

**Oyster River Cooperative School District  
REGULAR MEETING**

**January 18, 2017**

**ORHS Library**

**6:30 PM**

**o. CALL TO ORDER (6:30 PM)**

**I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENTS**

**IV. APPROVAL OF MINUTES**

- Motion to approve 1/4/17 regular and nonpublic meeting minutes.

**V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**

**A. District**

**B. Board**

**VI. DISTRICT REPORTS**

**A. Assistant Superintendent/Curriculum & Instruction Report(s)**

- Smarter Balanced Update
- B. Superintendent's Report**
- Mast Way Air Quality Report
- Moharimet Principal Update
- Citizen Petition to Add Article to 2017-18 Warrant

**C. Business Administrator**

**D. Student Senate Report**

**E. Other:**

**VII. DISCUSSION ITEMS**

**VIII. ACTIONS**

**A. Superintendent Actions**

**B. Board Action Items**

- Motion to adopt FY18Budget for Deliberative Session
- Motion to approve Default Budget
- Motion to Amend the Proposed 2017-18 Warrant Articles
- Motion to Approve Warrant Articles for Deliberative Session
- Motion to Approve MS26
- Motion to Mast Way Maternity Leave of Absence 3/6/17 – 6/2/17.
- Motion to approve Middle School Maternity Leave of Absence from 4/17/17 – end of year.
- Motion to approve List of Policies: IHBH & R 1-3- Extending Learning Opportunities, IHBI – Alternative Learning Plan, IKA – Interdisciplinary Credit Toward Graduation, IKF – Graduation, ILBAA – HS Graduation Competencies, IMBD – HS Credit for 7/8 Grade Advanced Coursework for second read/adoption and IMBC & R – Alternative Credit Options – for deletion

**IX. SCHOOL BOARD COMMITTEE UPDATES**

**X. PUBLIC COMMENTS**

**XI. CLOSING ACTIONS**

- A. Future meeting dates:** 1/30/17 Superintendent w/Lee Select Board Budget Update  
2/1/17 Regular Board Meeting  
2/6/17 Superintendent w/Madbury Select Board  
2/7/17 Annual Meeting Session I - Deliberative

**XII. NON-PUBLIC SESSION: RSA 91-A:3 II (a) & (c)**

- Superintendent Evaluation
- Discuss Student Issue

**NON-MEETING SESSION: RSA 91-A2 I {If Needed}**

**XIII. ADJOURNMENT:**

**The School Board reserves the right to take action on any item on the agenda.**

**Respectfully submitted,  
Superintendent**

**If you require special  
communication aids,  
please notify us 48 hours in  
advance.**

**Oyster River Cooperative School District  
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

**Oyster River Cooperative School District Members:**

- |                          |                            |
|--------------------------|----------------------------|
| • Maria S. Barth         | Term on Board: 2015 –2018  |
| • Thomas Newkirk, Chair  | Term on Board: 2016 - 2019 |
| • Kenneth Rotner         | Term on Board: 2016 - 2019 |
| • Sarah Farwell          | Term on Board: 2014 - 2017 |
| • Denise Day, Vice-Chair | Term on Board: 2014 - 2017 |
| • Allan Howland          | Term on Board: 2015 - 2018 |
| • Daniel Klein           | Term on Board: 2015 - 2018 |

**Information Regarding Nonpublic Session**

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District**

**January 4, 2017**

**Oyster River High School**

**6:30 p.m.**

**SCHOOL BOARD MEMBERS:** Tom Newkirk, Denise Day, Sarah Farwell, Dan Klein, Kenny Rotner, Maria Barth, Al Howland, and Student Representative Troy LaPolice

**ADMINISTRATORS:** Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Catherine Plourde, Suzanne Filippone, Dennis Harrington,

There was one member of the public present

**I. CALL TO ORDER:**

6:30 – 7:00 p.m. Manifest reviewed and signed.

**APPROVAL OF MANIFESTS:**

Payroll Manifests #14: \$1,373,256.16

Vendor Manifests #15: \$270,777.21

**II. APPROVAL OF AGENDA:**

**Al Howland to approve the agenda, 2<sup>nd</sup> by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.**

**III. PUBLIC COMMENTS:** None

**IV. APPROVAL OF 12/21/16 REGULAR AND NON-PUBLIC MEETING MINUTES:**

**Denise Day moved to approve the regular meeting minutes of December 21, 2016, 2<sup>nd</sup> by Al Howland**

**Revisions:**

**Page 1 Under approval of minutes from December 21 meeting minutes: change “Weichert” to “Wiechert”**

**Page 3 Paragraph 5 Insert: Denise Day wants to make sure that we are not limiting our options to Bachelor level staff.**

**Page 8 2<sup>nd</sup> Paragraph Insert: Denise Day suggested change the name of the fund to the Development Maintenance and Replacement Trust under Warrant Article 6.**

**Motion passed 7-0 with the Student Representative voting in the affirmative.**

**Al Howland moved to approve the nonpublic minutes of December 21, 2016 2<sup>nd</sup> by Denise Day. Motion approved 7-0.**

**V. ANNOUNCEMENTS COMMENDATIONS and COMMENTS**

**A. District:** None

**B. Board:** None

**VI. DISTRICT REPORTS:**

**A. Assistant Superintendent/Curriculum and Instruction Report:**

Todd Allen discussed the Sabbatical Process with the Board. There has been a lot of work done on this policy in the last year and they are coming up on the application deadline on January 17<sup>th</sup>. He has had staff reach out to him that they are interested. They will have to review these applications after they are submitted. He will need one School Board member to be a part of the Application Review Committee.

He also mentioned that the reading instructors at MW and MOH and ESOL teacher are leading an initiative that will help look at literacy instruction in the District.

Todd detailed that the Sustainability Committee's goal is to map the K-12 sustainability concepts. He is joining the committee to help them achieve this goal.

**B. Superintendent's Report:** Superintendent Morse reported that he along with Todd Allen have joined the Middle School Competency Leadership Team and are planning a public forum on January 25<sup>th</sup> at 7:00 p.m. at the Library at the Middle School. There will be an update at the February 1<sup>st</sup> Board Meeting.

Superintendent Morse reported statistics on last year's graduating class: 92% are attending college, 70% four-year college, 4% gap year and 4% military. Al Howland mentioned that many of the students taking the gap year already have acceptance into a four-year college the following year. Superintendent Morse will check to see if there is any data available on that.

**C. Business Administrator:** None

**D. Student Senate Report:** Student Representative Troy LaPolice reported that the Student Senate is in discussions about a Winter Carnival last week before February vacation. They will also need to recruit a new student Board representative.

**E. Other:** None

**VII. DISCUSSION ITEMS**

At the last meeting there was a motion that was postponed from the last meeting:

**“Al Howland moved to approve Option 1 which will have the impact at 3.0%, 2<sup>nd</sup> by Tom Newkirk.”**

Option 1:

Includes \$100,000 additional revenue

Budget Total:	\$42,361,325	3.29% impact
	\$ 527,076	1.28% impact
	\$42,888,401	4.57% impact

Less Revenue:\$ 643,759 3.0%

Overall Budget Impact: 2.11%

**Al Howland withdrew his motion and Tom Newkirk withdrew his second to his motion.**

**Option 3: Includes \$100,000 additional revenue and \$55,000 for Health Position at the High School**

		Impact
Budget Total	\$42,416,325	3.42%
Warrant	527,075	1.28%
	\$42,943,401	4.7%
Less Revenue	643,759	3.14%
Durham		4.34%
Lee		3.16%
Madbury		-.64%
Overall Budget Impact:		2.29%

Suzanne noted that there are 767 students at the high school right now and they are anticipating 804 students next year. Currently, the nurse's office is sharing clerical support with the Middle School. There are increased medical

504s at the high school and an additional position would also allow the nurse to attend 504 meetings.

Dan Klein noted that the state average is one nurse for every 450 students.

Sarah Farwell is uncomfortable bringing forward this position as the next one to go to rather than the Leadership Team recommending it. Superintendent Morse said the reality is that the issues the nurses are dealing with at each building are significant. He would recommend the nurse position over the tech positions because of the incredible need. The tech positions are a big need also in the District and if the health insurance costs come in lower than expected he would recommend filling them.

Al Howland feels that this budget is balanced. They have tried to control the costs and been fiscally responsible. If it is health needs that are impacting students then it is difficult to say no.

Catherine Plourde commented that for each SPED student we keep in District saves us \$100,000 per year.

Kenny Rotner commented that the Board has identified wellness as a component of education and what the students will come away with. The nurses don't have time to promote wellness as a philosophy.

**Denise Day moved to approve Option #3 which includes \$100,000 2<sup>nd</sup> by Dan Klein. Motion passed 7-0.**

**Default Budget:** The Board proposed explaining that the Default Budget is higher than the proposed budget.

### **2017 Warrant Articles:**

The Board discussed with Sue Caswell proposed revisions to the explanations of proposed warrant articles.

Warrant Article 4 Explanation: Add - No amount to be raised by new taxation.

Warrant Article 5 Explanation: This fund was created to build the track and since we have done this we are recommending that we discontinue this fund. This fund has approximately \$xx.xx remaining.



Warrant Article 6 Explanation: Add: No amount to be raised by new taxation.

**Assign Presentation of Warrant Articles:**

Article 3: Tom Newkirk  
Article 4: Denise Day  
Article 5: Maria Barth  
Article 6: Sarah Farwell  
Article 7: Al Howland  
Presentation of the Service Award: Dan Klein

**Denise Day moved to approve the above slate of presentation of Warrant Articles, 2<sup>nd</sup> by Al Howland. Motion passed 7-0.**

**School Calendar:** Will be postponed until the February 1<sup>st</sup> meeting.

**VIII. ACTIONS:**

**A. Superintendent Actions:** None

**B. Board Action Items:**

**Denise Day moved to approve ORHS Maternity Leave of Absence for May 2017-End of Year and Request 2017-18 one year of absence, 2<sup>nd</sup> by Al Howland. Motion passed 7-0.**

**Al Howland moved to approve the ORHS Overnight Field Trip to Jazz All State Festival 2/2/17 – 2/4/17, 2<sup>nd</sup> by Denise Day. Motion passed 7-0.**

**IX. COMMITTEE UPDATES:**

Kenny Rotner reported that the Policy Committee is crafting a policy about electronics and social media. They are also working on policies about volunteering in schools and background checks. They will be meeting next week.

The Board discussed the possibility of a public hearing during a School Board Meeting to allow input from the public on the proposed electronic policy.

**X. PUBLIC COMMENT:** Dean Rubine commented on the wording of labeling the “overall budget impact.” He thinks that the Board has done a great job on the budget.

**XI. CLOSING ACTIONS:**

Future Meeting Dates:

January 9	Superintendent with Durham Town Council Budget Update
January 11	Budget Public Hearing 7:00 p.m. ORHS Auditorium
January 18	Regular Board Meeting
January 30	Superintendent with Lee Select Board Budget Update
February 1	Regular Board Meeting
February 6	Superintendent with Madbury Select Board
February 7	Annual Meeting Session I

**XII NON-PUBLIC SESSION RSA 91-A:3 II (a)**

**. Superintendent Evaluation**

**Kenny Rotner moved to enter into nonpublic session at 7:55 p.m under RSA 91-A:3 II (a) Superintendent's Evaluation, 2<sup>nd</sup> by Al Howland. Upon roll call vote, the motion passed 7-0.**

By general consensus the Board agreed to re-enter public session at 8:33 p.m.

**XIII. ADJOURNMENT:**

**Maria Barth made a motion to adjourn at 8:35 p.m. 2<sup>nd</sup> by Dan Klein. Motion Passed 7-0.**

Respectfully Submitted,  
Laura Grasso Dobson  
Recording Secretary



Oyster River Cooperative School Board

January 4, 2017 ORHS C-120  
Non-Public Meeting Minutes  
School Board Attendees:

Maria Barth  
Tom Newkirk  
Kenny Rotner  
Al Howland  
Denise Day  
Sarah Farwell  
Dan Klein

Administrators Present:

The Board reviewed and finalized the superintendent's evaluation. **Denise Day made a motion to accept and present the finalized evaluation to Dr. Morse at the next meeting, 2<sup>nd</sup> by Sarah Farwell. Motion passed 7-0.**

Respectfully Submitted,  
Al Howland

Office of the Superintendent  
Oyster River School District  
36 Coe Drive, Durham, NH 03824

---

INTEROFFICE MEMORANDUM

---

To: ORCSD School Board and Superintendent Morse  
From: Todd Allen, Assistant Superintendent *T Allen*  
Date: January 13, 2017  
RE: Update on standardized testing in the District

In October, the District received the results of our 2016 SBAC and SAT.

As Dr. Morse has repeatedly emphasized, our students performed extremely well across all grade levels and subtests. Of particular note are the ORHS SAT scores that ranked us 2<sup>nd</sup> in the State of NH in total score and in math.

Across the District students scored 21 points higher on the ELA test and 24 points higher on the math test than the state average.

2016	ELA NH State Average	ELA ORCSD Average	Math NH State Average	Math ORCSD Average
% proficient	61	82	49	73

District uses for standardized data:

1. An indicator of overall performance of the District
2. Curriculum development and refinement
  - this year math across the district has been a focus.
3. RTI Teams across the District
  - utilize SBAC, STAR, Benchmark and other classroom data to focus student support efforts
4. Individual teacher
  - Via the Analytics tab in PowerSchool teachers have access to historical and current data of their students for use at classroom level.

2017 Test Dates:

SBAC Testing Window: March 14 - June 9

SAT Test Dates: April 5 and a Make-up date of May 2

NECAP Science Testing Window: May 1 - 25

Thank you.

**Please note that the Mast Way Air Quality Reports are posted under the School Board Tab as additional information for the January 18, 2017 meeting.**

**Thank you.**

The Oyster River Cooperative School District is seeking a dynamic educational leader to serve as Principal of Moharimet Elementary School located in Madbury, NH. Moharimet is one of New Hampshire's highest performing elementary schools serving approximately 350 students in grades K-4 from the towns of Madbury, Lee and Durham.

The ideal candidate will join an experienced and dedicated faculty and support staff who embrace a student-centered school environment, and exemplify the District's vision of "Working Together to Engage Every Learner." Candidates will exhibit leadership skills that support a culture which promotes rigorous learning for all students. The successful candidate will possess effective communicative skills and have a strong knowledge in the following areas: educational leadership, curriculum and instruction, educational technology, supervision and staff evaluation. Experience in planning for continuous school improvement will be a major asset. The new Principal will become a member of our collaborative District leadership team.

Candidates must be certified or able to certify in the State of New Hampshire as a Principal, must possess a Master's in School Administration or comparable degree, have 5 or more years of teaching experience and successful experience as a building level administrator. A competitive salary and benefits package comes with this position.

Applications due by: February 3, 2017.

The attached petition warrant article was hand carried to the SAU Office on Tuesday, January 10, 2017 at 2:50PM, meeting the statutory deadline for a citizen's warrant.

A citizen's warrant requires "...25 voters..." of the school district. The signatures have been verified as District voters.






We, the undersigned direct the Oyster River Cooperative School District School Board and/or Superintendent to attach to the 2017-2018 School Warrant the following article;

Shall the district establish a football program at the Oyster River High School with the object of moving toward a varsity team in coordination with the rules and regulations of the New Hampshire Interscholastic Athletic Association (NHIAA)? Budgeted start-up costs of \$34,000 include; \$15,000 raised by a community based " booster" club, \$5,000 contribution from the school district and the balance of approximately \$14,000 paid by the players (larger number of players the lower cost per player) at 35 players it would be \$400 per player

RECEIVED  
JAN 10 2017  
BY: 2:50 PM  
WVD



	Name (Printed)	Address	Signature	Date
1	WILLIAM OUELLETTE	40 STAGECOACH RD, DURHAM	<i>William Ouellette</i>	1/4/17
2	Elizabeth Keuffel	46 Stagecoach Rd, Durham	<i>Elizabeth Keuffel</i>	1/4/17
3	<del>Paul</del> Lovejoy	56 Stagecoach Rd, Durham	<i>Bill Lovejoy</i>	1/4/17
4	<del>Paul</del>			
5	Bill Lovejoy	56 Stagecoach Rd, Durham	<i>Bill Lovejoy</i>	1/4/17
6	Paul Runkel	2 nearby lane	<i>Paul Runkel</i>	1/4/17
7	Lynne Castonguay	89 Stagecoach Rd Durham	<i>Lynne Castonguay</i>	1/5/17
8	Ted Castonguay	39 Stagecoach Rd Durham	<i>Ted Castonguay</i>	1/5/17
9	Randy Laine	43 Stagecoach Road Durham	<i>Randy Laine</i>	1/5/17
10	Michael Lane	43 Stagecoach Rd Durham	<i>Michael Lane</i>	1/5/17
11	Jennifer Serrano	10 Meander Lane Durham	<i>Jennifer Serrano</i>	1/5/17
12	Jary Moore	4 Elli Sam bucker	<i>Jary Moore</i>	1/5/17
13	Charles Pullar	30 Ross Rd Durham, NH	<i>Charles Pullar</i>	1/5/17
14	Tuesday Jones	11 Ross Rd Durham, NH	<i>Tuesday Jones</i>	1/5/17
15	John A. Sachsinger Jr.	3 Cold Spring Rd.	<i>John A. Sachsinger Jr.</i>	1/5/17
16	Roland P Margolis	304 Newmarket Rd	<i>Roland P Margolis</i>	1/5/17
17	Dawn Marie	304 Newmarket Rd	<i>Dawn Marie</i>	1/5/17
18	Dill El Holm	30 Town place for street view	<i>Dill El Holm</i>	1/5/17
19	John Price	18 Surrey Lane Durham, NH	<i>John Price</i>	1/5/17
20	Troy Belanar	15 Mathes Cove Durham	<i>Troy Belanar</i>	1/5/17
21	Kristen Belanar	15 Mathes Cove Durham	<i>Kristen Belanar</i>	1/5/17
22	FRANK Demarest	7 F. H. S Farm Dr	<i>Frank Demarest</i>	
23	Lara Demarest	7 FITTS FARM DR	<i>Lara Demarest</i>	
24	Karen Giretela	15 Farnfield Dr	<i>Karen Giretela</i>	1/5/17
25	Tama Mishal	11 Emerson Rd	<i>Tama Mishal</i>	1/5/17
26	Robert Marshall	11 Emerson Rd	<i>Robert Marshall</i>	1/5/17

	Name (Printed)	Address	Signature	Date
1	WAYNE DEVEY	146 DUEHAM PARK RD		JAN 5 2017
2	JASON RUCKER	154 WEDNESDAY HILL RD		1/5/2017
3	AUDREY MACKENZIE	15 SOPHIE LN		1/5/17
4	JILL PIDARO	26 MILL RD		1/5/17
5	STEPH GRAMER	15 TALL PINES RD, DUNHAM		1/5/17
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				

## Oyster River Cooperative School District

2017-2018 BUDGET BY LOCATION as of 01/04/17

	2015-16	2016-17	2017-18	
	<u>EXPENDED</u>	<u>APPROVED</u>	<u>PROPOSED</u>	<u>DIFFERENCE</u>
MAST WAY	2,993,397	3,549,455	3,642,610	93,155
MOHARIMET	3,671,007	3,738,157	3,750,065	11,908
MIDDLE SCHOOL	6,619,222	6,959,525	7,162,148	202,623
HIGH SCHOOL	7,474,962	8,043,447	8,302,071	258,624
SAU/ADMN	2,637,973	3,035,615	3,145,989	110,374
TRANSPORTATION	2,074,162	1,928,424	2,055,341	126,917
TECHNOLOGY	1,182,570	1,235,589	1,251,661	16,072
FACILITIES	3,579,214	3,821,938	4,059,324	237,386
SPECIAL ED.	8,061,799	8,699,610	9,192,116	492,506
<b>TOTAL</b>	<b>38,294,306</b>	<b>41,011,760</b>	<b>42,561,325</b>	<b>1,549,565</b>
			<b>\$1,404,565</b>	<b>3.42%</b>

General Fund (10) TOTAL

42,416,325

Article 3 - Teacher Contract

527,076

Total with warrant article

42,943,401

4.7%



## Oyster River

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

COPY

**For Assistance Please Contact:  
NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Thomas Newkirk	School Board Chair	
Denise Day	School Board Vice-Chair	
Allan Howland	School Board Member	
Kenneth Rotner	School Board Member	
Maria Barth	School Board Member	
Sarah Farwell	School Board Member	
Daniel Klein	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

COPY





Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$133,650	\$0	\$0	\$133,650
<b>Instruction</b>					
1100-1199	Regular Programs	\$17,105,720	\$640,959	\$0	\$17,746,679
1200-1299	Special Programs	\$6,338,689	\$377,031	\$0	\$6,715,720
1300-1399	Vocational Programs	\$31,000	\$0	\$0	\$31,000
1400-1499	Other Programs	\$787,807	\$7,803	\$0	\$795,610
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Support Services</b>					
2000-2199	Student Support Services	\$3,412,567	\$184,248	\$0	\$3,596,815
2200-2299	Instructional Staff Services	\$1,016,537	\$17,531	\$0	\$1,034,068
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	\$1,111,385	\$31,334	\$0	\$1,142,719
2400-2499	School Administration Service	\$1,726,390	\$75,673	\$0	\$1,802,063
2500-2599	Business	\$581,673	\$15,770	\$0	\$597,443
2600-2699	Plant Operations and Maintenance	\$3,860,911	\$108,290	\$0	\$3,969,201
2700-2799	Student Transportation	\$2,101,949	\$68,282	\$0	\$2,170,231
2800-2999	Support Service, Central and Other	\$1,210,434	\$33,121	\$0	\$1,243,555
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$75,000	\$0	\$0	\$75,000
3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$1,135,000	\$150,000	\$0	\$1,285,000
5120	Debt Service - Interest	\$321,691	(\$18,708)	\$0	\$302,983
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$671,412	\$0	\$0	\$671,412
5222-5229	To Other Special Revenue	\$682,000	\$0	\$0	\$682,000
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0



**2017**  
**Default Budget**

5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$42,303,815</b>	<b>\$1,691,334</b>	<b>\$0</b>	<b>\$43,995,149</b>





<b>Account Code</b>	<b>Reason for Reductions/Increases or One-Time Appropriations</b>
2320-2399	Contractual obligations and benefits rate increase.
2500-2599	Contractual obligations and benefits rate increase.
5120	Decrease in interest on debt
5110	New bond issue
2200-2299	Contractual obligations and benefits rate increase.
1400-1499	Contractual obligations and benefits rate increase.
2600-2699	Contractual obligations and benefits rate increase.
1100-1199	Contractual obligations and benefits rate increase.
2400-2499	Contractual obligations and benefits rate increase.
1200-1299	Contractual obligations and benefits rate increase.
2000-2199	Contractual obligations and benefits rate increase.
2700-2799	Contractual obligations and benefits rate increase.
2800-2999	Contractual obligations and benefits rate increase.

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT THE  
STATE OF NEW HAMPSHIRE  
2017  
SCHOOL WARRANT**

COPY

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 7th day of February 2017, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 14, 2017:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose two At-Large School Board members for the ensuing three years.

ARTICLE 3: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Teacher's Guild and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2017-2018	\$ 527,076
2018-2019	\$ 568,708
2019-2020	\$ 587,169

and further to raise and appropriate the sum of \$ 527,076 for the 2017-2018 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 4: Shall the District raise and appropriate up to \$ 200,000 to be added to the Benefit Stabilization Fund previously established? This sum to come from the year-end undesignated fund balance. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 4 - This fund was established for offsetting unexpected increases in benefit costs. The timing and unpredictability of increases in benefit costs make it difficult for the Board to adjust budgets to account for higher than anticipated increases. This fund allows the Board to access funds to offset the increase allowing them the time to adjust in other areas. Since we anticipate utilizing some of these funds in this budget cycle we are asking for funds to replenish this account. No amount to be raised by new taxation.

ARTICLE 5: Shall the District discontinue the Track Fund-District Support created in 1998. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 5 - This fund was created to build the new track and since we have done this we are recommending that we discontinue this fund. This fund has approximately \$3.00 remaining.

ARTICLE 6: Shall the District establish a Facilities Development, Maintenance, and Replacement Trust under the provisions of RSA 198:20c, for maintaining, repairing, and updating the District's buildings, grounds and equipment, and raise and appropriate up to \$18,503 for this purpose with such amount to be funded from the year-end undesignated fund balance, and further, to name the School Board as agents to expend from the Facilities Development, Maintenance, and Replacement Trust and further to discontinue the following funds:

- a. The School Board Capital Replacement Fund, created in 2011, up to \$13,000.00;
- b. The School Building Maintenance Fund, created in 1995, up to \$5,500.00, and;
- c. The Athletic Facilities Fund, created in 2009, up to \$3.00.

Said funds with the accumulated interest to date of withdrawal are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 6 – The District currently has 3 separate funds to address building needs. This article will consolidate these existing funds into one fund. The funds will become part of the General Fund which will then need to be transferred (appropriated) to the newly created fund. No amount to be raised by new taxation.

ARTICLE 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 43,787,372. Should this article be defeated, the operating budget shall be \$ 43,995,149 (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$ 42,416,325 (regular operating budget); Fund 21 = \$ 730,047 (expenditures from food service revenues); Fund 22 = \$ 600,000 (expenditures from federal/special revenues); Fund 23 = \$ 41,000 (expenditures from pass through funds).

ARTICLE 8: Shall the district establish a football program at the Oyster River High School with the object of moving toward a varsity team in coordination with the rules and regulations of the New Hampshire Interscholastic Athletic Association (NHIAA)? Budgeted start-up costs of \$34,000 include; \$15,000 raised by a community based "booster" club, \$5,000 contribution from the school district and the balance of approximately \$14,000 paid by the players (larger number of players the lower cost per player) at 35 players it would be \$400 per player.

*The School Board recommends this warrant.*

Given under our hands at said Durham NH this \_\_\_\_\_ day of January 2017:

\_\_\_\_\_  
Thomas Newkirk, Chairperson

\_\_\_\_\_  
Denise Day, Vice-chair

\_\_\_\_\_  
Kenneth Rotner

\_\_\_\_\_  
Maria Barth

\_\_\_\_\_  
Daniel Klein

\_\_\_\_\_  
Allan Howland

\_\_\_\_\_  
Sarah Farwell



**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT THE  
STATE OF NEW HAMPSHIRE  
2017  
SCHOOL WARRANT**

COPY

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 7th day of February 2017, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 14, 2017:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose two At-Large School Board members for the ensuing three years.

ARTICLE 3: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Teacher's Guild and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2017-2018	\$ 527,076
2018-2019	\$ 568,708
2019-2020	\$ 587,169

and further to raise and appropriate the sum of \$ 527,076 for the 2017-2018 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 4: Shall the District raise and appropriate up to \$ 200,000 to be added to the Benefit Stabilization Fund previously established? This sum to come from the year-end undesignated fund balance. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 4 - This fund was established for offsetting unexpected increases in benefit costs. The timing and unpredictability of increases in benefit costs make it difficult for the Board to adjust budgets to account for higher than anticipated increases. This fund allows the Board to access funds to offset the increase allowing them the time to adjust in other areas. Since we anticipate utilizing some of these funds in this budget cycle we are asking for funds to replenish this account. No amount to be raised by new taxation.

ARTICLE 5: Shall the District discontinue the Track Fund-District Support created in 1998. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 5 - This fund was created to build the new track and since we have done this we are recommending that we discontinue this fund. This fund has approximately \$3.00 remaining.

ARTICLE 6: Shall the District establish a Facilities Development, Maintenance, and Replacement Trust under the provisions of RSA 198:20c, for maintaining, repairing, and updating the District's buildings, grounds and equipment, and raise and appropriate up to \$18,503 for this purpose with such amount to be funded from the year-end undesignated fund balance, and further, to name the School Board as agents to expend from the Facilities Development, Maintenance, and Replacement Trust and further to discontinue the following funds:

- a. The School Board Capital Replacement Fund, created in 2011, up to \$13,000.00;
- b. The School Building Maintenance Fund, created in 1995, up to \$5,500.00, and;
- c. The Athletic Facilities Fund, created in 2009, up to \$3.00.

Said funds with the accumulated interest to date of withdrawal are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 6 – The District currently has 3 separate funds to address building needs. This article will consolidate these existing funds into one fund. The funds will become part of the General Fund which will then need to be transferred (appropriated) to the newly created fund. No amount to be raised by new taxation.

ARTICLE 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 43,787,372. Should this article be defeated, the operating budget shall be \$ 43,995,149 (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$ 42,416,325 (regular operating budget); Fund 21 = \$ 730,047 (expenditures from food service revenues); Fund 22 = \$ 600,000 (expenditures from federal/special revenues); Fund 23 = \$ 41,000 (expenditures from pass through funds).

ARTICLE 8: Shall the district establish a football program at the Oyster River High School with the object of moving toward a varsity team in coordination with the rules and regulations of the New Hampshire Interscholastic Athletic Association (NHIAA)? Budgeted start-up costs of \$34,000 include; \$15,000 raised by a community based "booster" club, \$5,000 contribution from the school district and the balance of approximately \$14,000 paid by the players (larger number of players the lower cost per player) at 35 players it would be \$400 per player.

*The School Board does not recommend this warrant.*

Given under our hands at said Durham NH this \_\_\_\_\_ day of January 2017:

\_\_\_\_\_  
Thomas Newkirk, Chairperson

\_\_\_\_\_  
Denise Day, Vice-chair

\_\_\_\_\_  
Kenneth Rotner

\_\_\_\_\_  
Maria Barth

\_\_\_\_\_  
Daniel Klein

\_\_\_\_\_  
Allan Howland

\_\_\_\_\_  
Sarah Farwell



## School Budget Form: Oyster River

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from:

**July 1, 2017 to June 30, 2018**

Form Due Date: **20 days after meeting**

This form was posted with the warrant on: \_\_\_\_\_

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
Thomas Newkirk	
Denise Day	
Allan Howland	
Kenneth Rotner	
Maria Barth	
Sarah Farwell	
Daniel Klein	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



# Draft Budget - Not for Official Posting

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	7	\$15,974,937	\$17,105,721	\$17,489,385	\$0
1200-1299	Special Programs	7	\$5,893,030	\$6,338,689	\$6,735,285	\$0
1300-1399	Vocational Programs	7	\$17,277	\$31,000	\$17,300	\$0
1400-1499	Other Programs	7	\$769,056	\$787,807	\$796,754	\$0
1500-1599	Non-Public Programs	7	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	7	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Support Services</b>						
2000-2199	Student Support Services	7	\$3,289,745	\$3,413,516	\$3,632,038	\$0
2200-2299	Instructional Staff Services	7	\$996,999	\$1,016,537	\$1,015,935	\$0
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	7	\$125,062	\$133,650	\$130,995	\$0
<b>Executive Administration</b>						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	7	\$1,004,544	\$1,111,385	\$1,138,242	\$0
2400-2499	School Administration Service	7	\$1,589,850	\$1,735,650	\$1,803,054	\$0
2500-2599	Business	7	\$208,694	\$581,673	\$598,704	\$0
2600-2699	Plant Operations and Maintenance	7	\$3,663,204	\$3,889,639	\$4,173,417	\$0
2700-2799	Student Transportation	7	\$2,032,072	\$2,101,949	\$2,004,072	\$0
2800-2999	Support Service, Central and Other	7	\$1,161,286	\$1,210,434	\$1,243,161	\$0
<b>Non-Instructional Services</b>						
3100	Food Service Operations	7	\$66,182	\$75,000	\$50,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$1,628,143	\$1,900,000	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Other Outlays</b>						
5110	Debt Service - Principal	7	\$1,135,000	\$1,135,000	\$1,285,000	\$0
5120	Debt Service - Interest	7	\$367,436	\$344,110	\$302,983	\$0
<b>Fund Transfers</b>						
5220-5221	To Food Service	7	\$722,634	\$671,412	\$730,047	\$0
5222-5229	To Other Special Revenue	7	\$789,729	\$682,000	\$641,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0

5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$41,434,880</b>	<b>\$44,265,172</b>	<b>\$43,787,372</b>	<b>\$0</b>

# Draft Budget - Not for Official Posting

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	4	\$0	\$0	\$200,000	\$0
<b>Purpose:</b> Shall the District raise and appropriate up to \$ 2						
5252	To Expendable Trusts/Fiduciary Funds	6	\$0	\$0	\$18,503	\$0
<b>Purpose:</b> Shall the District establish a Facilities Replacem						
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$218,503</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	3	\$0	\$0	\$377,896	\$0
<b>Purpose:</b> Shall the District vote to approve within the prov						
1200-1299	Special Programs	3	\$0	\$0	\$76,806	\$0
<b>Purpose:</b> Shall the District vote to approve within the prov						
2000-2199	Student Support Services	3	\$0	\$0	\$61,077	\$0
<b>Purpose:</b> Shall the District vote to approve within the prov						
2200-2299	Instructional Staff Services	3	\$0	\$0	\$11,297	\$0
<b>Purpose:</b> Shall the District vote to approve within the prov						
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$527,076</b>	<b>\$0</b>

# Draft Budget - Not for Official Posting

## Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition	7	\$0	\$1,884,500	\$2,290,000
1400-1449	Transportation Fees	7	\$0	\$30,000	\$30,000
1500-1599	Earnings on Investments	7	\$0	\$6,500	\$6,500
1600-1699	Food Service Sales	7	\$0	\$596,412	\$650,047
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	7	\$0	\$40,000	\$40,000
<b>State Sources</b>					
3210	School Building Aid	7	\$0	\$523,742	\$523,742
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	7	\$0	\$163,117	\$185,000
3240-3249	Vocational Aid	7	\$0	\$3,000	\$3,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	7	\$0	\$5,000	\$5,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	7	\$0	\$682,000	\$641,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	7	\$0	\$70,000	\$75,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	7	\$0	\$325,000	\$325,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$1,500,000	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	7	\$0	\$0	\$238,209
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$500,000	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	6, 4	\$0	\$0	\$218,503
9999	Fund Balance to Reduce Taxes	7	\$0	\$0	\$450,000
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$6,329,271</b>	<b>\$5,681,001</b>

# Draft Budget - Not for Official Posting

## Budget Summary

Item	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$42,303,815	\$43,787,372
Special Warrant Articles Recommended	\$2,922,420	\$218,503
Individual Warrant Articles Recommended	\$38,937	\$527,076
TOTAL Appropriations Recommended	\$45,265,172	\$44,532,951
Less: Amount of Estimated Revenues & Credits	\$8,045,154	\$5,681,001
Less: Amount of State Education Tax/Grant	\$8,451,863	\$0
Estimated Amount of Taxes to be Raised	\$28,768,155	\$38,851,950

Policies for  
First/Second Read/Adoption/Deletion  
**SB Meeting of  
January 18, 2017**

Title	Code
<b>Policies for First Read</b>	
<b>Policies for Second Read/Adoption</b>	
Extended Learning Opportunities	IHBH & R, R1, R2
Alternative Learning Plan	IHBI
Interdisciplinary Credit Toward Graduation	IKAA
Graduation	IKF
High School Graduation Competencies	ILBAA
High School Credit for 7/8 Grade Advanced Coursework	IMBD
<b>Policies for Deletion</b>	
Alternative Credit Options	IMBC & R

As a reference, the January 11, 2017, October 26, 2016 policy minutes as well as the November 2, 2016 School Board minutes are attached to this packet for review of changes and confirming first read.



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBH
Drafts to Policy Committee: 3/9/16, 9/14/16, 10/26/16 <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 1 of 3 <u>Category: Recommended</u>

## EXTENDED LEARNING OPPORTUNITIES

### Purpose

The Oyster River Cooperative School Board encourages students to pursue Extended Learning Opportunities (ELO) as a means of acquiring knowledge and skills through instruction or study that is outside the traditional classroom methodology, ~~contingent upon enhances student opportunity above and beyond~~ available support and resources. Extended Learning Opportunities may include, but are not limited to, independent study, private instruction, performing groups, internships, community service, apprenticeships, online courses/distance education, or other opportunities approved by the Superintendent or his/her designee, in conjunction with Board policies.

The purpose of extended learning opportunities is to provide educational experiences that are meaningful and relevant, and that provide students with opportunities to explore and achieve at high levels. In order to maximize student achievement and meet diverse pathways for learning, this policy permits students to engage in Extended Learning Opportunities that are engaging and intellectually challenging, and that enable students to fulfill or exceed the expectations set forth by State minimum standards and applicable Board policies, and incorporate ORHS 21<sup>st</sup> Century Learning Expectations.

Extended Learning Opportunities may be taken for high school credit. If the Extended Learning Opportunity is taken for credit, the provisions of Policy IMBC, Alternative Credit Options, will apply. The granting of credit shall be based on a student's mastery of course competencies, as defined by Policies ILBA, Assessment of Educational Programs and ILBAA, High School Graduation Competency. ~~Highly Qualified-Certified~~ Teachers} must authorize the granting of credit for learning accomplished through Extended Learning Opportunities.

### Roles and Responsibilities

All programs of study must meet or exceed the proficiencies and skills identified by the New Hampshire State Board of Education, applicable rules and regulations of the Department of Education, and all applicable Board policies. All programs of study proposed through this program shall have specific instructional objectives aligned with the State minimum standards and District curriculum standards. All Extended Learning Opportunities will comply with applicable laws and regulations, including child labor laws and regulations governing occupational safety.

Students wishing to pursue an Extended Learning Opportunity under these guidelines must first present their proposal to the school's ELO coordinator for approval. The designated ELO coordinator will assist students in preparing the application form and other necessary paperwork. All ELOs must have parent/guardian approval.

The Principal or his/her designee will have primary responsibility and authority for ensuring the implementation of Extended Learning Opportunities and all aspects of such programs. The Principal or his/her designee will determine who will be responsible for approving student eligibility and such approval will include a consideration of the overall benefits, costs, advantages and disadvantages to both the student and the District, contingent upon available support and resources.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBH
Drafts to Policy Committee: 3/9/16, 9/14/16,10/26/16 <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 2 of 3 <u>Category: Recommend</u>

The Principal or his/her designee will review and determine credits that will be awarded for Extended Learning Opportunities toward the attainment of a high school diploma. Parents/guardians and/or students may appeal decisions within the provisions below (see Appeal Process).

Students approved for an Extended Learning Opportunity must have parental/guardian permission to participate in such a program. Such permission will be granted in writing, and signed by the parent/legal guardian, and returned to the ELO coordinator before beginning the program.

All Extended Learning Opportunities shall be the financial responsibility of the student or his/her parent/legal guardian. Students electing independent study, college coursework, internships, or other Extended Learning Opportunities that are held off the high school campus will be responsible for providing their own transportation to and from the off-campus site.

Students approved for off-campus Extended Learning Opportunities are responsible for their personal safety and well-being. All community program partners must meet SAU#5 volunteer requirements which include a background check.

#### Application Process

1. The application is to be completed by the student/parent/guardian a minimum of two weeks prior to beginning of an Extended Learning Opportunity.
2. The application will be reviewed by the ELO teacher and administrator. If additional information is requested, the information must be submitted within one week of receipt of the request.
3. It is the student's responsibility to maintain academic standing and enrollment in the approved program. Any failure to complete an approved program will jeopardize the student's ability to earn credit for the course. The student and parent/guardian recognize that in the event the student withdraws from an approved program, the District cannot guarantee placement in an equivalent District-offered course.
4. The District reserves the right to determine the number of credits to be awarded.
5. Any credits earned will be calculated towards the overall Grade Point Average. This determination will be made prior to the start of an ELO by the principal and/or his/her designee. The course name and grade earned will be noted on the student's official transcript.

#### Evaluation Criteria

The Principal or his/her designee will evaluate all applications. At a minimum, all applications must meet the following criteria:

- Provides for administration and supervision of the program.
- Provides that certified school personnel oversee and monitor the program.
- Requirement that each Extended Learning Opportunity meets rigorous standards, including the minimum standards established by the State Board of Education and all other applicable District standards.



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBH
Drafts to Policy Committee: 3/9/16, 9/14/16, 10/26/16 <a href="#">School Board First Read: November 2, 2016</a> <a href="#">School Board Second Read/Adoption: January 18, 2017</a>	Page 3 of 3 <a href="#">Category: Recommend</a>

### Extended Learning Opportunity Approval Appeal Process

A student whose application has been denied may request, in writing, a meeting with the Principal to review the status of their proposal. The written request should include the rationale for reconsideration. At the conclusion of the appeal, the principal's decision is final.

### Program Integrity

In order to insure the integrity of the Extended Learning Opportunity approved under this program, the student will be required periodically, or upon demand, to provide evidence of progress and attendance. The Principal and/or his/her designee will be responsible for certifying course completion and the award of credits consistent with the District's policies. If a student is unable to complete the Extended Learning Opportunity for valid reasons, the Principal, Principal's designee, or assigned Certified Teacher will evaluate the experience completed to date and make a determination for the awarding of partial credit or recommend an alternative experience.

If a student ceases to attend or is unable to complete the Extended Learning Opportunity for insufficient reason (lack of effort, failure to follow through, indecision, etc.), the Principal or his/her designee may determine that the student's transcript be adjusted to reflect the experience as a failure.

Students transferring from other schools who request acceptance of course credits awarded through similar Extended Learning Opportunity programs shall have their transcripts evaluated by the Principal or his/her designee.

It shall be incumbent upon the students or his/her parent/legal guardian to request that copies of the student's official transcript be sent from the former school.

### Cross Reference:

IHBH-R-R1-R2 -ELO Plan/ELO Proposal/VLAC

[IHBI - Alternative Learning Plan](#)

[IKAA - Interdisciplinary Credit Toward Graduation](#)

[IKF - Graduation](#)

ILBA - Assessment of Educational Programs

ILBAA - High School Competency Assessments

IMBC - Alternative Credit Options

[IMBD - High School Credit for 7/8 Grade Advanced Coursework](#)

### Legal References:

RSA 193:1 - Alternative Learning Plans

NH Code of Administrative Rules, Section Ed 306.04(a)(13), Extended Learning Opportunities

NH Code of Administrative Rules, Section Ed 306.26(f), Extended Learning Opportunities - Middle School  
NH Code of Administrative Rules, Section Ed 306.27(b)(4), Extended Learning Opportunities - High School

**Extended Learning Opportunity Plan  
Oyster River High School**

<b>Focus</b>	
<i>Focus:</i> What is the broad focus of the study?	
<i>Goal:</i> What is the goal to be met?	
<i>Reason:</i> Why is this study interesting and important?	
<i>Essential question:</i> What broad question will drive your learning?	
<b>Methods</b>	
What resources do you plan to use? Include people, experiences, research materials, equipment, software, etc.	
How will you demonstrate your learning? What tangible evidence will you submit?	
How will you document your reflection?	
How will you communicate your progress to the school?	
How will you communicate with your community partner?	
<b>Standards</b>	
What academic discipline does your study address?	
Which standards will you meet?	
Which competencies	

will you meet?	
What credit will you hope to receive for this ELO?	
<b>Assessment</b>	
How will competencies be assessed during the final presentation?	
Which rubrics and/or other methods will be used to assess reflection, research, product, and presentation?	
If this ELO will receive a grade, what specific criteria will be used to calculate the student's grade?	
<b>Calendar</b>	
Beginning and ending dates	
Specific due dates	
Date of final presentation	
<b>Follow-Up</b>	
What do you need to do to make sure this ELO will appear on your transcript?	
How will you evaluate the ELO process?	
Do you need to thank or recognize anyone?	

### Extended Learning Opportunity Proposal

This form should be completed to propose an Extended Learning Opportunity. Please fill it out completely and return it to the ELO coordinator. Use additional paper as necessary.

Date of ELO Proposal: \_\_\_\_\_ Anticipated Date of ELO Completion: \_\_\_\_\_

**Student's Name:**

**Grade:**

**Email used most frequently:**

1. Describe the Extended Learning Opportunity you plan to complete.
  
  
  
  
  
2. Will anyone else be involved (a teacher, community partner, etc.)? Please include contact information.
  
  
  
  
  
3. Why is this ELO important to you? Is it needed for graduation?
  
  
  
  
  
4. Would you like to receive a grade for this ELO, or would you prefer to receive Pass/Fail?

Graduation Verification:

This ELO proposal **Does / Does not** support the students' 4-year graduation plan for the following reasons:

---



---



---

School Counselor Signature: \_\_\_\_\_

The purpose of extended learning opportunities is to provide educational experiences that are meaningful and relevant, and that provide students with opportunities to explore and achieve at high levels. I agree to engage fully in the ELO process and follow all guidelines.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Oyster River High School  
55 Coe Drive, Durham, NH 03824

**Virtual Learning Academy Charter School Pre-Approval Form**

VLACS is a NH DOE approved high school. VLACS credits can transfer over to the student's high school of record and will be reflected on their transcript. These courses can/will meet state graduation requirements/ORHS graduation requirements/college requirements. However, students should meet and talk with their school counselor before making the decision to take an online course in order to review the impact it will have on their academic progression over the course of their four years and the pros and cons of this path.

Students are required to meet with the ELO Coordinator within two weeks of submitting this form to confirm enrollment in designated course.

*Beginning March 2015, grades from transfer courses, including all attempts, are recorded and included in the calculation of GPA. This includes grades of withdrawal, pass/fail. Students enrolling in mathematics or world language courses are required to take the final assessment of the completed course to ensure preparedness for the next sequential course.*

**Please state your reason for taking a course through Virtual Learning Academy Charter School:**

\_\_\_ course not offered at ORHS \_\_\_ course does not fit into my schedule at ORHS \_\_\_ other: \_\_\_\_\_

**Please provide details for reason if marked "other":**

\_\_\_\_\_ is enrolling in \_\_\_\_\_ at the Virtual  
Name of Student Course Name

Learning Academy Charter School to earn \_\_\_\_\_ credit(s). This course projected start date is \_\_\_\_\_ and has a course completion date of \_\_\_\_\_.

*If either the start date or completion date change, or the student intends to drop the course it is the student's responsibility to report this to their school counselor. Please know that the registration of a VLACS course can take up to two weeks. This should be factored in when completing this form. If this course is taking the place of a course that is in the student's current schedule, the student must remain in that course until they officially begin their VLACS course. We cannot guarantee space/computer use for a student taking an online course, and this should be factored into the decision to enroll.*

**What makes a good VLACS candidate?**

At ORHS, we have found that students who experience the most success with VLACS courses are those who are: self-motivated, independent workers, effective at time management, diligent about completing tasks, able to have consistent access to a computer, and can effectively self-advocate.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
School Counselor Signature

\_\_\_\_\_  
Principal Signature



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBI
Date of Adoption: May 19, 1976      Previously - IGBH Date of Review: March 1979 Date of Code Revision Adoption: June 16, 2010 <u>Policy Committee: October 26, 2016</u> <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 1 of 3 <u>Category: Recommend</u>

## ALTERNATIVE LEARNING PLANS

### Purpose

In an effort to ~~reduce~~ maximize the number of students who do ~~not~~ complete the requirements to graduate from high school and earn a diploma, the Board establishes a program for alternative learning plans for students to obtain a high school diploma or its equivalent. The Oyster River Cooperative School District, through an Alternative Learning Plan team comprised of teachers, administrators, and ~~guidance~~ school counselors, are directed to identify students who may be at risk for dropping out of high school, for developing alternative learning plans consistent with this policy, and for assisting students who are participating in alternative learning plans.

Alternative learning plans may include, but are not limited to, extended learning opportunities, independent study, private instruction, performing groups, internships, community service, apprenticeships, online courses/distance education, or other opportunities approved by the Superintendent or his/her designee, in conjunction with Board policies.

The purposes of alternative learning plans are to provide students with educational experiences that are meaningful, to provide students with opportunities to explore and achieve at high levels, and to meet State and District requirements to obtain a high school diploma or its equivalent. In order to maximize student achievement, this policy permits students to employ alternative learning plans that fulfill or exceed the expectations set forth by State minimum standards and applicable Board policy.

Alternative learning plans may include extended learning opportunities taken for credit or taken to supplement regular academic courses. If the alternative learning plan includes extended learning opportunities taken for credit, the provisions of *Policies IMBC, Alternative Credit Options and IHBI, Extended Learning Opportunities*, will apply. ~~The granting of credit shall be based on a student's mastery of course competencies, as defined by Policies ILBA, Assessment of Educational Programs and ILBAA, High School Competency Assessments. Highly Qualified Teachers and the Principal must authorize the granting of credit for learning accomplished through extended learning opportunities. If credit is not granted, the extended learning opportunity may be used to fulfill prerequisite requirements for other courses.~~

### Roles and Responsibilities

~~Alternative learning plan components shall have specific instructional objectives aligned with the State minimum standards and District curriculum standards. All alternative learning plans will comply with applicable laws and regulations, including child labor laws and regulations governing occupational safety.~~

~~Teachers, Guidance Counselors and Administrators should inform students of the District's promotion of alternative learning plans and similar programs. District employees who believe a student may be at risk for dropping out of high school should inform either the Principal or the Guidance Counselor of the Teacher's concerns. The Principal will then schedule a meeting with the student, the Principal, the Guidance Counselor, and the student's parent/guardian to discuss the student's participation in an alternative learning program. Students expressing interest in pursuing such a plan or program should be referred to the Guidance Counselor, Principal, or the Principal's designee.~~

~~The Guidance Counselor or Principal's designee is responsible for assisting students and their parents/guardians in preparing application forms and other necessary paperwork for alternative learning plans. The alternative learning plan components will be determined through a team consisting of the student, school personnel, parent/guardian and other appropriate people based on the individual student need.~~



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBI
Date of Adoption: May 19, 1976 Date of Review: March 1979 Date of Code Revision Adoption: June 16, 2010 <u>Policy Committee: October 26, 2016</u> <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 2 of 3 <u>Category: Recommend</u>

~~The Principal or Principal's designee and the designated team will have primary responsibility and authority for approval and implementation of alternative learning plans and will oversee all aspects of such programs. The Principal will be responsible for reviewing and approving alternative learning plans and credits awarded toward the attainment of a high school diploma or its equivalent.~~

~~Parents/guardians and/or students may appeal decisions rendered by the Principal within the provisions set forth below (see Appeal Process).~~

~~Students approved for alternative learning plans must have parent/guardian permission to participate in such a program. Such permission will be granted through a Memorandum of Understanding for Educational Services signed by the parent/legal guardian and returned to the district before beginning the program. For alternative learning plans that require off-campus attendance, the District will require a signed agreement among the school, the student, and a designated agent of the third-party host. The agreement should specify the roles and responsibilities of each party.~~

~~Students engaged in alternative learning plans will remain as enrolled students of their district. Alternative learning plans that are approved by the District become the responsibility of the District to facilitate implementation, including associated costs and transportation.~~

### **Approval Process**

- ~~1. The student/parent/guardian seeking an alternative learning plan shall meet with the guidance counselor or principal to discuss alternative learning plan options and initiate the formation of an alternative learning plan team. The team, including the student and parent/guardian, will meet to design the alternative learning plan designed to enable the student to remain enrolled in school and complete educational requirements.~~
- ~~2. The Superintendent or Superintendent's designee will review the paperwork and will determine whether or not to approve the alternative learning plan. The Superintendent or designee's decision will be made within ten (10) days of receipt of the paperwork. The student and parent/guardian will be notified in writing of the decision. If additional information is requested, the information must be submitted within ten (10) days of receipt of the request.~~
- ~~3. It is the student's responsibility to maintain academic standing and enrollment in the approved program. Any failure to complete an approved program may jeopardize the student's ability to remain in the program and receive credit towards obtaining a high school diploma or its equivalent. The student and parent/guardian recognize that in the event the student withdraws from an approved program, the District cannot guarantee placement in an equivalent District offered course.~~
- ~~4. The District reserves the right to determine the number of credits to be awarded. The course name and actual grade earned will be noted on the student's official transcript.~~

### **Evaluation Criteria**

~~The Superintendent or designee will evaluate all applications of students wishing to participate in an alternative learning plan or program. At a minimum, any alternative learning plans must meet the following criteria:~~

~~Provides for proper administration and supervision of the program or plan~~

- ~~• Provides that certified school personnel oversee and monitor the program~~
- ~~• Requirement that each extended learning opportunity, if included in the alternative learning plan, meets rigorous standards, including the minimum standards established by the State Board of Education and all other applicable District standards~~



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHBI
Date of Adoption: May 19, 1976 Date of Review: March 1979 Date of Code Revision Adoption: June 16, 2010 <u>Policy Committee: October 26, 2016</u> <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Previously - IGBII Page 3 of 3 <u>Category: Recommend</u>

- Includes age-appropriate academic rigor and the flexibility to incorporate the student's interests and manner of learning
- Are developed and amended, if necessary, in consultation with the student, a school Guidance Counselor, the school Principal and at least one parent/guardian of the student

### **Appeal Process**

If the submitted plan is rejected, the Superintendent or designee will provide the student/parents with a rationale as to why the proposal was rejected. Students whose application has been denied by the Superintendent may appeal that decision to the School Board. The School Board will place the item on its agenda for its next regularly scheduled meeting. Alternatively, if scheduling and time constraints do not allow for the matter to be placed on the agenda at the Board's next meeting, the Board may hold a separate meeting to hear the matter. The matter will be discussed in non-public session, pursuant to RSA 91-A:3, II, unless the parents request the Board hear the matter in public session, in which case the request will be honored. If the School Board upholds the Superintendent's determination, the decision of the School Board may be appealed to the State Board of Education, consistent with applicable law. The School Board will inform the student/parents of their appeal rights.

### **Program Integrity**

In order to insure the integrity of the learning experience approved under this program, the student will be required periodically or upon demand to provide evidence of progress. The Principal will be responsible for certifying completion of the plan or program and the award of credits, consistent with the District's policies on graduation.

If a student is unable to complete the alternative learning plan for valid reasons, the Principal will evaluate the experience completed to date and make a determination for the award of partial credit or recommend an alternative experience. The Principal will determine the validity of such reasons on a case-by-case basis.

If a student ceases to attend or is unable to complete alternative learning plan for insufficient reason (lack of effort, failure to follow through, indecision, etc.), the Principal may determine that the student's transcript be adjusted to reflect the experience as a failure.

In order to certify completion of curricular programs and activities based upon specific instructional objectives aligned to the standards, the Principal will develop appropriate mechanisms to document student progress and program completion on student personnel records.

### **Cross Reference:**

IHBI, R, R1, R2 – Extended Learning Opportunities

IKAA – Interdisciplinary Credit Toward Graduation

IKF – Graduation

ILBAA – High School Graduation Competencies

IMBC, R – Alternative Credit Options

IMBD – High School Credit for 7/8 Grade Advanced Coursework

### **Legal References:**

RSA 193:1, Duty of Parent; Compulsory Attendance by Student

NH Code of Administrative Rules, Section Ed 306.04(a)(13), Extended Learning Opportunities

NH Code of Administrative Rules, Section Ed 306.27(b)(4), Extended Learning Opportunities – High School

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IKA
Draft to Policy Committee: January 27, 2016 School Board First Read – February 10, 2016 School Board Second Read/Adoption: March 2, 2016 <a href="#">Policy Committee Review: October 26, 2016</a> <a href="#">School Board First Read: November 2, 2016</a> <a href="#">School Board Second Read/Adoption: January 18, 2017</a>	Page 1 of 1

### **Interdisciplinary Credit Toward Graduation**

The Oyster River Cooperative School recognizes the need to identify coursework taught in one content area as relevant with regard to earning graduation credits in another content area. The parameters for this policy are subject to the following conditions:

- (1) Graduation requirements met by interdisciplinary credit shall be clearly designated on student transcripts;
- (2) Interdisciplinary credit shall be counted only once in meeting graduation requirements; and
- (3) The high school principal may approve a particular course for interdisciplinary credit if he/she determines that:
  - a. The course has been adopted by a faculty team; and
  - b. The course addresses the objectives for the subject area in which the credit is to be counted.

#### **Cross Reference:**

- [IHBH, R, R1, R2 – Extended Learning Opportunities](#)
- [IHBI – Alternative Learning Plan](#)
- [IKF – Graduation](#)
- [ILBAA – High School Graduation Competencies](#)
- [IMBC, R – Alternative Credit Options](#)
- [IMBD – High School Credit for 7/8 Grade Advanced Coursework](#)

Oyster River High School Current Program of Studies

#### **Legal Reference:**

Ed.306.27(q) High School Curriculum, Credits, Graduation Requirements, and Co-curricular Program



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IKF
Date of Revision: May 1, 1996; August 9, 2006 First Read to SB: September 21, 2011 Second Read/Adoption to SB: October 5, 2011 <u>Policy Committee: October 26, 2016</u> <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 1 of 1 <u>Category: Recommended</u>

## GRADUATION

Graduation from our public schools implies that students have satisfactorily completed the prescribed courses of study for the several grade levels in accordance with the State of New Hampshire Code of Administrative Rules (Ed. 306.27m) standards for credit and course requirements and in accordance with their respective abilities to achieve and that they have satisfactorily passed any examinations and other requirements set by the faculty. In addition, students shall have maintained a satisfactory record of citizenship during their progression through the instructional program of the schools.

The faculty will establish their detailed requirements to agree with the goals of our schools as adopted by the board. It is expected that insofar as possible the faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant his/her graduation according to the terms of the above paragraph.

At the beginning of the final examination period, students who are expected to earn all credits by the end of their senior year, as determined by the principal, may be allowed to participate in graduation and commencement exercises. If, after final exams, such students fall short in their credit requirements, they will not be allowed to participate in the ceremony. The deficiencies must be correctable no later than the beginning of the fall school term which immediately follows in order to receive their same year diploma. Total required credits for graduation are 22.

The staff will arrange each spring for appropriate awards and recognition programs and graduation exercises. There will be no formal graduation exercises for elementary and middle schools.

The following credit hour distributions are required for graduation and must be successfully completed to earn an Oyster River High School diploma:

English	4 credits
Social Studies	2 ½ credits
Mathematics	3 credits
Science	2 credits
Physical Education <b>and</b>	<del>2</del> 1 credits
<u>Health Education</u>	<u>½ credit</u>
Fine and Practical Arts	½ credit
Economics	½ credit
Computer Science	½ credit
Electives	7.5 credits

Note: 14 of the 22 credits must be achieved in ORCSD courses. Transfer students and other accredited high school courses will be reviewed on a case by case basis at the discretion of the building principal or designee.

Electives – Each student shall elect the remainder of credits from among electives suited to individual needs, interests, abilities, and plans for the future.

### Cross Reference:

- IHBH,R,R1,R2 – Extended Learning Opportunities
- IHBI – Alternative Learning Plan
- IKAA – Interdisciplinary Credit Toward Graduation
- ILBAA – High School Graduation Competencies
- IMBC,R – Alternative Credit Options
- IMBD – High School Credit for 7/8 Grade Advanced Coursework



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: ILBAA
School Board First Read: April 15, 2015 School Board Second Read/Adoption: May 6, 2015 <a href="#">Policy Committee: October 26, 2016</a> <a href="#">School Board First Read: November 2, 2016</a> <a href="#">School Board Second Read/Adoption: January 18, 2017</a>	Page 1 of 21 Category: Priority

## HIGH SCHOOL GRADUATION COMPETENCIES

The following definitions are established for the purposes of assessment of Oyster River High School course work through the demonstration of student mastery of course competencies:

1. "Competencies" means student learning targets that represent key content-specific concepts, skills, and knowledge applied within or across content domains. Specific and required types of competencies include course level competencies, district competencies and graduation competencies.
2. "District competencies" mean specific types of competencies that are common across the district and organized in developmental progressions that lead to achievement of graduation competencies.
3. "Graduation competencies" means specific types of competencies that are common across the district and define learning expectations for each student for graduation from high school.
4. "Mastery" means a high level of demonstrated proficiency with regard to a competency.

Course credit will be awarded through the demonstration of a student's mastery of the competencies of the course. Course credit granted through demonstration of mastery will be recorded on the official student transcript. Grades and credit granted through demonstration of mastery will be included in the student's grade point average. Students must be enrolled in the particular course in order to receive course credit.

Students who are involved in an approved extended learning opportunity to satisfy course requirements in whole or in part shall demonstrate mastery ~~through a method or methods as approved by the course instructor,~~ as specified in Policy IHBH.

Credit may be used to fulfill prerequisites for other courses and/or subject area credit requirements for graduation. Credit will not be granted, however, for a course in a subject area lower in course sequence than one for which the student has already earned credit.

The Superintendent shall establish rules for implementing this policy in cooperation with the high school Principal, and shall be responsible for ensuring that all high school courses include appropriate competency assessments. Competency Assessments will be selected, conducted, and reviewed in conjunction with the provisions of Policy ILBA.

Assessments shall be aligned with clearly defined educational standards that specify what students should know and be able to do. The assessment items and tasks shall be valid and appropriate representations of the standards students are expected to achieve. Assessment standards, tasks, procedures, and uses shall be fair to all students.

### **Cross References:**

IHBH - Extended Learning Opportunities

[IHBI - Alternative Learning Plan](#)

[IKAA - Interdisciplinary Credit Toward Graduation](#)

[JKF - Graduation](#)

IL - Evaluation of Curricular Programs

ILBA - Assessment of Educational Programs

IMBC - Alternative Credit Options

[IMBD - High School Credit for 7/8 Grade Advanced Coursework](#)

ORHS - Student Handbook

### **Legal References:**

Ed 306.02(d), Competencies, Ed 306.02(g) District competencies, Ed 306.02(j) Graduation competencies  
Ed 306.04(l) Mastery, Ed 306.04(a)(16) Tracking Achievement of Graduation Competencies,  
Ed 306.04(a)(25)(26) Graduation competencies, Ed306.141(a)(6) Achievement of District and  
Graduation Competencies

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IMBD
New Policy School Board Adoption: September 22, 2010 <u>Policy Committee: October 26, 2016</u> <u>School Board First Read: November 2, 2016</u> <u>School Board Second Read/Adoption: January 18, 2017</u>	Page 1 of 1 <u>Category: Optional</u>

### **HIGH SCHOOL CREDIT FOR 7<sup>th</sup> AND 8<sup>th</sup> GRADE ADVANCED COURSEWORK**

Students in 7th or 8th grade may take ~~advanced~~ approved high school courses and apply the credit of those courses toward high school graduation, provided the ~~course demonstrates content requirements consistent with related high school courses and the student achieves satisfactory standards of performance~~ meets the competencies of the course taken. School Board policies relative to assessment, mastery and competency shall apply.

The high school principal shall approve such course work and credit prior to the student enrolling in the class in order for such credit to be applied toward high school graduation.

Cross Reference:

- IHBH, R, R1, R2 – Extended Learning Opportunities
- IHBI – Alternative Learning Plan
- IKAA – Interdisciplinary Credit Toward Graduation
- IKF – Graduation
- ILBAA – High School Graduation Competencies
- IMBC,R – Alternative Credit Options

**Legal References:**

N.H. Code of Administrative Rules, Section Ed 306.26(e), Applying Credit Toward High School Graduation



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IMBC
School Board First Read: March 20, 2013 School Board Second Read/Adoption: September 18, 2013 <u>Policy Committee: October 26, 2016</u> <u>School Board: January 18, 2017</u>	Page 1 of 1 Category: Priority

## **RECOMMEND TO DELETE**

### **ALTERNATIVE CREDIT OPTIONS**

Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the Oyster River Cooperative School district schools. Awarding of credits to be applied toward high school graduation will be determined by the high school principal, and will be granted only if the request fulfills the following:

The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.

- The plan includes clear expectations for performance.
- The plan includes clearly defined methods and expectations for assessment.
- Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden of the resources of the administration.

The Board supports nontraditional educational options for all students. Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program or nationally or internationally recognized assessment tool.

If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course, but shall be allowed to take a more advanced level of the subject or an elective.

#### **Funding**

Unless otherwise recommended by the Superintendent and approved by the Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition and textbooks. The District may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the district and the course is not completed, the student must reimburse the district for the expenses.

#### **Cross Reference:**

———— IMBD — High School Credit for 7/8 Grade Advanced Coursework

#### **Legal References:**

*NH Code of Administrative Rules, Section Ed. 306.04(a)(13), Alternative Means of Earning Credit*

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IMBC-R
School Board First Read: March 20, 2013 School Board Second Read/Adoption: September 18, 2013 <u>Policy Committee: October 26, 2016</u> School Board: January 18, 2017	Page 1 of 1 Category: Priority

## **RECOMMEND TO DELETE**

### **ALTERNATIVE CREDIT OPTIONS**

The Oyster River Cooperative School Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

- Definitions of allowable alternative learning opportunities
- Reasonable limits on the number of approved alternative courses that can be administered each school year – school-wide and per student
- The number of alternative credits each student may use toward graduation requirements
- Application and approval process
- Criteria for determining which requests satisfy a particular subject area requirement
- Identification of person(s) responsible for approval, supervision, and monitoring progress
- Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery
- Assurance of student safety including physical and technological
- Assurance of equal access for all students
- Assurance that approved alternative learning opportunities are consistent with all policies of this board
- The procedure will be made available to the public.

It is the policy of the Board that alternative methods for the awarding of credit may include:

- Competency testing in lieu of enrollment under the provisions of Policy ILBAA
- Interdisciplinary credit
- Satisfactory completion of course requirements at another public school district, an approved private school or a home schooling experience
- Transfer of credits earned by students before enrolling in the district, such as students moving into New Hampshire from another state or country
- Extended learning opportunities under the provisions of Policy IIBH
- Online/virtual learning opportunities under the provisions of Policy IMBA
- College Credit/Dual Credit
- Early Graduation
- Middle school acceleration to the extent that the course work exceeds the requirements for seventh or eighth grade, is consistent with the related high school course(s), and the student achieves satisfactory standards of performance.

#### **Cross Reference:**

\_\_\_\_\_ Policy IMBC – Alternative Credit Options



## Policy Committee Meeting Minutes

Wednesday, January 11, 2017@ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, James Morse, Josh Olstad, Suzanne Filippone, Heather Machanoff  
Wendy DiFruscio

Visitors: 0

Called to order at 3:30 by Maria Barth.

Jim began by explaining that Josh Olstad has revised the Social Media Policy and Procedure, but that it is still in draft form and will need to be reviewed by Legal Counsel.

Policy KD – School District Social Media Websites – Josh explained that parameters need to be set up for District and individual school usage. Anyone can set up a social media site, but if the site is for the District we would need to provide guidance and maintain control of the site. This could be used as a communicate channel, but don't want to get into liking sites and sharing video's. Discussion and questions asked about possibly not allowing comments. It was decided that we will not allow comments at this time and Josh will create a site for testing. This policy is placed on hold at this time. Josh left the meeting at 3:45PM.

Jim informed the Board that we have brought back for one more review the Extended Learning Opportunity policy and all related polices as they will be going before the School Board at their next meeting for a second read/adoption.

Policy IHBH & R, R1, R2 – Extended Learning Opportunities – This policy and subsequent procedure and forms were reviewed with a small change of removing the wording Highly Qualified and replacing with certified. Committee asked some clarifying questions which Suzanne and Heather answered. This policy, procedure and forms will go for a second read adoption.

Policy IHBI – Alternative Learning Plans – Jim explained the significances of this policy and there was no discussion. This policy is ready for second read/adoption.

Policy ICAA – Interdisciplinary Credit Towards Graduation – Jim explained that this is a standard policy and that the only change was the addition of the Cross References. This policy is ready for second read/adoption.

Policy IKF – Graduation – Jim explained that there are some minor adjustments to this policy and that Suzanne will answer any questions the committee may have. Required credits for P.E., and Social Studies have been a long going discussion. Currently there are numerous students taking their required P.E credits through VLACS. Jim explained that the required number of graduation credits (22 credits) will not change, but per credit course requirements will be adjusted. Lengthy discussion ensued. Changes to the policy include reducing the P.E. credit by ½ adjusting from 1 ½ to 1 and maintaining and separating out the ½ credit for Health and adding ½ credit to electives from 7 to 7.5. This policy is ready for second read/adoption.

Policy ILBAA – High School Graduation Competencies – Jim explained that all of the competencies have been developed, but due to a timing issue, they will not be listed in the handbook this coming year, but as a separate handout and listed in the website. They will be included in the handbook for the 2018-19 school year. No changes made and ready for second read/adoption.

Policy IMBD – High School Credit for 7<sup>th</sup> and 8<sup>th</sup> Grade Advanced Coursework – A correction was made to the 2<sup>nd</sup> sentence for correct readability. No other changes and ready for second read adoption.

Policy and Procedure IMBC – Alternative Credit Options – Are no longer needed as they are incorporated within the Extended Learning Opportunity policy and procedure. These will be deleted at the January 18, 2017 School Board meeting.

Meeting ended at 4:25 PM – Next meeting February 8, 2017.

Respectfully submitted,  
Wendy L. DiFruscio

## Policy Committee Meeting Minutes

Wednesday, October 26, 2016 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, James Morse, Todd Allen, Wendy DiFruscio

Visitors: Suzanne Filippone, Heather Machanoff, Sonny Sadana

Called to order at 3:30 by Maria Barth.

Jim began by explaining that at the last meeting the ELO policy and all the interconnecting policies relating to Extended Learning Opportunities (ELO's) would be discussed first, as Suzanne and Heather are in attendance to answer any additional questions that may come up.

Suzanne shared some backup information pertaining to the number of students that are currently utilizing ELO's at the high school through VLACS and other alternative credits. It was also mentioned the amount of additional work that the school counseling office is doing to try and keep track of the various courses and follow up that is needed. Mention was made of the critical need of an ELO Coordinator be added to oversee this program. As this is a budgetary issue, additional discussion will be had at the School Board Workshop on November 10. A very lengthy discussion ensued with questions asked and answered by all present. It was decided that this policy would go to the School Board with revisions as a first read, but will not go into effect until the 2017-2018 school year with the hope for the position of an ELO Coordinator to oversee the program. In the event the budget does not allow for this coordinator; the proposed ELO policy will need to be revisited for further discussion and action. Nearly 300 ORCSD students are currently taking advantage of ELO's. Once this policy passes that number will increase geometrically. ORHS ELO program will be severely hampered without an ELO Coordinator to monitor and to meet student demand.

Policy IHBI – Alternative Learning Plans – This policy was reviewed in conjunction with the proposed ELO policy (IHBH) and was revised and is ready for first read.

Policy IKAA – Interdisciplinary Credit Toward Graduation – As this policy was recently reviewed and complies with the proposed ELO policy (IHBH), cross references were added and is ready for first read.

Policy IKF – Graduation – This policy was also reviewed in comparison to the proposed ELO policy (IHBH), the addition of language clarifying credit amounts and cross references were added and is ready for first read.

Policy ILBAA – High School Graduation Competencies – Review and comparison to the proposed ELO policy (IHBH) was discussed and a minor deletion was made and is ready for first read by the School Board.

Policy IMBC,R – Alternative Credit Options will be placed on hold from deletion until the proposed ELO policy (IHBH) comes into effect. No additional action was taken on this policy.

Policy IMBD – High School Credit for 7/8 Grade Advanced Coursework – This is another policy being reviewed in conjunction with the proposed ELO policy (IHBH) which had revisions made and cross references added. Ready for first read.

Policy GBEB – Staff Conduct with Students – The policy was pulled by the School Board and sent back to the policy committee for additional revisions. A minor deletion and addition to the language was made. This will return to the School Board for a first read.

Policy GBCD – Background Investigation and Criminal Records Check – A discussion ensued with the committee asking for additional legal interpretation before moving forward. This policy is placed on hold.

Policy IJOC – School Volunteers – Committee suggested that as this policy is connected to the Background policy, that it also be placed on hold for additional legal interpretation.

Meeting ended at 4:55 PM – Next meeting December 14, 2016.

Respectfully submitted,  
Wendy L. DiFruscio

DRAFT

November 2, 2016 School Board Minutes

**Motion to approve school Board Policies:**

**Policies for a First Read:**

**Kenny Rotner moved to approve for a first read:**

<b>GBEB</b>	<b>Staff Conduct with Students</b>
<b>IHBI</b>	<b>Alternative Learning Plan</b>
<b>IKAA</b>	<b>Interdisciplinary Credit Toward Graduation</b>
<b>ILBAA</b>	<b>High School Graduation Competencies</b>
<b>IMBD</b>	<b>High School Credit for 7/8 Grade Advanced Coursework</b>

**2<sup>nd</sup> by Maria Barth**

**Motion passed 7-0 with the Student Representative voting in the affirmative.**

**Kenny Rotner moved to approve Policy IHBH for a first reading, 2<sup>nd</sup> by Maria Barth.**

There was a lot of work done on this policy by the leadership team in accomplishing this. There are a lot of students doing VLACs, internships, taking classes at UNH, and job shadowing. This is a very valid endeavor and these are opportunities that cannot be realized in the classroom. The Guidance Department is currently handling these opportunities. There needs to be an extended learning coordinator that handles these opportunities. This position could help students navigate their way through these opportunities.

**Maria Barth moved to amend the policy and direct the superintendent to add a coordinator into the budget, 2<sup>nd</sup> by Denise Day.**

There was a lengthy discussion by the Board about approving the proposed position prior to the Board budget workshop.

**Maria Barth moved to withdraw her amendment and Denise Day withdrew her second to the motion.**

**The motion passed 6-1 with Sarah Farwell opposing and the Student Representative voting in the affirmative.**

**Kenny Rotner moved to approve Policy IKF for a first reading, 2<sup>nd</sup> by Maria Barth. Motion passed 6-1 with Sarah Farwell opposing and the Student Representative voting in the affirmative.**