

Oyster River Cooperative School District
REGULAR MEETING

September 3, 2014

Mast Way - Cafeteria

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PLEDGE OF ALLEGIANCE (7:00 pm)**
- III. PUBLIC COMMENTS**
- IV. APPROVAL OF MINUTES**
 - Motion to approve: 08/20/14 regular minutes and corrected 7/16/14 non-meeting minutes.
- V. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- VI. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - Unofficial Enrollment for Beginning of year as of 8/27 for MS/HS & 8/28 for MW/MOH
 - C. Business Administrator**
 - D. Student Senate Report**
 - E. Other:**
- VII. DISCUSSION ITEMS**
 - Class Size – Policy IIB
 - End 68 Hours of Hunger - Charge
- VIII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Motion to approve FY 15-16 Budget Goals
 - Motion to approve 2nd read/adoption of Strategic Plan – Finance/Operations
 - Nomination of ORCSD School Resource Officer for Durham (ORHS/ORMS) and Truant Officers for Lee (Mast Way) and Madbury (Moharimet)
 - Motion to sign the MS25/DOE25
 - Motion to approve list of policies.
- IX. SCHOOL BOARD COMMITTEE UPDATES**
- X. PUBLIC COMMENTS**
- XI. CLOSING ACTIONS**
 - A. Future meeting dates:** 9/17/14 regular meeting – Moharimet – Cafeteria
10/3/14 regular meeting – ORMS - Library
10/23/14 School Board Budget Workshop
- XII. ADJOURNMENT**
- XIII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)**
 - Personnel Discussion**NON-MEETING SESSION: {If Needed}**

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,
Superintendent

If you require special
communication aids, please
notify us 48 hours in
advance.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes unless extended by the Chair. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|------------------|----------------------------|
| • Maria S. Barth | Term on Board: 2012 –2015 |
| • Thomas Newkirk | Term on Board: 2013 - 2016 |
| • Kenneth Rotner | Term on Board: 2013 - 2016 |
| • Sarah Farwell | Term on Board: 2014 - 2017 |
| • Denise Day | Term on Board: 2014 - 2017 |
| • Allan Howland | Term on Board: 2012 - 2015 |
| • Edwin Charle | Term on Board: 2012– 2015 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board

Regular Meeting

August 20, 2014

6:30 p.m.

Draft

School Board Members: Tom Newkirk, Maria Barth, Ed Charle, Kenny Rotner, Sarah Farwell, Denise Day and Student Representative M. Doody. Not Present: Al Howland

Administrators: Superintendent Morse, Sue Caswell, Todd Allen, Dennis Harrington, Carrie Vaich, Carolyn Eastman

There were 4 members of the public present

I. CALL TO ORDER at 6:30. Review of Manifests 6:30 – 7:00

Kenny Rotner mentioned that John Cavanaugh, a member of the community and a graduate of Oyster River, recently passed away. It's a tragedy and there was a moment of silence for remembrance.

Maria Barth moved to remove the Pledge of Allegiance at the beginning of tonight's School Board Meeting, 2nd by Kenny Rotner. It is her hope that it could be replaced with something else but would like to see it removed.

The Board would like to see this come back as a future discussion item.

The motion failed 2-4 with Maria Barth and Ed Charle voting in favor of the motion.

II. PLEDGE of ALLEGIANCE

III. PUBLIC COMMENTS: None

IV. APPROVAL of MANIFESTS:

July 9th: Kenny Rotner moved to approve the July 9th Manifest Meeting, 2nd by Ed Charle. This is a regular meeting with the Manifest being the focus. Motion passed 6-0 with the Student Representative voting in the affirmative.

July 16th: Kenny Rotner moved to approve the July 16th meeting, 2nd by Ed Charle. Section 6: All Day Kindergarten: Insert Kenny Rotner will also be on that committee as well. The Superintendent agreed to set a fall date to report back to the Board. Page 1 Sarah Farwell. Page 7 should read the Board discussed need to be notified when teachers switched positions within the District.

The Motion passed 6-0 with the Student Representative voting in the affirmative.

July 30th Manifest Meeting: Kenny Rotner moved to approve the July 30 Manifest Meeting 2nd by Ed Charle. This is a regular meeting with the Manifest being the focus. Motion passed 6-0 with the Student Representative voting in the affirmative.

Approval of Manifests:

Payroll Manifest #3: \$200,370.15

Payroll Manifest #4: \$206,185.91

Vendor Manifest: #5: \$1,203,956.13

V. ANNOUNCEMENTS AND COMMENDATIONS

District: Todd Allen of the High School reported that Fall Sports started this Monday. Freshman Orientation is coming up and letters have been mailed with the Orientation Information.

He also mentioned "Smacked" synthetic marijuana. There aren't any merchants in this area that are selling it or have sold this product. There have not been any overdoses in this area, but they are keeping a close watch on it. They are looking at ways to inform the students of this.

Carolyn Eastman commended the Facilities Department for all their hard work in getting the schools ready to open next week. She also commended the Summer Enrichment staff for their programs this summer. They look forward to next summer improving on the program.

Dennis Harrington commended his office staff, teachers and families for carrying out the annual cookout for new families. It is a very constructive way for bringing families together.

Board: Tom Newkirk visited the gym at Moharimet and it looks great and the construction is going smoothly.

DISTRICT REPORTS

Assistant Superintendent/Curriculum and Instruction Report: None

Superintendent's Report:

Enrollment Update: Superintendent Morse reported that eight students that would have attended Moharimet will be going to Mast Way as a result of the redistricting.

The high school has grown with in district students. There is an increase of 34 resident students.

Business Administrator: None

Student Senate Report: The class officers are beginning to meet and plan out their year. The Community Service Advisor will be having a meeting to introduce the clubs to the incoming students. Planning for Spirit Week will begin once school starts.

Other: Strings Program Vision and Goals: Andrea von Oeyen introduced herself to the Board and gave her vision and goals for the year.

Middle School Level: Goals for the Middle School Program include giving first year lessons to grade five students on a regular basis each year and creating a classical orchestral program that exists in grades 6, 7, and 8. Students will be able to play their instrument by themselves, and with a group, in a variety of keys that are comfortable for beginning string players and will experiment with different bow techniques while playing a variety of standard and popular string orchestra repertoire.

High School Level: Goals for the high school program include providing students with a classical orchestral experience every day and including all four grades of string players in this group. Students will play in a variety of keys and will perfect different bow techniques while focusing on synchronizing the bow markings in their parts. They will play a variety of standard and popular

orchestral arrangements that will prepare them to continue their musical careers, professional or otherwise, after their high school experience is over.

ORCSD Bus Routes: Lisa Huppe discussed the changes in the upcoming school year for the bus routes. Bus stops have been pulled out of most dead end roads and cul-d-sacs to ease ridership time. Currently on the elementary level the routes vary from 20 to 35 minutes.

Coe Drive is still under construction and should be complete by the start of school. There is a "Plan B" in place if it has not been completed by next week.

Strategic Plan: Finance/Operations – 1st Read:

Sue Caswell presented the first read of Finance/Operations to the Board. It was a collaborative process.

Maintenance/Custodial Goal: The education, health and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology and facilities shall support this priority.

Short Term: Improve safety/problem/solving/communications

Action Strategies:

Train staff how to handle materials used to clean.

Review Injury Reports

Block problem areas in buildings with gates to limit access

Train to improve communications/awareness among staff and community

Create signs to identify location and procedures for using eye wash stations

Create guidelines for painting/building use and determine how to distribute them.

Improve operational efficiencies.

Maintenance Custodial Goal: Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into the curriculum.

Short Term Goal: ORCSD Maintenance and Custodial Staff will work to apply the principles of sustainability in the conduct and operations of the schools.

Action Strategies:

- Remove Carpet from all buildings
- Use greener products
- Control Heat loss in buildings
- Implement integrated pest management

Maintenance Custodial Goal: Financial prudence should guide all decisions to be among the best performing schools in New Hampshire.

Short Term Goal: ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvement efforts.

Action Strategies:

- Prepare to support potential athletic field upgrades
- Revise and update the capital improvements plan as designated by the facilities study.
- Participate in Committee to investigate future options for Middle School Improvement
- Address Mast Way Parking Lot Water Retention Problem
- Oversee Moharimet cafeteria expansion project
- Increase budget for capital improvements until we reach 3% of total budget

Maintenance-Transportation Goal: The education, health and safety of our children are our top priorities.

Short Term Goal: ORCSD Transportation Department will improve communications and safety throughout the department.

Action Strategies:

- Create Communications Team that will meet regularly
- Create Safety Team
- Create Newsletter
- Revise the system for assigning extra trips

Finance/Operations-Transportation Goal:

Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into our curriculum.

Short Term Goal: ORCSD Transportation Department will work to apply the principals of sustainability in the conduct and operations of transportation.

Action Strategies:

Increase Ridership

Coordinate Kindergarten Schedule for AM/PM

Finance/Operations-Transportation Goal: The education, health, and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology and facilities shall support this priority.

Short Term Goal: ORCSD Transportation Department will improve communications and safety throughout the Department.

Action Strategies:

Create communication team that will meet regularly

Create safety team

Create newsletter

Revise the system for assigning extra trips

Finance Operation-Transportation Goal: Financial prudence guide all decisions to be among the best performing schools in New Hampshire.

Short Term Goal: ORCSD Transportation Department will be involved in the decisions made related to bus replacement maintenance.

Action Strategies:

Follow current plan for bus replacement

Investigate options to lease buses

Investigate other options for office location

Finance Operations-Food Service Goal: The education, health and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology and facilities shall support this priority.

Short Term Goal: ORCSD Food Service Department will improve communications and safety through training and professional development.

Action Strategies:

Market the food service program
Provide training for staff

Finance/Operations-Food Service Goal: Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into the curriculum.

Short Term Goal: ORCSD Food Service Department to continue to support sustainability by purchasing local foods and utilize produce from school gardens.

Action Strategies:

Reach out to local chefs to help showcase local foods
Advertise for program
Increase farm to school program/school gardens

Finance/Operations Food Service Goal: Financial prudent should guide all decisions to be among the best performing schools in New Hampshire.

Short Term Goal: ORCSD Food Service Department will develop an equipment replacement plan for each school.

Action Strategies:

Create an inventory of current equipment
Develop equipment plan replacement program

The Board thanked Sue Caswell for how well coordinated this Strategic Action Plan is.

DISCUSSION ITEMS:

Suggested Comparison List of School Districts:

Ed Charle moved to approve the suggested listing of comparable school districts: Bow, Exeter, Hampton-Winnacunnet, Hanover-Dresden, Hollis-Brookline, Portsmouth, Souhegan-Amherst, 2nd by Denise Day.

The motion passed 6-0 with the Student Representative voting in the affirmative.

ACTION ITEMS:

Board and Action Items:

Motion to approve FY 15-16 Budget Goals:

1. The ORCSD 2014-2015 Budget will not exceed the cost of living as established by U.S. Government for 2013. Health Insurance negotiated contracts and State cost shifts/mandate not subject to COLA.
2. Class size will be in accordance to Policy IIB in order to meet the needs of students both for acceleration and remediation.
3. The proposed 2014-2015 budget will be analyzed to see if staff reassignment, the reassignment of funds, or other savings can be determined before adding new staff or programs.
4. Tuition funds will be used to maintain and enhance programs, offset capital costs and to lower tax impact on District taxpayers.
5. The 2014-15 budget will support state and local standards, to create a predictable resource acquisition cycle, and to provide assessments that give common reports to staff, parents and community based on the aforementioned state and local standard.
6. The proposed 2014-15 budget will account for unique costs associated with the implementation of common core, the draft strategic plan, proposed technology plan and the cost of equalization for the elementary student population.

Ed Charle moved to approve the proposed Fiscal Year 2015 Budget Goals, 2nd by Denise Day. After a Board discussion, Ed withdrew his motion and these proposed Budget Goals will be revised and brought back to the Board.

Other notes:

The approved Guild contract estimated an increase of \$441,969 to the FY16 budget. This year we will be negotiating with two of our unions, ORESPA, paraprofessionals and food service, and ORBDA, transportation. A reasonable estimate for these contracts could increase the budget by another \$200,000. Our goal for facilities has been to continue to increase our efforts to address our capital needs. Last year we added an additional \$161,731 to this effort. The proposed Technology Plan requires an increased financial commitment to the budget each year.

Using some estimating assumptions, below are what increases might look like for FY2016:

Teacher Salaries:	\$441,969
ORPASS/ORBDA Negotiations:	\$200,000
Facilities:	\$200,000
Technology	\$200,000
Total:	\$1,041,969

Kenny Rotner moved to approve the following slate of motions: motion to affirm the hiring or ORHS Speech and Language Pathologist, motion to affirm the hiring or ORMS Language Arts Teacher, Motion to affirm the hiring of Moharimet Grade 4 Teacher for Leave of Absence coverage, Motion to amend previously approved Moharimet Leave of Absence from beginning to one year, motion to approve Moharimet Leave of absence from beginning of year to October 20, 2014, Motion to approve Elementary Stipend Activities nominations, Motion to approve ORHS/ORMS Coach volunteer nominations, Motion to approve ORMS/Activity Advisors for 2014-15 year, and Motion to approve ORHS Department head/Activity advisors for 2014-15 year, 2nd by Denise Day. Motions approved 6-0 with the Student Representative voting in the affirmative.

Policies:

Maria Barth moved to approve Policy JLCJ and Policy JICH for a first reading, 2nd by Sarah Farwell. Motion approved 6-0 with the Student Representative voting in the affirmative.

Denise Day moved to approve Policy GCCBC, Policy DIA, Policy DID, and Policy DM for adoption, 2nd by Maria Barth. Motion approved 6-0 with the Student Representative voting in the affirmative.

IX SCHOOL BOARD COMMITTEE UPDATES: Ed Charle reported that the Sustainability Committee has been meeting regularly and they are currently talking about water.

Denise Day reported that the LRPC Committee met and they discussed the number of homes under contract and sold this year versus last year. The letters are going out to new home owners encouraging them to register their students sooner.

PUBLIC COMMENTS:

Dean Rubine of Lee feels that a way to reduce costs per students is to increase the amount of students in the schools.

CLOSING ACTIONS

Future Meeting Dates: September 3rd and September 17th

Kenny Rotner moved to adjourn the meeting at 9:00 pm, 2nd by Denise Day. Motion approved 6-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

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Respectfully yours,

Laura Grasso Dobson
Recording Secretary

July 16, 2014 – Revised & adopted at September 3, 2014 Meeting

The number of home sales are on par as last year's sales. Their next meeting is August 4th.

Maria Barth reported that the Policy Committee met and they are going to schedule an additional Board meeting on the Class Size Policy.

X. PUBLIC COMMENT:

None

XI. CLOSING ACTIONS

XII. ADJOURNMENT

A. Future Meeting Dates: August 20, 2014 Regular Meeting

XIII. NON-PUBLIC SESSION: RSA 91-A:3 {If needed}

NON-MEETING SESSION: RSA 91-A:2-a I-Communications Outside Meetings

The Board went into a recess for a non-meeting under RSA 91-A:2 I (a) for Strategies with Respect to collective bargaining on July 16th at 9:10 PM at the Oyster River High School. In attendance were Dr. James Morse, Tom Newkirk, Al Howland, Maria Barth, Ed Charle, Kenny Rotner, Sarah Farwell, and Denise Day. Non-meeting ended at 9:20 PM.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

UNOFFICIAL OPENING DAY ENROLLMENT FIGURES

Summary as of 8/28/14

***Preschool -**

Mast Way –	283	Moharimet –	410
Kindergarten –	47	Kindergarten -	62
Grade 1 –	54	Grade 1 –	75
Grade 2 –	58	Grade 2 –	93
Grade 3 –	50	Grade 3 –	95
Grade 4 –	74	Grade 4 –	85

Middle School –	680
Grade 5 -	163
Grade 6 -	179
Grade 7 -	175
Grade 8 -	163

High School –	717
Grade 9 –	197
Grade 10 –	185
Grade 11 –	143
Grade 12 –	192

TOTAL K – 12 STUDENT ENROLLMENTS: 2090

***With Preschool:**

Total Student Enrollment for 10/1/13 – 2,058 (October 1 Count)

**LRPC PROJECTIONS FOR 2014-15
As Of: November 2013**

Elementary: 709
Middle School: 680
High School: 696

Total Enrollment: 2,085

Mast Way 2014-15 Registration Numbers

8/28/2014

Total:

K	47		
1st	54		
2nd	58		
3rd	50		
4th	74		
Total 2014-15	283	0	283

Kindergarten	Total	Female	Male	Madbury	Lee	Durham	Total
Parsons AM	16	7	9		9	7	32
Parsons PM	16	7	9		7	9	32
Korjolsen AM	15	6	9		13	2	30
Needs placement							1
	47	20	27		29	18	47
1st Grade							
Burke	18	8	10		12	6	17
Desroches	18	10	8		12	6	36
Handwork	18	11	7		13	5	36
Needs placement							
	54	29	25		37	17	54
2nd Grade							
Jones	19	10	9		10	9	38
Moulton	20	9	11		15	5	40
Yerkes	19	10	9		12	7	38
Needs placement							2
	58	29	29		37	21	58
3rd Grade							
Drew	16	9	7		13	3	32
Paquette	16	9	7		10	6	32
McCormick 3rd	8	3	5		6	2	16
Webb 3rd	10	6	4		4	6	20
Needs placment							
	50	27	23		33	17	50
4th Grade							
Buswell	19	9	10		17	2	38
Bowden-Gerard	20	8	12		11	9	40
George	18	8	10		13	5	36
McCormick 4th	9	4	5		3	6	18
Webb 4th	8	4	4		5	3	16
Needs placment							2
	74	33	41		49	25	74
					185	Lee	
					98	Durham	
					283	Total	

Moharimet 2014-15 Registration

	6/17/2014	7/9/2014	7/15/2014	7/22/2014	7/24/14	8/1/2014	8/14/2014	8/18/2014	8/28/2014
K	60	60	62	64	65	65	63	62	62
1st	67	68	69	69	71	72	74	76	76
2nd	92	93	93	94	94	94	93	93	93
3rd	91	93	93	93	93	93	94	96	95
4th	78	81	81	81	81	83	85	86	85
Total	388	395	398	401	404	407	409	413	410

Kindergarten	Total	Boys	Girls
Chartrand AM	15	10	5
Chartand PM	15	9	6
Raspa AM	16	9	7
Lapierre PM	16	9	7
Need Placement	0	0	0
	62	37	25
1st Grade			
Hall	22	10	12
Bradley	22	11	11
Dolcino	21	10	12
Need Placement	0	0	0
	75	36	40
1st/2nd Grade			
Torr 1st	10	5	5
2nd	11	7	4
2nd Grade			
Hoff	21	11	10
Nadeau	19	9	10
Reilly	21	13	8
Winsor	21	10	11
Need Placement	0	0	0
	93	50	43
3rd Grade			
McManus	22	12	10
O'Byrne	22	11	11
Schmitt	22	11	11
Larson-Dennen	21	10	11
Need Placement	0	0	0
	95	48	47
3rd/4th Grade			
Swift 3rd	8	4	4
4th	15	8	7
4th Grade			
Lee	23	12	11
Fitzhenry	24	11	13
Van Ledtje	23	10	13
Need Placement	0	0	0
	85	41	44

Oyster River High School

Enrollment Update

August 28, 2014

Grade	Resident	Tuition/Barrington	Total by Grade
9th	174	23	197
10th	163	22	185
11th	121	22	143
12th	175	17	192
Total	633	84	717

Oyster River Middle School

Enrollment Update

August 28, 2014

Grade	Teams	Total
5th	Crows - 42 Osprey - 43 Sea Lions - 38 Salmon - 40	163
6th	Equinox - 91 Wizards - 88	179
7th	Denali - 86 Fusion - 89	175
8th	Odyssey - 81 Renaissance - 82	163
		680

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IIB
Review to Policy Committee: September 27, 2010 School Board: 1 st Read: October 6, 2010 School Board: 2 nd Read & Adoption: October 20, 2010 Previously: IHB	Page 1 of 1

CLASS SIZE

The Oyster River Cooperative School District will adhere to all state laws and regulations pertaining to class size. In the event of scheduling conflicts, staffing shortages, space limitations, fiscal limitations, or other issues that prevent a classroom from adhering class size regulations, the Superintendent or designee will contact the New Hampshire Department of Education and seek alternative compliance allowances through the applicable State procedures.

CLASS SIZE GUIDELINE

In an effort to provide the best possible education for all students in the Oyster River Cooperative School District it is the goal of the Oyster River Cooperative School Board to support the following guidelines related to class size.

Kindergarten	Not to exceed 18 students
Grades 1, 2 and 3	Not to exceed 20 students
Grades 4 and 5	Not to exceed 22 students
Grades 6, 7 and 8	Teams of not more than 90 students per 4 person team
Grades 9 through 12	In general not to exceed 22 students with the exception of those classes that may be above or below 22 students depending upon curriculum, activities, space limitations or for safety reasons. The Principal will be responsible for making these decisions.

Because resources (both space and staff) are limited it is understood that these are goals and not absolute limits and will not exceed state minimum standards guidelines.

Classes below 12 will be brought to the attention of the Superintendent for approval

Legal References:

N.H. Code of Administrative Rules, Section Ed 306.17, Class Size

COST PER PUPIL BY DISTRICT, 2012-2013

The Cost per Pupil represents, with certain adjustments, current expenditures from all funding sources (local, state and federal) associated with the daily operation of schools. Payments to other school districts and private schools have been subtracted. Revenues from the sales of lunches have also been excluded.

Cost per Pupil is calculated by subtracting tuition and transportation from K-12 current operating expenditures, and then dividing by the average daily membership in attendance (ADM-A). The report "State Average Cost Per Pupil and Total Expenditures" identifies which expenditures have been included or excluded. The per pupil amount of all expenditures - operating, tuition, transportation, equipment, construction, interest and non-K-12 expenditures is \$15,589.02.

<u>School District</u>	<u>Elementary</u>	<u>Approved Middle</u>	<u>High</u>	<u>Total (Pre School-12)</u>
State Average (1)	\$13,627.50	\$12,991.70	\$13,489.88	\$13,459.39
Albany	-	-	-	-
Allenstown	15,050.70	-	-	15,050.70
Alton	14,424.33	-	-	14,424.33
Amherst	17,983.34	16,579.18	-	17,193.34
Andover	11,886.19	-	-	11,886.19
Ashland	16,653.11	-	-	16,653.11
Auburn	11,054.42	-	-	11,054.42
Barnstead	13,125.23	-	-	13,125.23
Barrington	13,226.03	11,450.82	-	12,375.58
Bartlett	21,042.27	-	-	21,042.27
Bath	15,026.92	-	-	15,026.92
Bedford	12,044.85	10,771.04	11,147.12	11,539.81
Benton	-	-	-	-
Berlin	14,337.73	12,224.91	14,518.56	13,824.50
Bethlehem	16,943.41	-	-	16,943.41
Bow	16,478.35	13,435.73	18,020.11	15,973.61
Brentwood	12,995.21	-	-	12,995.21
Brookline	13,101.36	-	-	13,101.36
Campton	15,500.10	-	-	15,500.10
Candia	11,713.39	-	-	11,713.39
Chatham	-	-	-	-
Chester	11,212.29	-	-	11,212.29
Chesterfield	16,725.45	-	-	16,725.45
Chichester	14,239.11	-	-	14,239.11
Claremont	14,606.41	14,212.97	17,288.08	15,394.30
Clarksville	-	-	-	-
Colebrook	13,403.60	-	16,765.02	14,524.19
Columbia	-	-	-	-
Concord	14,024.37	12,439.70	12,027.01	12,897.08
Contoocook Valley	16,883.62	16,309.17	16,142.09	16,433.49
Conway	15,107.25	15,717.07	12,514.14	14,000.30
Coos County	-	-	-	-
Cornish	18,959.16	-	-	18,959.16
Croydon	10,278.66	-	-	10,278.66
Deerfield	16,335.36	-	-	16,335.36
Derry Cooperative	13,193.93	12,688.49	-	13,006.09
Dover	9,806.44	9,378.73	11,641.96	10,321.74

School District	Elementary	Approved		Total (Pre School-12)
		Middle	High	
Dresden	16,149.24	-	17,011.76	16,704.16
Dummer	-	-	-	-
Dunbarton	13,264.12	-	-	13,264.12
East Kingston	14,079.42	-	-	14,079.42
Eaton	-	-	-	-
Ellsworth	-	-	-	-
Epping	13,551.01	14,314.15	14,701.52	14,046.80
Epsom	13,375.14	-	-	13,375.14
Errol	25,483.81	-	-	25,483.81
Exeter	14,555.75	-	-	14,555.75
Exeter Regional Cooperative	-	11,980.46	12,405.12	12,224.42
Fall Mountain Regional	15,035.89	-	13,753.89	14,598.23
Farmington	12,552.25	-	10,404.36	11,818.12
Franklin	8,370.38	10,920.17	11,284.55	10,071.84
Freedom	23,127.74	-	-	23,127.74
Fremont	13,727.02	-	-	13,727.02
Gilford	16,872.15	16,037.41	16,247.46	16,373.07
Gilmanton	12,260.49	-	-	12,260.49
Goffstown	12,085.95	10,973.70	11,463.42	11,476.02
Gorham Randolph Shelburne Coop	15,253.21	15,742.95	15,853.37	15,565.24
Goshen-Lempster Coop	17,198.73	-	-	17,198.73
Gov Wentworth Regional	17,181.49	16,942.48	15,390.72	16,502.63
Grantham	15,048.76	-	-	15,048.76
Greenland	12,860.01	-	-	12,860.01
Hale's Location	-	-	-	-
Hampstead	16,102.54	17,011.85	-	16,532.41
Hampton	13,704.67	-	-	13,704.67
Hampton Falls	17,103.19	-	-	17,103.19
Hanover	18,580.05	-	-	18,580.05
Harrisville	31,063.82	-	-	31,063.82
Hart's Location	-	-	-	-
Haverhill Cooperative	14,305.44	13,779.19	17,367.59	15,121.55
Henniker	15,526.29	-	-	15,526.29
Hill	12,591.64	-	-	12,591.64
Hillsboro-Deering Coop	15,537.50	15,612.75	16,718.55	15,933.16
Hinsdale	15,048.08	16,689.27	18,685.67	16,516.36
Holderness	18,659.18	-	-	18,659.18
Hollis	15,053.33	-	-	15,053.33
Hollis/Brookline Coop	-	12,802.36	11,812.32	12,138.10
Hooksett	11,067.88	12,123.75	-	11,440.12
Hopkinton	15,568.15	17,234.97	16,230.69	16,041.51
Hudson	10,092.97	9,791.31	10,600.02	10,203.95
Inter-Lakes Cooperative	17,280.33	-	18,370.68	17,632.35
Jackson	21,357.90	-	-	21,357.90
Jaffrey-Rindge Cooperative	12,649.17	12,833.34	13,045.81	12,813.76
John Stark Regional	-	-	15,788.26	15,788.26
Kearsarge Regional	15,771.01	15,957.50	16,545.42	16,062.62
Keene	16,922.86	13,962.81	13,786.42	14,975.07
Kensington	15,691.89	-	-	15,691.89

School District	Elementary	Approved Middle	High	Total (Pre School-12)
Laconia	12,627.84	14,876.37	16,518.96	14,369.57
Lafayette Regional	21,603.80	-	-	21,603.80
Landaff	13,748.11	-	-	13,748.11
Lebanon	18,109.35	17,711.25	16,019.64	17,176.34
Lincoln-Woodstock Coop	16,091.90	16,650.03	19,884.34	17,377.73
Lisbon Regional	15,588.44	13,669.37	14,266.71	14,611.54
Litchfield	11,748.60	11,323.82	13,277.50	12,127.52
Littleton	15,437.94	16,612.83	21,167.60	17,434.53
Londonderry	14,770.71	12,202.40	12,744.43	13,395.70
Lyme	16,042.76	-	-	16,042.76
Madison	21,609.64	-	-	21,609.64
Manchester	10,717.55	10,853.42	9,716.08	10,393.58
Marlboro	16,092.56	-	-	16,092.56
Marlow	17,668.32	-	-	17,668.32
Mascenic Regional	10,782.49	11,191.03	12,550.40	11,475.98
Mascoma Valley Regional	15,193.62	-	15,914.75	15,413.37
Mason	15,106.36	-	-	15,106.36
Merrimack	13,657.95	13,655.66	13,038.99	13,440.19
Merrimack Valley	12,541.78	11,481.46	11,627.87	11,979.82
Middleton	-	-	-	-
Milan	12,721.29	-	-	12,721.29
Milford	12,106.35	12,469.40	13,388.09	12,643.50
Milton	13,259.35	15,026.13	15,521.63	14,366.12
Monadnock Regional	16,127.22	16,516.45	16,985.04	16,445.30
Monroe	24,148.28	-	-	24,148.28
Mont Vernon	14,719.33	-	-	14,719.33
Moultonborough	20,598.10	22,175.12	21,508.93	21,201.28
Nashua	11,173.12	11,294.43	11,253.72	11,225.03
Nelson	27,076.23	-	-	27,076.23
New Boston	11,407.38	-	-	11,407.38
New Castle	21,725.68	-	-	21,725.68
Newfields	15,881.56	-	-	15,881.56
Newfound Area	14,481.07	15,918.19	16,117.05	15,316.37
Newington	32,029.39	-	-	32,029.39
Newmarket	14,079.80	-	17,547.80	14,948.60
Newport	15,631.92	11,455.17	16,080.69	15,139.51
North Hampton	17,156.16	-	-	17,156.16
Northumberland	14,466.36	-	12,733.99	13,815.50
Northwood	13,414.00	-	-	13,414.00
Nottingham	12,124.51	-	-	12,124.51
Oyster River Cooperative	17,079.47	15,831.11	16,756.32	16,553.23
Pelham	9,711.94	-	12,648.30	10,548.69
Pembroke	13,484.34	-	11,665.90	12,537.82
Pemi-Baker Cooperative	-	-	16,555.95	16,555.95
Piermont	18,928.52	-	-	18,928.52
Pittsburg	24,043.09	-	25,245.01	24,492.23
Pittsfield	15,258.53	20,985.00	22,558.35	18,371.61
Plainfield	18,332.42	-	-	18,332.42
Plymouth	18,084.73	-	-	18,084.73
Portsmouth	14,753.47	15,512.13	14,546.35	14,808.76

School District	Elementary	Approved Middle	High	Total (Pre School-12)
Profile	-	21,483.17	17,183.72	18,654.28
Raymond	12,677.69	13,934.96	14,748.05	13,712.64
Rochester	13,335.01	11,689.86	11,284.07	12,281.60
Rollinsford	16,881.74	-	-	16,881.74
Rumney	20,361.23	-	-	20,361.23
Rye	17,024.07	-	-	17,024.07
Salem	12,776.02	10,694.88	13,092.11	12,383.30
Sanborn Regional	15,774.75	14,633.15	13,591.21	14,650.61
Seabrook	17,325.04	16,318.22	-	16,864.61
Shaker Regional	13,324.40	14,839.77	12,472.07	13,505.34
Somersworth	12,723.27	13,093.22	13,052.63	12,921.22
Souhegan Cooperative	-	-	19,317.74	19,317.74
South Hampton	19,679.63	-	-	19,679.63
Stark	15,633.51	-	-	15,633.51
Stewartstown	16,011.69	-	-	16,011.69
Stoddard	13,978.30	-	-	13,978.30
Strafford	14,337.41	-	-	14,337.41
Stratford	16,799.02	-	-	16,799.02
Stratham	14,129.83	-	-	14,129.83
Sunapee	17,249.98	25,768.97	22,338.49	20,951.68
Surry	-	-	-	-
Tamworth	17,250.99	-	-	17,250.99
Thornton	16,001.25	-	-	16,001.25
Timberlane Regional	13,543.17	13,751.91	12,793.28	13,329.27
Unity	11,663.32	-	-	11,663.32
Wakefield	12,622.99	-	-	12,622.99
Warren	17,840.31	-	-	17,840.31
Washington	19,404.19	-	-	19,404.19
Waterville Valley	27,284.85	-	-	27,284.85
Weare	10,415.00	11,682.49	-	11,022.12
Wentworth	17,901.83	-	-	17,901.83
Westmoreland	11,510.15	-	-	11,510.15
White Mountains Regional	13,460.65	-	15,416.71	14,109.21
Wilton-Lyndeboro Cooperative	16,936.45	15,359.19	14,365.22	15,679.96
Winchester	13,925.90	-	-	13,925.90
Windham	11,966.52	-	14,417.80	12,631.63
Windsor	-	-	-	-
Winnacunnet Cooperative	-	-	15,852.30	15,852.30
Winnisquam Regional	12,767.05	13,797.95	13,680.43	13,307.22

NOTE:

It is appropriate to compare two districts only when they have the same grade range. Even when the grade ranges are identical, only the total figures should be considered comparable because different formulas may have been used to allocate district-wide costs.

(1) State Average based on district operated schools only.

JDF/rml
66 (18.20)

ORCSD End 68 Hours of Hunger Advisory Committee A School - Community Partnership

Charge: To assist students in ORCSD that face FOOD INSECURITY on weekends and vacations.

School Board will appoint 6 community members to serve for 3 years and a School Board representative. Terms to be staggered the first year. Each year the Committee will elect a Chair

Superintendent will appoint one District Administrator and a staff member to serve on the Committee.

School function: To identify students who would benefit from the program and to distribute the food. All student information to be kept confidential by the school.

Advisory Committee would facilitate fundraising, the packing of weekend bags, supervising of pantries and administrative functions.

A possible scenario might look like this:

On an annual basis the Committee would elect a Chair and 5 team leaders. 4 team leaders, 1 for each week of the month, would be in charge of volunteers for packing bags and delivering food to schools. A fifth Friday to be covered by the Chair. 1 team leader would be in charge of volunteers for 'administrative' functions; financial, fundraising, PR, etc.

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

36 Coe Drive

Durham, New Hampshire 03824

Telephone: 603-868-5100

Facsimile # 603-868-6668

Fiscal Year 2015 Budget Goals

Revised 9/9/13

Updated August 25, 2014

- ~~1. The ORCSD 2014-15 Budget will not exceed the cost of living as established by U.S. Government for 2013. Health Insurance, negotiated contracts and State cost shifts/mandate not subject to COLA.~~
1. Given that the District has over \$3 million in unmet capital needs, that the technology plan is only 66% implemented, that the bus fleet rotation needs to continue, that negotiations with bus drivers and support staff have unknown costs, that texts/academic resources must be placed in a predictable rotation, ORCSD will strive to keep the 2015-16 operating budget to 3% or less.

This goal does not include cost increase or shifts from the State of New Hampshire beyond local control.

This goal does not include separate warrant articles.
- ~~2. Class size will be in accordance to Policy IIB in order to meet the needs of students both for acceleration and remediation.~~
32. The proposed 2014-15 2015-16 budget will be analyzed to see if staff reassignment, the reassignment of funds, or other savings can be determined before adding new staff or programs.
43. Tuition funds will be used to maintain and enhance programs, offset capital costs and to lower tax impact on District taxpayers.
54. The 2014-15 2015-16 budget will support state and local standards, to create a predictable resource acquisition cycle, and to provide assessments that give common reports to staff, parents and community based on the aforementioned state and local standards.
65. The proposed 2014-15 2015-16 budget will account for unique costs associated with the implementation of common core, the draft strategic plan, and proposed technology plan. and the cost of equalization for the elementary student population.

SAU#5

DURHAM, LEE, MADBURY

STRATEGIC ACTION PLAN

<p><u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}</p> <p>Goal #1 The education, health,, and safety of our children are our top priorities. Decisions made regarding transportation, food service, technology & facilities shall support this priority.</p>				
<p><u>SHORT TERM GOAL</u> {What is the goal for the next school year?}</p> <p>ORCSD Maintenance and Custodial Staff will Improve Safety/Problem Areas/Communications</p>				
<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
1. Train Staff How to Handle Materials used to clean	Jamie/Jim	Sue	6-30-15	Training Calendar
2. Review Injury Reports	Accident Reports	JLMC	1-1-15	Minutes
3. Block Problem Areas in Buildings with Gates to limit Access.	\$1,000/Catalogues	Jamie/Jim	10-1-14	Follow Up with Staff
4. Train to Improve Communications/Awareness among staff and Community	Newsletter to Staff Principal Newsletters Website Guidelines	Sue	8-15-14	Draft by 7-30-14
5. Create signs to identify Location and Procedures for using Eye Wash Stations	Signage	Jamie/Jim	1-1-15	Follow Up with Staff
6. Create Guidelines for Painting/Building Use and Determine How to Distribute Them	Appoint Committee Outside Groups/Staff	Committee of Custodians	6-30-15	Final Guidelines

STRATEGIC ACTION PLAN

<p><u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}</p> <p>Goal #1 The education, health, and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology & facilities shall support this priority. (Continued page 2)</p>				
<p><u>SHORT TERM GOAL</u> {What is the goal for the next school year?}</p> <p>Improve Safety/Problem Solving/Communications</p>				
<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
7. Improve Operational Efficiencies	Guidelines	Jim	6-30-15	Increase in Work Completion

STRATEGIC ACTION PLAN

LONG TERM GOAL {What is the goal for the next 3 – 5 school years?}				
<p>Goal #2 Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into the curriculum.</p>				
SHORT TERM GOAL {What is the goal for the next school year?}				
<p>ORCSD Maintenance and Custodial Staff will work to apply the principles of sustainability in the conduct and operations of the schools.</p>				
ACTION STRATEGIES What specific actions will be taken to achieve this goal?	RESOURCES NEEDED What financial & human resources are needed to do this work?	PERSON RESPONSIBLE Who will oversee the completion of this piece of the work?	TIMEFRAME Estimated date for completion of this action step within the next year.	PROGRESS INDICATORS What is the evidence we would accept that this action has successfully been completed?
1. Remove Carpet from all Buildings.	Funding to replace, Inventory of Carpets, Replacement Plan	Jim/Jamie	9-30-14 Identify all rooms with Carpet	Detailed List
2. Use Greener Products	Identify what we are currently using	Jamie/Jim/Staff	6-30-15	Plan for Replacement
3. Control Heat Loss in Buildings	Identify Areas of Concern	Head Custodians	6-30-15	Plan for Improvements
4. Implement Integrated Pest Management	Sample Plans/Procedures	Jim/Jamie	6-30-15	District Plan

STRATEGIC ACTION PLAN

<p><u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}</p> <p>Goal #3 Financial prudence should guide all decisions to be among the best performing schools in New Hampshire.</p>				
<p><u>SHORT TERM GOAL</u> {What is the goal for the next school year?}</p> <p>ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvement efforts.</p>				
<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
1. Prepare to Support Potential Athletic Field Upgrades	Design/Plan for Field	Jim	6-30-17	Results of Engineering Study
2. Revise and Update the Capital Improvements Plan as Designated by the Facilities Study	Current Outline for CIP/All Items with Davis & Goudreau Study	Jim/Sue	6-30-15	CIP Plan
3. Participate in Committee to Investigate Future Options for Middle School Improvement	Committee to Investigate Options	Dr. Morse	6-30-15	Minutes from meetings
4. Address Mast Way Parking Lot Water Retention Problem	Engineering Study/Consultant	Jim/Sue	10-30-14	Options Summary for 2015-16 Budget

STRATEGIC ACTION PLAN

LONG TERM GOAL {What is the goal for the next 3 – 5 school years?}
 Goal #3
 Financial prudence should guide all decisions to be among the best performing schools in New Hampshire.

SHORT TERM GOAL {What is the goal for the next school year?}

ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvements efforts.
 (Continued page 2)

<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
5. Oversee Moharimet cafeteria expansion project.	Contractors/Architects Meetings	Jim	10-31-14	Meeting minutes
6. Increase Budget for Capital Improvements until we reach 3% of Total Budget	School Board/Community Support	Jim/Sue	3-5 Years	Gradual Budget Increases

LONG TERM GOAL {What is the goal for the next 3 – 5 school years?}

Goal #1

The education, health, and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology & facilities shall support this priority.

SHORT TERM GOAL {What is the goal for the next school year?}

ORCSD Transportation Department will Improve Communications and Safety Throughout the Department.

<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
1. Create Communications Team that will Meet Regularly.	Volunteers	Lisa	September 2014	Minutes of Meetings
2. Create Safety Team.	Volunteers-JLMC	Lisa	October 2014	Minutes of Meeting
3. Create Newsletter	Emails for all Drivers	Lisa	September 2014	Copies of Newsletters
4. Revise the System for Assigning Extra Trips	List of Trips Available	Lisa/Nancy	October 2014	Feedback from Drivers

STRATEGIC ACTION PLAN

<u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}		<u>SHORT TERM GOAL</u> {What is the goal for the next school year?}	
<p>Goal #2 Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into the curriculum.</p>		<p>ORCSD Transportation Department will Work to Apply the Principals of Sustainability in the Conduct and Operations of Transportation.</p>	
<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.
<p>1. Increase Ridership</p> <p>2. Coordinate Kindergarten Schedule for AM/PM</p>	<p>Campaign, Establish the Walking Zones, Change Policies</p> <p>Discussion with Administration</p>	<p>Lisa/Sustainability</p> <p>SAU</p>	<p>January 2015</p> <p>January 2015</p>
			<p><u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?</p> <p>Track Ridership</p> <p>Analysis or Number of Buses Used</p>

STRATEGIC ACTION PLAN

<p><u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}</p> <p>Goal #3 Financial prudence should guide all decisions to be among the best performing schools in New Hampshire.</p>				
<p><u>SHORT TERM GOAL</u> {What is the goal for the next school year?}</p> <p>ORCSD Transportation Department will be Involved in the Decisions made Related to Bus Replacement and Maintenance.</p>				
<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
<ol style="list-style-type: none"> Follow Current Plan for Bus Replacement. Investigate Options to Lease Buses. Investigate Other Options for Office Location. Bring Buses Home Hire Own Mechanic 	<p>Bus Inventory</p> <p>Vendors who Lease Buses.</p> <p>Other Locations</p>	<p>Lisa</p> <p>Lisa</p> <p>SAU</p>	<p>October 2014</p> <p>October 2014</p> <p>January 2015</p>	<p>Replacement Plan</p> <p>Proposals for Lease Options</p>

<p><u>LONG TERM GOAL</u> {What is the goal for the next 3 – 5 school years?}</p> <p>Goal #1</p> <p>The education, health, and safety of our children are our top priorities. Decisions made regarding transportation, food, service, technology & facilities shall support this priority.</p>				
<p><u>SHORT TERM GOAL</u> {What is the goal for the next school year?}</p> <p>ORCSD Food Service Department will Improve Communications and Safety Through Training and Professional Development.</p>				
<p><u>ACTION STRATEGIES</u></p> <p>What specific actions will be taken to achieve this goal?</p>	<p><u>RESOURCES NEEDED</u></p> <p>What financial & human resources are needed to do this work?</p>	<p><u>PERSON RESPONSIBLE</u></p> <p>Who will oversee the completion of this piece of the work?</p>	<p><u>TIMEFRAME</u></p> <p>Estimated date for completion of this action step within the next year.</p>	<p><u>PROGRESS INDICATORS</u></p> <p>What is the evidence we would accept that this action has successfully been completed?</p>
<p>1. Market the Food Service Program</p>	<p>Powerpoint to explain Program Operation to Staff/PTO/Parents</p>	<p>Doris, Managers, Sue</p>	<p>12-31-14</p>	<p>Notes from Meetings</p>
<p>2. Provide Training for Staff</p>	<p>Funds for Workshops/Courses</p>	<p>Doris</p>	<p>6-30-15</p>	<p>Schedule for Trainings</p>

STRATEGIC ACTION PLAN

LONG TERM GOAL {What is the goal for the next 3 – 5 school years?}

Goal #2

Oyster River Schools will maintain and increase sustainability through food, gardens, transportation and energy and incorporate these into the curriculum.

SHORT TERM GOAL {What is the goal for the next school year?}

ORCSD Food Service Department will Continue to Support Sustainability by Purchasing Local Foods and Utilize Produce from School Gardens

<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
1. Reach Out to Local Chefs to Help Showcase Local Foods	Coordinator/Grant Funds	Doris/Leadership	Ongoing 6-30-15	Event Held at Schools
2. Advertise for Program	Website/School Messenger Ads	Doris/Leadership	Ongoing	Copies of Ads/Script
3. Increase Farm to School Program/School Gardens	Coordinator/Grant Funds	Doris/Sustainability Committee	11-30-14	Report of Produce Used in Program

STRATEGIC ACTION PLAN

LONG TERM GOAL {What is the goal for the next 3 – 5 school years?}

Goal #3

Financial prudence should guide all decisions to be among the best performing schools in New Hampshire.

SHORT TERM GOAL {What is the goal for the next school year?}

ORCSD Food Service Department will Develop an Equipment Replacement Plan for each School

<u>ACTION STRATEGIES</u> What specific actions will be taken to achieve this goal?	<u>RESOURCES NEEDED</u> What financial & human resources are needed to do this work?	<u>PERSON RESPONSIBLE</u> Who will oversee the completion of this piece of the work?	<u>TIMEFRAME</u> Estimated date for completion of this action step within the next year.	<u>PROGRESS INDICATORS</u> What is the evidence we would accept that this action has successfully been completed?
1. Create an Inventory of Current Equipment	Existing Inventory Lists	Managers/Doris	9-30-14	Inventory List
2. Develop Equipment Replacement Plan	List of Needs	Managers/Doris	9-30-14	Plan for Replacement Equipment

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Dr. James C. Morse, Sr.
DATE: September 3, 2014
RE: Appointment of SRO and Truant Officer's

Please nominate the below listed individuals for the 2014-2015 school year:

School Resource Officer ORHS/ORMS	Officer Holly Malasky - Durham
Truant Officer Mast Way School:	Sergeant Michael Lyczak - Lee
Truant Officer Moharimet School:	Chief Joseph McGann - Madbury

Thank you.

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2014

For School District of Oyster River Cooperative, NH

SAU # 5

DUE TO THE NH DEPARTMENT OF REVENUE
Not Later Than September 1, 2014

COPY

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."
Per RSA 198:4-d

School Board Chairperson- Thomas Newkirk

Date

Superintendent of Schools: _____ Date: _____
Dr. James C. Morse, Sr.

SCHOOL BOARD MEMBERS
Please sign in ink.

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION
P.O. BOX 487
CONCORD, NH 03302-0487
(603)230,5090

Policies for
First/Second Read/Adoption/Deletion
**SB Meeting of
September 3, 2014**

Title	Code
Policies for First Read	
Policies for Second Read/Adoption	
Concussions and Head Injuries	JLCJ
Drug and Alcohol Use by Students	JICH

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCJ Category: Priority
Policy Committee: June 11, 2014 Back to Policy Committee: July 9, 2014/August 6, 2014 First Read School Board: August 20, 2014 Second Read/Adoption: September 3, 2014	Page 1 of 2

Concussions and Head Injuries

The Oyster River School Board recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and other recreational activities. The Board acknowledges that the risk of catastrophic injuries or death is significant when a concussion or head injury is not properly evaluated and managed. The Board recognizes that the majority of concussions will occur in "contact" or "collisions" sports. However, ~~in order to ensure this policy applies to the safety of all District students. -athletes, this policy will apply to all competitive athletic activities as identified by the board and administration~~

Academic Issues in Concussed Students

In the event a student is concussed, regardless of whether the concussion was a result of a school-related or non-school-related activity, school District staff should be mindful that the concussion may affect the student's ability to learn. In the event a student has a concussion, that student's teachers and administrators should be notified. Teachers should report to the school nurse if the student appears to have any difficulty with academic tasks that the teacher believes may be related to the concussion. The school nurse will notify the student's parents and treating physician. Administrators and District staff will work to establish a protocol and course of action to ensure the student is able to maintain his/her academic responsibilities while recovering from the concussion.

Section 504 accommodations may be developed in accordance with applicable law and Board policies.

Consistent with the National Federation of High School (NFHS) and the New Hampshire Interscholastic Athletic Association (NHIAA), the District will utilize recommended guidelines, procedures and other pertinent information to inform and educate coaches, youth athletes, and parents/guardians of the nature and risk of concussions or head injuries, including the dangers associated with continuing to play after a concussion or head injury.

Annually, the district will distribute a head injury and concussion information sheet to all parents/guardians of student-athletes in competitive sport activities prior to the student-athlete's initial practice or competition.

For purposes of this policy, "student-athlete" means a student involved in any intramural ~~or competitive~~ sports program, sponsored by ORCSD conducted outside the regular teaching day between schools in grades 5 through 12, including all NHIAA sanctioned activities, or any other District-sponsored sports or activities as determined by the Board or administration. ~~or competitive student sports program between schools in grades 4 through 12.~~

~~For purposes of this policy, "student sports" means intramural sports programs conducted outside the regular teaching day for students in grades 4 through 12 or competitive athletic programs between schools for students in grades 4 through 12, including all NHIAA sanctioned activities, including cheer/dance squads, or any other district sponsored sports or activities as determined by the board or administration.~~

All coaches, including volunteers, will complete training as recommended and/or provided by NHIAA, New Hampshire Department of Education and/or other pertinent organizations. Additionally, all coaches of competitive sport activities will comply with NHIAA recommended procedures for the management of head injuries and concussions.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCJ Category: Priority
Policy Committee: June 11, 2014 Back to Policy Committee: July 9, 2014/August 6, 2014 First Read School Board: August 20, 2014 Second Read/Adoption: September 3, 2014	Page 2 of 2

Athletic Director or Administrator in Charge of Athletic Duties

Updating: Each spring, the athletic director or designee shall review any changes that have been made in procedures required for concussion and head injury management or other serious injury by consulting with the NHIAA or the District's on-call physician, if applicable. If there are any updated procedures, they will be adopted and used for the upcoming school year.

Identified Sports: Identified sports include all NHIAA-sanctioned activities, including cheer/dance squads, and any other district-sponsored sports or activities as determined by the district.

Coach Training: All coaches shall undergo training in head injury and concussion management at least once every two years by one of the following means: (1) through viewing the NHIAA sport-specific rules clinic; or (2) through viewing the NHIAA concussion clinic found on the MHSA Sports Medicine page at www.mhsa.org.

Parent Information Sheet: On a yearly basis, a concussion and head injury information sheet shall be distributed to the student-athlete and the athlete's parent/guardian prior to the student-athlete's initial practice or competition. This information sheet may be incorporated into the parent permission sheet that allows students to participate in extracurricular athletics.

Coach's Responsibility: A student-athlete who is suspected of sustaining a concussion or head injury or other serious injury in a practice or game shall be immediately removed from play.

Administrative Responsibilities: The Superintendent or his/her designee will keep abreast of changes in standards regarding concussion, explore staff professional development programs relative to concussions, and will explore other areas of education, training and programs.

Removal From Play and Protocol For Return To Play

Any coach, official, licensed athletic trainer, or health care provider who suspects that a student-athlete has sustained a concussion or head injury in a practice or game shall immediately remove the student-athlete from play. A student-athlete who has been removed from play shall not return to play on the same day or until he/she is evaluated by a ~~health care provider~~ physician, physicians' assistant in consultation with a physician, or nurse practitioner and receives medical clearance and written authorization from ~~that health care provider~~ the aforementioned health professionals to return to play. The student-athlete shall also present written permission from a parent/guardian to return to play. The athletic director will then review and make the final decision if the athletic student can return to play. In the event of multiple concussions, the athletic trainer will speak with the medical providers to ensure family and students understand all risks for continuation.

~~The District may limit a student-athlete's participation as determined by the student's treating health care provider.~~

Concussion Awareness and Education

To the extent possible, the Board encourages the administration to implement concussion awareness and education into the ~~d~~District's physical education and/or health education curriculum. The administrative decision will take into account all relevant considerations, including time, resources, access to materials, and other pertinent factors.

Academic Issues in Concussed Students

~~In the event a student is concussed, regardless of whether the concussion was a result of a school-related or non-school-related activity, school district staff should be mindful that the concussion may affect the student's ability to learn. In the event a student has a concussion, that student's teachers will be notified. Teachers should report to the school nurse if the student appears to have any difficulty with academic tasks that the teacher believes may be related to the concussion. The school nurse will notify the student's parents and treating physician. Administrators and district staff will work to establish a protocol and course of action to ensure the student is able to maintain his/her academic responsibilities while recovering from the concussion.~~

~~Section 504 accommodations may be developed in accordance with applicable law and board policies.~~

Legal References

- RSA 200:49, Head Injury Policies for Student Sports
- RSA 200:50, Removal of Student-Athlete
- RSA 205:51, School Districts; Limitation of Liability
- RSA 200:52, Definitions

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICH
First Reading School Board: 3/18/09 Second Reading & Adoption 5/6/09 Review by Policy Committee: August 6, 2014 First Read School Board: August 20, 2014 Second Read/Adoption: September 3, 2014	Page 1 of 2 Category: Priority

~~STUDENT TOBACCO, ALCOHOL AND DRUG USE~~
DRUG AND ALCOHOL USE BY STUDENTS

The Oyster River School District is committed to maintaining schools that are free of tobacco, alcohol and drug use. In order to promote the highest possible standards of learning, as well as the physical, social and emotional well-being of students, this policy is designed to: aid students in abstaining from the unlawful use of ~~tobacco, alcohol and drugs~~ **prohibited substances**; provide for early intervention when use is detected; and provide disciplinary action when necessary. Compliance with this policy is mandatory.

Any school staff member who has reason to suspect that a student has violated this policy is expected to report the incident to the appropriate administrator immediately.

A. Prevention

The Oyster River Cooperative School District ("ORCSD") will provide students with information and activities focused on abstaining from ~~the use of tobacco, alcohol and drugs~~ **prohibited substances**. Such information and activities will address the legal, social and health consequences of ~~tobacco, alcohol and drugs~~ **these prohibited substances** and will provide information about effective techniques for resisting peer pressure to use ~~tobacco, alcohol and drugs~~ **prohibited substances**. ORCSD will work in partnership with students, parents/guardians, local law enforcement officials, and other organizations as appropriate to eliminate these risks for students.

B. Intervention

ORCSD has Licensed Drug and Alcohol Counselors to provide substance abuse assessments and referrals, assist students in addressing their harmful involvement with ~~tobacco, alcohol and/or drugs,~~ **prohibited substances** and in continuing their educational program. Information will be provided, as appropriate, about tobacco, alcohol and drug counseling and treatment programs available to students.

C. Rules and Sanctions

Students are prohibited from consuming, smoking, possessing, furnishing, selling, receiving, buying, manufacturing, administering, dispensing or being under the influence of prohibited substances before, during and after school hours; at school in any school building, on school property or within 1,000 feet of any school property; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event or function (such as a field trip or athletic event) where students are under the jurisdiction of ORCSD; or at any time or place if the conduct directly interferes with the operation, discipline or welfare of the schools.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICH
First Reading School Board: 3/18/09 Second Reading & Adoption 5/6/09 Review by Policy Committee: August 6, 2014 First Read School Board: August 20, 2014 Second Read/Adoption: September 3, 2014	Page 2 of 2 Category: Priority

The term "prohibited substance" shall include, but not be limited to:

1. ~~Cigarettes or any product containing tobacco~~ Tobacco products mean cigarettes, cigars, snuff, smokeless tobacco, smokeless cigarettes, e-cigarettes, liquid nicotine, products containing tobacco and tobacco in any other form;
2. Alcohol;
3. Controlled drugs or their analogs (as defined in RSA 318-B:1);
4. Controlled substances (as defined the federal Controlled Substances Act, 21 USC § 812);
5. Prescription drugs not prescribed for the student and/or not in compliance with the Board's policy on student medications (see Policy JLCD);
6. Any substance which can affect or change a student's mental, physical or behavioral condition, including but not limited to volatile materials such as glue, paint or aerosols (when possessed for the purpose of inhalation);
7. Steroids or other performance-enhancing substances;
8. Paraphernalia – implements used for production, distribution or consumption of a prohibited substance; or
9. Any look-alike or counterfeit drug or substance that is described as or is purported to be a prohibited substance.

Any violation of the terms of this policy shall constitute sufficient grounds for student discipline, including suspension or expulsion from school, at the appropriate discretion of the administration and the Board. The School Resource Officer or other appropriate law enforcement authority shall also be notified of violations of this policy.

D. Additional Sanctions and Rules for Students Participating in Extra-Curricular and Co-Curricular Activities

Students participating in extra-curricular and co-curricular activities carry a responsibility to themselves, their fellow students, coaches/advisors, parents and school to set the highest possible example of conduct, sportsmanship and training, which includes avoiding any involvement with tobacco, alcohol and drugs **prohibited substances**. ~~Therefore, students engaging in these activities are subject to additional rules and sanctions as described in Policy JIC1 – Extra-Curricular and Co-Curricular Activities Code of Conduct for Middle and High School Students.~~

Legal References: 21 USC § 812 (Controlled Substances Act); 21CFR Part 1300.11-15
20 USC § 7101 et seq. (Safe Drug-Free Schools and Communities Act)
42 USC § 290dd-2; 42 CFR 2.1 et seq.
RSA ~~126k:2, 126k:6, 126k:7~~, 175:1; 318-B:1; 318-C; 193:13; 193-B; 193-D;
571-C:2

Cross References:

- JICH-R – Student Tobacco, Alcohol and Drug Use Administrative Procedure
- ~~JIC1 – Extra-Curricular and Co-Curricular Code of Conduct for Middle and High School Students~~
- JLCD – ~~Student Medications~~ Administering Medication to Students