all students Kindergarten through Grade 12 in 2014.

Long Term Goal:

Innovative Personalized Instruction. Innovative, student centered instructional practices will support personalized learning for all ORCSD students.

Short Term Goal:

Elementary Staff will identify common characteristics of personalized learning to ensure all student learning needs are met.

**Kenny Rotner moved to adopt as presented the elementary Strategic Plan Revised Goals, 2<sup>nd</sup> by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.**

Maria Barth noted that she would like updates as these goals progress.

**B. Superintendent's Report:**

Superintendent Morse reported they are one of the districts taking the lead to have NH DOE replace Smarter Balanced with the SAT in grade eleven as the state wide assessment. It was well received by the legislatures. If the waiver is approved then he is hoping that it will change for 2016.

He has been appointed to the Regional Student Program Advisory Committee which will consider how they can best respond to declining numbers of high school graduates and how to deal with the increasing costs of colleges in New England.



**Election Results:** Superintendent Morse noted that the community continues to support the budget by approving it. They were 136 votes away from having the athletic fields pass. He thinks that an idea behind a broad based committee makes sense. A committee could reimagine this for next time if the Board decides to move forward with it.

The RFP that was authorized by the Board has still gone forward and they will have the numbers on March 20<sup>th</sup>. That is a real critical component moving forward. He suggested having a committee charge as an agenda item at the next meeting.

**Business Administrator: Budget Update:** Sue Caswell gave the Board a budget update. Even though they had unexpected expenditures with the roof expenses they are still on track. They did receive engineering reports on the buildings and they confirmed that there isn't any structural damage in any of the buildings. The reports will be posted online for review.

**Student Senate Report:** The senate is working on an open campus proposal. The freshman and sophomore classes are having a fundraiser tonight. The Prom Fashion Show will be on March 27<sup>th</sup> and will be a great fun event.

## **VI. DISCUSSION ITEMS**

**Bus Purchase Bid:** Sue Caswell gave the Board the RFP-RFQ Summary.

**Kenny Rotner moved to approve the purchase of the buses from Dattco at a cost of \$81,590 per bus, 2<sup>nd</sup> by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.**

## **VII. ACTION ITEMS:**

### **Affirmation of Salary Agreement with Administrators:**

**Administrators/Directors Salary:** Kenny Rotner moved to re-affirm the Administrators/Directors Salary for 2015-2016, 2<sup>nd</sup> by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

**Motion to Act on the Superintendent's Contract for the 2015-16 School Year:**

**Kenny Rotner moved to approve the Superintendent's Contract with 2.5 percent increase and an extension of the current contract by two years until 2019, 2<sup>nd</sup> by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.**

**Motion to approve four proposed Administrator Contracts as submitted by the Superintendent:** rescheduled to a future meeting.

**Motion to Sign the MS-22 Form:**

**Kenny Rotner moved to accept the MS 22 form, 2<sup>nd</sup> by Al Howland. Motion approved 7-0 with the student representative abstaining.**

**Denise Day moved to approve the following list of ORHS/ORMS Spring Coaches, 2<sup>nd</sup> by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.**

Volunteer Positions:

Geoff Jablonski	Varsity Baseball
Sam Kerrigan	Boys Lacrosse
Nancy Bulkley	Girls Tennis
Michael Pare	Girls Tennis
Xander Bahl	Boys Lacrosse
Cameron Calato	JV Baseball
Chris Campbell	Varsity Softball
Chris Wall	JV Baseball

Paid Positions:

Nicholas Ricciardi	Head Outdoor Track	\$5,338
Greg Gephart	Boys Asst. Outdoor Track	\$3,649
James Thibault	Boys JV Baseball	\$2,882
Craig Walfield	Boys Varsity Baseball	\$4,047
Glen Miller	Varsity Softball	\$3,972
Bob Heuchling	Girls Varsity Tennis	\$3,401
Casey Reynolds	Girls Varsity Lacrosse	\$4,347
Vince Bahl	Boys Varsity Lacrosse	\$3,972
Daniel Brown	Boys JV Lacrosse	\$2,657
Kate Potvin	Girls JV Lacrosse	\$2,582
Andy Allen	Boys Tennis	\$3,176
Dave Montgomery	MS Outdoor Track	\$2,475
Sunpreet Sadana	MS Outdoor Track	\$2,475
Megan Hinz	MS Outdoor Track	\$2,325

Lauren Tebbetts	MS Outdoor Track	\$2,475
Nate Grove	MS Baseball	\$2,013
Nicole LaChance	MS Softball	\$2,088
Nate Grove	5/6 Girls Basketball Intramural	\$882
Jason Duff	5/6 Boys Basketball Intramural	\$882

**Policies:**

**Kenny Rotner moved to approve Policies JIH and JHIB and R for a first read, 2<sup>nd</sup> by Al Howland.**

The Board discussed the Student Search Policy and Their Property and the Superintendent noted that it has been vetted through attorneys and the administrators can go to when and if it is needed.

**Motion approved 7-0 with the student representative voting in the affirmative.**

Policies for Second Read/Adoption:

**Maria Barth moved to approve Policies IHAH and IHAM 2<sup>nd</sup> by Denise Day. Motion passed 7-0 with the Student Representative abstaining.**

**Maria Barth moved Policy IHAK with the recommendation to insert: as role models of the district to the beginning of the first line and replace "its" with "a" 2<sup>nd</sup> by Sarah Farwell. Motion approved 7-0 with the student Representative voting in the affirmative.**

**VIII. SCHOOL BOARD COMMITTEE UPDATES:**

Tom Newkirk would like each Board member to indicate their preference of the committees that they would like to work on and email them to Wendy.

The Board reviewed the Committees:

Communications Committee: meet once a month and works with the Superintendent

Policy Committee: meets once a month during the afternoon

Negotiations Committee: Will be the Custodial and ORAA Negotiations. It is concentrated in the October and November timeframe.

District Technology Committee: Worked on the Strategic Plan last year. It will meet a couple of times during the year.

68 Hours of Hunger Committee: It meets once a month in the evening

Wellness Committee Once a month in the late afternoon

Sustainability: Evening meeting time.

Long Range Planning Committee: Meets mostly in the summer to fall timeframe meeting once or twice a month in the evenings.

Strategic Planning Committee: Will do reports to the Board as goals are completed. Meets during the day four to six times during the year.

Maria Barth would like the Policy to review the Board Ethics Policy. Also, she would like a discussion on what is appropriate Boardman ship?

Superintendent Morse suggested a workshop on the topics with a moderator to have this discussion.

Denise Day thanked the PE High School teachers that came to the last policy meeting to discuss their curriculum as they were reviewing the PE Policy. It was a good discussion.

**IX. PUBLIC COMMENT:** Dean Rubine of Lee commended Kenny Rotner being elected to the Durham Town Council

David Taylor of Durham is in support of the sub committees that always act to the charge of the board. Advisory committee members of the community should be a public body for the fields. It will keep the public engaged.

Maria Barth mentioned the letter of absenteeism they received. She suggested bringing the Guild into the conversation on it.

**X. CLOSING ACTIONS:**

**A. Future Meeting Dates:** 4/1/15 and 4/15/15 Regular Meetings

**XI. NON PUBLIC SESSION**

**Kenny Rotner moved to enter into nonpublic session under RSA 91-A:3 II (c) Student Matter at 9:10, 2nd by Dan Klein. Upon roll call vote the motion passed unanimously.**

**At 9:15 PM, Kenny Rotner made a motion to return to public session, seconded by Maria Barth. The motion passed 7-0.**

**Maria Barth made a motion to adjourn, seconded by Sarah Farwell. The motion passed 7-0.**

Respectfully submitted,  
Laura Grasso Dobson, Recording Secretary

**Oyster River Cooperative School Board**

**March 18, 2015 ORHS C-120**

**Non Public Meeting Minutes**

**School Board Attendees:**

**Maria Barth  
Tom Newkirk  
Kenny Rotner  
Al Howland  
Denise Day  
Sarah Farwell  
Daniel Klein**

**Administrators:**

**Dr. Morse**

**The Board discussed the request for a waiver for a student due to health reasons.**

**Respectfully Submitted,**

**James Morse  
Superintendent**

**Oyster River School Board**

**PROPOSED COMMITTEE ASSIGNMENTS  
2015 – 2016**

**To Be Adopted at April 1, 2015 School Board Meeting**

# reps	PUBLIC MEETINGS	Thomas	Allan	Daniel	Maria	Kenneth	Sarah	Denise
2-3	Communications Committee							
3	Policy Committee				X	X		X

# reps	NON/MEETING NONPUBLIC	Thomas	Allan	Daniel	Maria	Kenneth	Sarah	Denise
3	Negotiations - ORESPA	X	X	X				

**REPRESENTATIVES TO OTHER GROUPS**

# reps		Thomas	Allan	Daniel	Maria	Kenneth	Sarah	Denise
1	District Tech Com						X	
1	NHSBA Delegate				X			
3	Strategic Planning Committee	X	X				X	
1	Wellness					X		
1	Sustainability			X				
1	Long Range Planning							X
1	End 68Hours				X			

Note: High School Athletic Director Corey Parker - will be the school Districts representative on the O.R. Youth Association Board of Directors.

To: Oyster River School Board  
From: Dr. Morse, Superintendent  
Date: March 24, 2015  
Re: Recommendation to form a School Board Ad Hoc Committee

ORCSD received support from the majority of ORCSD District voters on March 10, 2015 with nearly 56% support of the voters. Unfortunately, NH law requires at least 60% support for bond approval, a level we failed to reach.

Since then we have heard from advocates of the project during public comment and have received emails supporting the formation of an Ad-hoc Committee. I concur. I recommend we form such a committee with the following configuration:

1. An ORCSD School Board member
2. The High School Principal
3. The High School Athletic Director
4. Two high school students
5. A representative from the Sustainability Committee
6. A representative from ORYA
7. A representative each from the towns of Lee, Madbury and Durham
8. A representative from FORT
9. An ORCSD coach

The committee should evaluate various alternatives for the fields, particularly the artificial turf field, in terms of:

- I. Safety (short and long-term)
- II. Quality of the playing field
- III. Environmental impact
- IV. Longevity
- V. Cost

It should come to the Board with what it considers the best options.

The recommended change could be:

- A.) To develop a comprehensive communication strategy that engages all stakeholders in a comprehensive recommendation.
- B.) To investigate ways to update the athletic fields through a combination of approaches that involves the operating budget, unanticipated funds, fund raising and bonding. The intent is to lower the bond amount asked of the voters in the March 2015 warrant.
- C.) To consider a phased approach toward completion of the project.
- D.) To make recommendations to the Board by the 1<sup>st</sup> meeting in October 2015.
- E.) To spearhead the effort toward a successful March 2016 vote.

This committee would come under the NH Right to Know law, would post notices, agendas minutes and report to the School Board.



Office of the Superintendent  
Oyster River School District  
36 Coe Drive, Durham, NH 03824

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INTEROFFICE MEMORANDUM

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TO: School Board  
FROM: Dr. Morse  
DATE: March 26, 2015  
RE: Advisory Budget Committee Status

In regards to the Advisory Budget Committee status; Chair, Wayne Burton has the following to share.

Thank you.

"The past few years, the ORCSD Advisory Budget Committee (ABC) served its intended purpose well meeting the perceived need for a special purpose committee to supplement the ORSD board in developing district budgets.

It became apparent over the course of last year that the perceived need no longer exists. The elected school board is fulfilling its fiduciary responsibilities fully and effectively with transparency and public involvement.

The Superintendent will continue his welcome effort to link to the three ORSD communities. But the mandate for the supplemental budget committee should lapse. "

Wayne M. Burton  
Chair  
ORCSD Advisory Budget Committee

**2015-16 ADMINISTRATORS PROPOSED  
2015 - 16 SALARY**

<b>Position</b>	<b>Low</b>	<b>Middle</b>	<b>High</b>	<b>Current 14/15</b>	<b>Proposed 15-16</b>
Elementary Principals - D.H.	92820	97920	103020	\$102,303	\$103,326
Asst. Principal HS Ma.M.	82620	87200	92820	\$81,000	\$82,620
Assistant Sped Directors M.L	73032	78846	84762	\$78,000	\$79,560
Transportation Director l.h.	44880	49980	55080	\$49,794	\$50,790

2015 - 2016 Mast Way  
Tenured Nomination List to School Board

Last Name	First Name	School	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria(see below)
Ameduri	Kathleen	Mast Way	1	Special Education						x	
Baker	Catherine	Mast Way	1	Physical Education						x	
Baker	Melisa	Mast Way	1	Special Education						x	
Bowden-Gerard	Maria	Mast Way	1	Grade 4						x	
Burke	Whitney	Mast Way	1	Grade 1						x	
Buswell	Heather	Mast Way	1	Grade 4						x	
Desrochers	Kirsten	Mast Way	1	Grade 1						x	
Drew	Heather	Mast Way	1	Grade 3						x	
Ervin	Ellen	Mast Way	0.5	Math Coach						x	
Felber	Pamela	Mast Way	1	Music Education						x	
George	Judy	Mast Way	1	Grade 3						x	
Handwork	Erin	Mast Way	1	Grade 1						x	
Hastings	Debra	Mast Way	1	Art						x	
Jasinski	Barbara	Mast Way	1	Reading Specialist						x	
Kolbjornsen	Deborah	Mast Way	0.5	Kindergarten						x	
McCarthy	Patricia	Mast Way	1	Special Education						x	
McCormick	David	Mast Way	1	Grade 3/4						x	
Moore	Katherine	Mast Way	1	School Nurse						x	
Paquette	Barbara	Mast Way	1	Grade 3						x	
Parsons	Michelle	Mast Way	1	Kindergarten						x	
OPEN	POSITION	Mast Way	1	Librarian							
Sweet	Helaine	Mast Way	1	Speech/Lang Path.						x	
Tirrell	Brenda	Mast Way	1	Guidance						x	
Webb	Mary Ellen	Mast Way	1	Grade 3/4						x	

**CRITERIA FOR CONTINUING CONTRACT STATUS**

**Effective July 1, 2011, employees must have:**

- a. 5 consecutive years in Oyster River
- OR
- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH School district

2015- 2016 Moharimet  
Tenured Nomination List to School Board

Last Name	First Name	School	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria(see below)
Anderson	Rebecca	Moharimet	1	Speech/Lang Path						x	
Bailey-Bradley	Becky	Moharimet	1	Grade 1						x	
Carter	Eileen	Moharimet	1	Art Education						x	
Chartrand	Joanne	Moharimet	1	Kindergarten						x	
Cupp	Lydia	Moharimet	1	Special Education						x	
Curtin	Sarah	Moharimet	1	Grade 4						x	
Czepiel	Robyn	Moharimet	1	Speech/Lang Path						x	
Dolcino	Carina	Moharimet	1	Guidance						x	
Dolcino	Cristina	Moharimet	1	Grade 1						x	
Ervin	Ellen	Moharimet	0.5	Math Coach						x	
Filion	Jacqueline	Moharimet	1	Special Education						x	
Gordon	Ann	Moharimet	0.5	ESOL Teacher						x	
Hall	Trisha	Moharimet	1	Grade 3						x	
Hoff	Douglas	Moharimet	1	Grade 2						x	
Jones	Molly	Moharimet	1	Grade 2						x	
Kelley	Margaret	Moharimet	1	Librarian						x	
Kemp	Helen	Moharimet	1	Special Education						x	
Lapierre	Marsha Lynn	Moharimet	0.5	PM Kindergarten						x	
Larson-Dennen	Sarah	Moharimet	1	Grade 4						x	
Lee	Tony	Moharimet	1	Grade 3						x	
McEntee	Carol	Moharimet	0.7	Psychologist						x	
Nadeau	Terry	Moharimet	1	Gr 2						x	
OPEN	POSITION	Moharimet	1	Grade 4							
OPEN	POSITION	Moharimet	1	Grade 1							
Raspa	Jessica	Moharimet	0.5	Kindergarten						x	
Reilly	Ann	Moharimet	1	Grade 2						x	
Ross	Gwen	Moharimet	1	Special Education						x	
Schmitt	Elizabeth	Moharimet	1	Grade 3						x	
Schroeder	Tracy	Moharimet	1	School Nurse						x	
Struthers	Beth	Moharimet	1	Music Education						x	
Swift	Virginia	Moharimet	1	Grade 3/4						x	
Torr	Renee	Moharimet	1	Grade 1						x	
Van Ledtje	Matthew	Moharimet	1	Grade 4						x	
Whalen	Jessica	Moharimet	1	Physical Education						x	
Winsor	Jayne	Moharimet	1	Grade 3						x	
OPEN	POSITION	Moharimet	1	Reading Specialist							

**CRITERIA FOR CONTINUING CONTRACT STATUS**

**Effective July 1, 2011, employees must have:**

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- OR
- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH School district

2015 - 2016 Middle School  
Tenured Nomination List to School Board

Last Name	First Name	School	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria(see below)
Bissell	Susan	ORMS	1	Gr 6 Science						x	
OPEN	POSITION	ORMS	1	Grade 8 Science							
Boucher	Joseph	ORMS	1	Art						x	
Cain	Todd	ORMS	1	Health Education						x	
Campbell	Susan	ORMS	1	Life Skills						x	
Carter	Alida	ORMS	1	Physical Education						x	
Cormier	Shelby	ORMS	1	Gr 6 Social Studies						x	
Dawson	Catherine	ORMS	1	Special Education						x	
Dee	Barbara	ORMS	1	Gr 7 Language Arts						x	
Demers	Jason	ORMS	1	Grade 6 Science						x	
DiPerri	Donna	ORMS	1	Special Education						x	
Douglass	Cynthia	ORMS	1	Reading Specialist						x	
Duff	Jason	ORMS	1	Special Education						x	
Ellsworth	Lynn	ORMS	1	Grade 7 Mathematics						x	
Ervin	David	ORMS	0.8	Music Education						x	
Grove	Nathan	ORMS	1	Gr 8 Social Studies						x	
Hall	Chris	ORMS	1	Grade 5						x	
Hewson	Emma	ORMS	1	Physical Education						x	
Jackson	Susan	ORMS	1	Special Education						x	
Keane	Sarah A.	ORMS	1	World Language						x	
Kuhn	Sarah	ORMS	1	Music Education						x	
Lachance	Deborah	ORMS	1	Gr 6 Mathematics						x	
Lofgren	Alfred	ORMS	1	Technology Education						x	
MacArthur	John	ORMS	1	Gr 7 Mathematics						x	
Malerba	Colette	ORMS	1	Grade 5						x	
Marshall	Kim	ORMS	1	Art						x	
Martel	Janet	ORMS	1	Gr 7 Science						x	
Martin	Michele	ORMS	1	Gr 8 Science						x	
Mathison	Susan	ORMS	1	Grade 6 Social Studies						x	
OPEN	POSITION	ORMS	1	Gr 6 Mathematics							
Miller	Lisa	ORMS	1	Gr 8 Math						x	
Montgomery	David	ORMS	1	Grade 5						x	
Moran	Eileen	ORMS	1	School Nurse						x	
OPEN	POSITION	ORMS	0.8	Music Education							
Nichols	Mark	ORMS	1	Gr 8 Social Studies						x	
O'Brien	Janice	ORMS	1	Speech/Lang Path						x	
Pelletier	Diana	ORMS	1	Grade 5						x	
Pennelli	Michelle	ORMS	1	World Language						x	
Pirtle	Holly	ORMS	1	Health Education						x	
Renner	Susan	ORMS	1	Gr 8 Language Arts						x	
Rief	Linda	ORMS	1	Gr 8 Language Arts						x	
Roy	Paula	ORMS	1	Guidance						x	
Sadana	Sunpreet	ORMS	1	Grade 5						x	
Saxe	JoAn	ORMS	1	Guidance						x	
Schulte	Thomas	ORMS	1	Physical Education						x	
Silverio	John	ORMS	1	Grade 7/8 STEM						x	
Snow	Jennifer	ORMS	1	Grade 6 Language Arts						x	
Stacy	Elizabeth	ORMS	1	Grade 5						x	
Strickland	Sharon	ORMS	1	Special Education						x	
Tregea	Diane	ORMS	1	Gr 7 Social Studies						x	
Wesson	Kim	ORMS	1	Special Education						x	
Widelski	Julia	ORMS	1	Grade 8 Mathematics						x	
Williams	Susan	ORMS	1	Special Education						x	
Wolfson	Valerie	ORMS	1	Grade 7 Social Studies						x	

2015 - 2016 Middle School  
Tenured Nomination List to School Board

Last Name	First Name	ORMS	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria(see below)
Wons	Jean	ORMS	1	Guidance						x	
Woodbury	Juliann	ORMS	0.7	Speech/Lang Path						x	
Zeller	Amanda	ORMS	1	Gr 7 Language Arts						x	

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2015 - 2016 High School  
Tenured Nomination List to School Board

Last Name	First Name	School	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria(see below)
Beaton	Mary	ORHS	1	World Languages						x	
Best	Celeste	ORHS	1	Science						x	
Bilynsky	Tracy	ORHS	1	Art Education						x	
Brewer	Martin	ORHS	1	English						x	
Bromley	Jonathan	ORHS	1	Biology						x	
Cangelo	Derek	ORHS	1	Social Studies						x	
Carr	Pamela	ORHS	1	Computer Education						x	
Cassamas	Kim	ORHS	195 days	Guidance						x	
Devins	Sandra	ORHS	1	Transition Coordinator						x	
Drake	Andrea	ORHS	1	Mathematics Teacher						x	
Ervin	David	ORHS	0.2	Music Education						x	
Freeman-Caple	Meredith	ORHS	0.6	Theater						x	
Garman	Trevor	ORHS	1	English						x	
Gibson	Gwendolyn	ORHS	0.8	World Language						x	
Hausmann	Thomas	ORHS	1	World Languages						x	
Hawley	David	ORHS	1	Social Studies						x	
Healy	Heather	ORHS	1	Economics						x	
Horsley	Shauna	ORHS	1	English						x	
LaForce	Marc	ORHS	1	Music Education						x	
Lamberts	Dagmar	ORHS	1	Special Ed Counselor						x	
Lawrence	Mark	ORHS	1	Chemistry/Biology						x	
Lawrence	Timothy	ORHS	1	Art Education						x	
Lord	Stephen B.	ORHS	1	World Language						x	
Maynard	Donald	ORHS	1	Physical Education						x	
McGuinness	Jennifer	ORHS	1	Special Education						x	
OPEN	POSITION	ORHS	1	Physical Education							
Milliken	Barbara	ORHS	1	World Language						x	
Monahan	John	ORHS	1	English						x	
Morin	John	ORHS	1	Physical Education						x	
Mulcahy	Jamie	ORHS	1	Mathematics						x	
Ott	Esther	ORHS	1	Special Education						x	
Oxnard	Nathan	ORHS	1	Biology/Physical Science						x	
Pappas	Matthew	ORHS	1	Social Studies						x	
Pearce	Kathleen	ORHS	1	Librarian/Media Specialist						x	
Peterson	Jon	ORHS	1	Special Education						x	
Quaglieri	Robert	ORHS	1	Health/Computer Ed/PE						x	
Raiford	Pamela	ORHS	1	Social Studies						x	
Reeves	William	ORHS	1	Mathematics						x	
Ricciardi	Nicholas	ORHS	1	Special Education						x	
Richards	Danuta	ORHS	1	School Nurse						x	
Rosi	Maria	ORHS	1	Art Education						x	
Ryan	Brian	ORHS	1	Special Education						x	
Saxe	Joseph	ORHS	1	Psychologist						x	
Sekera	Kimberly	ORHS	195 days	Guidance Outreach						x	
Smith	Carolyn	ORHS	1	Special Education						x	
Stanley	Heather	ORHS	1	Special Education						x	
Sullivan	Kara	ORHS	1	English						x	
Thibault	James	ORHS	1	Physics/Physical Science						x	
Troy	Michael	ORHS	1	Indust Tech						x	
Van Dyke	Karen	ORHS	1	Social Studies						x	
Wainwright	Jennifer	ORHS	1	Chemistry						x	
Whalen	Brendan	ORHS	1	Mathematics						x	
Whicher	Amy	ORHS	1	Special Education						x	
Yatsevitch	Marjke	ORHS	1	English						x	



2015 - 2016 High School  
Tenured Nomination List to School Board

Last Name	First Name	FTE	Position	1st	2nd	3rd	4th	5th	Cont.	Criteria (see below)
Young	Kathleen	ORHS	0.8	Video Production/Art					x	
Zottoli	Brian	ORHS	1	Social Studies					x	

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Office of the Superintendent  
Oyster River School District  
36 Coe Drive, Durham, NH 03824

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INTEROFFICE MEMORANDUM

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TO: School Board  
FROM: Dr. Morse  
DATE: March 20, 2015  
RE: Withdrawal of Funds

As depicted by Warrant Article #4 and authorized by the voters at the March 11, 2014 Annual Meeting Session II – Voting Day, we are requesting the release of \$56,794.58 from the Facility Development Capital Reserve Fund to complete the payment of the Moharimet project.

Thank you.

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

36 Coe Drive

Durham, New Hampshire 03824

Telephone: 603-868-5100

Facsimile # 603-868-6668

VOTE OF THE SCHOOL BOARD

We the undersigned members of the Oyster River Cooperative School District School Board, as agents to expend for the Facility Development Capital Reserve Fund, authorize the withdrawal \$56,794.58 from this fund to pay costs related to the Moharimet School building project incurred during the 2014-2015 school year.

Chair: \_\_\_\_\_ Date: \_\_\_\_\_ Vice Chair: \_\_\_\_\_

Member: \_\_\_\_\_ Member: \_\_\_\_\_

Member: \_\_\_\_\_ Member: \_\_\_\_\_

Member: \_\_\_\_\_



Oyster River Athletic Department  
55 Coe Dr. Durham, NH 03824  
603-868-2375 [www.orcsd.org](http://www.orcsd.org)

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March 24, 2015

**To:** Dr. Jim Morse, Superintendent  
**From:** Corey Parker  
**Date:** 3/24/15  
**Re:** Spring Coach Nominations

**Message:**

Please accept the following names for nomination to coach their selected sports this upcoming spring season.

**Volunteer Positions:**

Natalie Bilynski	Outdoor Track and Field
Zachary Lewis	Boy's Tennis
Cooper Smith	Boy's Lacrosse

Yours in sports,  
Corey Parker

Oyster River Cooperative School District

**COACHING NOMINATION FORM**

Name of Candidate: NATALIE BILYNSKI	School: Oyster River High School
Position: Volunteer Assistant Track Coach	Paid      or <input checked="" type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Natalie Bilynski to assist with our outdoor track program this spring. Natalie, an Oyster River graduate with high level skill competed at UNH, and can help bring intensity and great energy to assist Coach Ricciardi and Coach Gephart with our 60+ student athletes.

Attachments:

Reference Check

Application

  
\_\_\_\_\_  
Signature of Athletic Director

\_\_\_\_\_  
Date

Oyster River Cooperative School District

**COACHING NOMINATION FORM**

Name of Candidate: ZACHARY LEWIS	School: Oyster River High School
Position: Volunteer Boys Tennis Coach	Paid      or <input type="checkbox"/> Unpaid

**Athletic Director Narrative:**

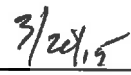
Please accept this nomination for Zach Lewis as a volunteer assistant with our boy's tennis program. Zach a quality player while here at ORHS will be a great addition to assist Coach Andy Allen in working with some of the less experienced players. Being able to provide another coach with skill to instruct and encourage our student-athletes in tennis will benefit our program greatly.

Attachments:

Reference Check

Application

  
\_\_\_\_\_  
Signature of Athletic Director

  
\_\_\_\_\_  
Date

Oyster River Cooperative School District

**COACHING NOMINATION FORM**

Name of Candidate: COOPER SMITH	School: Oyster River High School
Position: Volunteer Boys Lacrosse Coach	Paid      or <input type="checkbox"/> Unpaid

Athletic Director Narrative:

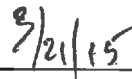
Please accept this nomination for Cooper Smith as a volunteer assistant with our boys lacrosse program. Cooper a recent ORHS graduate reached out to Varsity Coach Vince Bahl in hopes of coming back to help connect and teach the game of lacrosse to our student-athletes. As a student here Cooper was an outstanding leader and carried many coaching qualities at that time and it's exciting he wants to pay it forward and now help the current student-athletes.

Attachments:

Reference Check

Application

  
\_\_\_\_\_  
Signature of Athletic Director

  
\_\_\_\_\_  
Date



Policies for  
First/Second Read/Adoption/Deletion  
SB Meeting of  
April 1, 2015

Title	Code
<b>Policies for First Read</b>	
<b>Policies for Second Read/Adoption</b>	
Student Searches and their Property	JIH
Searches of Student Automobiles on School Property	JIHB & R

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH</u>
<u>Policy Committee: January 7, 2015 &amp; 2/11/15</u> <u>School Board First Read: March 4, 2015</u> <u>Back to Policy: March 11, 2015</u> <u>School Board First Read: March 18, 2015</u> <u>School Board Second Read/Adoption: April 1, 2015</u>	<u>Page 1 of 2</u> <u>Category: Recommended</u>

## STUDENT SEARCHES AND THEIR PROPERTY

The superintendent, principal, security personnel of the Oyster River Cooperative School District or other authorized personnel may detain and search any student or students on the premises of the Oyster River Cooperative public schools, or while attending, or while in transit to, any event or function sponsored or authorized by the school under the following conditions:

1. When any authorized person has reasonable suspicion that the student may have on the students' person or property alcohol; dangerous weapons; prohibited electronic devices; controlled ~~dangerous~~ substances as defined by law or stolen property if the property in question is reasonably suspected to have been taken from a student, a school employee, or the school during school activities; or any other items which have been or may reasonably be disruptive of school operations or in violation of student discipline rules and applicable provisions of the student handbook. The extent of the search of the student's person or belongings and the measures used in conducting the search must be reasonably related to the objects of the search, and must not go beyond what is warranted by the nature of the suspected violation.

2. School lockers and school desks are the property of the school, not the student. Students who use school district lockers, desks, and other storage areas or compartments have no reasonable expectation of privacy from school employees as to the contents of those areas. Lockers, desks, and other storage areas or compartments may be subjected to searches at any time with or without reasonable suspicion. Students are not to use any school area or property to store anything that should not be at school. Students shall not exchange lockers or desks. Students shall not use any lockers or desks other than those assigned to them by the principal or designee. A shared locker or storage area implies shared responsibility.

3. Authorized personnel may conduct a search of the student's person or the student's belongings, as noted above, whenever a student freely and voluntarily consents to such a search. ~~Consent obtained through threats or coercion is not considered to be freely and voluntarily given. If consent is not obtained then school officials are authorized to contact local law enforcement authorities and turn over all necessary investigative procedures to them.~~

4. Authorized personnel may also conduct a search of the student's person or the student's belongings without the student's or parent's consent in accordance with Paragraph 1 of this Policy, if reasonable suspicion exists of a student in possession of a dangerous weapon.

54. Strip searches are forbidden. No clothing except cold weather/outdoor garments and footwear will be requested to be removed before or during a search.

65. Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized. Contraband seized during the course of a search will be preserved and held in accordance with applicable administrative rules and procedures.

76. Any searches of students and property as outlined herein will be conducted by authorized personnel. Two authorized personnel shall be present when the student and property are being searched with one being of the same gender of the same sex as the student being searched.

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 4, 2015</u> <u>Back to Policy: March 11, 2015</u> <u>School Board First Read: March 18, 2015</u> <u>School Board Second Read/Adoption: April 1, 2015</u>	<u>Page 2 of 2</u> <u>Category: Recommended</u>

~~Whenever possible, two authorized persons shall be present during any search of a student or student property.~~

~~7. The Superintendent is authorized to arrange for the use of trained canines to aid in the search process.~~

~~8.7. If the school official conducting the search discovers any container which may conceal contraband, the container may be searched according to the district's procedures governing searches of student property. A "container" for the purpose of this policy may include, but is not limited to: an article of clothing, a handbag, purse, backpack, gym bag, coffee mugs, water bottles or any other item within which contraband material may be concealed.~~

~~9.8. Items that may be seized during an unauthorized search if observed by staff, in addition to those mentioned in Paragraph 1 above, shall include but not be limited to, any item, object, instrument, or material commonly recognized as unlawful or prohibited by law or by district policy. For example: prescription or non-prescription medicines, switchblade knives, brass knuckles, billy clubs, and pornographic literature are commonly recognizable as unlawful or prohibited items. Such items, or any other items which may pose a threat to a student, the student body, or school personnel shall be seized, identified as to ownership if possible, and held for release to proper authority.~~

~~In When a conducting searches of students and/or property is done, school officials administrators should consult with legal counsel and law enforcement authorities to be aware of circumstances when involvement of the police is advisable and/or necessary will notify the Superintendent.~~

Searches of student automobiles are governed by Board Policy JIHB.

Legal References:

NH Constitution, Pt.1, Art.19  
 State v. Drake, 139 NH 662 (1995)  
 State v. Tinkham, 143 NH 73 (1998)

Cross Reference:

JIH-R – Search of Students Procedure  
JICI – Weapons on School Property

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH-R</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 18, 2015</u> <u>School Board Second Read/Adoption: April 1, 2015</u>	<u>Page 1 of 3</u> <u>Category: Recommended</u>

## SEARCH OF STUDENTS

In accordance with policy JIH, searches shall be conducted under the following provisions:

An Oyster River Cooperative School District student is subject to search by district staff if reasonable grounds exist to suspect that evidence of a violation of the law or school rules will be discovered. School staff shall report a student's suspicious activity to the principal prior to initiating a search, except in emergency situations.

### Persons Authorized to Conduct a Search

Only building principals or student resource officers his/her designees are authorized to conduct searches of a student's person or a student's belongings. Such individuals may only conduct a search if he/she has reasonable suspicion.

### Reasonable Suspicion

For the purpose of these regulations, "reasonable suspicion" means that a school district employee has reasonable grounds to believe that either the law or school rules have been violated. Reasonable suspicion may be established if a school district employee observes, hears, or is informed of behavior or actions that violate either the law or school district rules.

School district employees who have reason to believe that either the law or school district rules have been violated are obligated to inform the building principal, who will then ascertain whether or not reasonable suspicion exists such that a search of the student or his/her belongings is justified.

### Conducting the Search

If a district employee authorized to conduct a search determines that reasonable suspicion and reasonable grounds exist to search a student's person, clothing, personal effects, desk, locker, assigned storage area or automobile, the search shall be conducted as follows:

1. In addition to the person conducting the search, at least one other school district employee shall be present during the search. At least one of the school district employees present during a search shall be the same sex/gender as the student being searched.
2. If the authorized person concludes that the student's person is to be searched, the student will be informed that it is believed that he/she has violated either the law or school district rules, and that a search of the student's person, clothing, and/or personal effects will be forthcoming.
3. If the student refuses to allow his/her person to be searched, and acts in any manner that threatens the safety or well-being of district employees or students, school officials are authorized to contact local law enforcement authorities and turn over all necessary investigative procedures to them.
4. Students do not have any expectation of privacy in belongings stored in school district property, including but not limited to desks, lockers, storage areas, etc. Such areas may be searched by the principal or student resource officer at any time, with or without reasonable suspicion. Students will not necessarily be informed that such areas are going to be searched.

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH-R</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 18, 2015</u> <u>School Board Second Read/Adoption: April 1, 2015</u>	<u>Page 2 of 3</u> <u>Category: Recommended</u>

### **Responsibilities of School Employees After a Search**

1. If the search yields evidence that a school rule has been violated, the principal is authorized to proceed with disciplinary measures in accordance with other School Board policies.
2. If the search yields evidence that a crime has been committed or a law has been broken, the principal is authorized to contact local law enforcement, in accordance with other School Board policies and may still be disciplined in accordance with these policies in this scenario.
3. The principal will formulate a written report for each search conducted, within 24 hours of the search. Such report will be forwarded to the Superintendent within 24 hours of it being finished. If local law enforcement officials were contacted for any reason, the Superintendent shall inform the School Board thereof.

### **Contraband/Paraphernalia**

1. The authorized person conducting the search is authorized to seize and hold any contraband, paraphernalia, or any other object that violate either school rules or the law, Such objects should be turned over to the principal for proper documentation.
2. The principal shall document such objects and include a description of such objects in his/her report. The principal is authorized to photograph such objects.
3. Any items seized during the course of a search shall be stored in a secure location until such time as it is deemed necessary or prudent to dispose of such items. The principal and/or Superintendent shall take into consideration the exhaustion of all available appeals, transfer of such items to law enforcement authorities, and other factors before disposing of seized items.
4. The principal shall confer with local law enforcement officials in determining whether such items should be turned over to the law enforcement officials.

### **Locker Searches**

1. Lockers, desks, and storage areas are the property of the school district. When assigned a locker, desk or storage area, a student shall be responsible for its proper care. A student may be subject to a fine for any willful damage to school property. Students are encouraged to keep their assigned lockers closed and locked. A shared locker implies shared responsibility for a locker and its contents.
2. A student's locker, desk or storage area may be searched by district staff if reasonable grounds exist to suspect that evidence of a violation of the law or school rules will be uncovered. School staff shall report a student's suspicious activity to the principal prior to initiating a search, except in emergency situations when the risk of harm to students or staff demands immediate action.
3. Authorized persons may search all lockers, desks, or storage areas without prior notice given to students and without reasonable suspicion that the search will yield evidence of any particular student's violation of the law or school rules.

<u>OYSTER RIVER COOPERATIVE SCHOOL BOARD</u>	<u>Policy Code: JIH-R</u>
<u>Policy Committee: January 7, 2015</u> <u>Policy Committee: February 11, 2015</u> <u>School Board First Read: March 18, 2015</u> <u>School Board Second Read/Adoption: April 1, 2015</u>	<u>Page 3 of 3</u> <u>Category: Recommended</u>

**Use of Dogs for Searches**

- ~~1. Building principals are authorized to arrange for the use of trained dogs to aid in the search for drugs, alcohol, and related paraphernalia in school buildings and on all school facilities, grounds, parking lots and any other district owned property.~~
- ~~2. Prior to arranging for the use of trained dogs to aid the search, the principal will inform the Superintendent of his/her desire to have such dogs in the school.~~
- ~~3. Prior to the use of trained dogs to assist in a search, the Superintendent will notify the school district's legal counsel to review all pertinent factors of such action. Additionally the Superintendent will also notify the School Board Chairperson when trained dogs are to be used to aid in a search.~~
- ~~4. All dogs must be accompanied by a qualified and authorized trainer who will be responsible for the dog's actions and who can verify the dog's reliability and accuracy in performing the search. Trained dogs may sniff lockers, motor vehicles, and other inanimate objects.~~
- ~~5. Dogs may not be used for random searches of students or other persons.~~

**Cross Reference:**

JIH – Student Searches and Their Property Procedure  
JICI – Weapons on School Property



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB
Policy Committee: January 7, 2015 <u>Policy Committee: March 11, 2015</u> <u>School Board First Read: March 18, 2015</u> School Board Second Read/Adoption: April 1, 2014	Page 1 of 1 Category: Recommended

## SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY

Oyster River Cooperative School District students recognize that parking their automobiles on school property is a privilege and not a right. As part of this privilege, the district may search students' automobiles while parked on school property if the district has reasonable suspicion that a violation of school rules or policy has occurred. Students consent to having their automobiles searched by parking in school parking lots.

Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized. Contraband seized during the course of a search will be preserved and held in accordance with applicable administrative rules and procedures.

In the event the an employee of the school district has reason to believe that drugs, drug paraphernalia, or weapons are present in a student's automobile, that employee will inform the building principal, who will then conduct a search of the automobile. The principal shall fill out a vehicle search form, which will be maintained by the district.

**Legal Reference:**

NH Constitution, Pt.1, Art.19

**Cross Reference:**

JIHB-R – Student Operated Vehicle Search Report



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB-R
Policy Committee: January 7, 2015, March 11, 2015	Page 1 of 1
School Board Adoption: April 1, 2015	

**SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY**

**STUDENT OPERATED VEHICLE SEARCH REPORT**

NAME OF SCHOOL: \_\_\_\_\_

NAME OF STUDENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE OF SEARCH: \_\_\_\_\_

OWNER OF VEHICLE: \_\_\_\_\_

REASON(S) FOR SEARCH: \_\_\_\_\_

RESULTS/ITEMS RECOVERED: \_\_\_\_\_

VEHCILE DESCRIPTION AND TAG #: \_\_\_\_\_

ADMINISTRATOR: \_\_\_\_\_

WITNESS: \_\_\_\_\_

ADDITIONAL NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cross Reference:

JIHB – Searches of Student Automobiles on School Property