

**Oyster River Cooperative School District
REGULAR MEETING**

December 21, 2016

ORHS Library

6:30 PM

o. CALL TO ORDER (6:30 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

- Motion to approve 12/7/16 regular and nonpublic meeting minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

B. Board

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

B. Superintendent's Report

C. Business Administrator

- Default Budget

D. Student Senate Report

E. Other:

VII. DISCUSSION ITEMS

- School Board Representative to Attend NH Resolution Workshop
- 2017-18 Draft Budget Proposal
- Draft 2017 Warrant Article
- Retirement Incentive Participation Update
- Report on Needed Staffing
- Draft 2017-18 School Calendar

VIII. ACTIONS

A. Superintendent Actions

B. Board Action Items

- Motion to authorize School Board Representative to use best judgement to vote on behalf of SAU #5
- Motion to approve participation in the retirement incentive
- Motion to approve 2017-18 School Calendar
- Motion to approve ORHS Volunteer Coaches

IX. SCHOOL BOARD COMMITTEE UPDATES

X. PUBLIC COMMENTS

XI. CLOSING ACTIONS

- A. Future meeting dates:** 1/4/17 Regular Board Meeting
1/9/17 Superintendent w/Durham Town Council Budget Update
1/11/17 Budget Public Hearing – 7:00 PM ORHS Auditorium
1/18/17 Regular Board Meeting

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (a)

- Superintendent Evaluation

NON-MEETING SESSION: RSA 91-A2 I {If Needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

**If you require special
communication aids,
please notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Maria S. Barth	Term on Board: 2015 –2018
• Thomas Newkirk, Chair	Term on Board: 2016 - 2019
• Kenneth Rotner	Term on Board: 2016 - 2019
• Sarah Farwell	Term on Board: 2014 - 2017
• Denise Day, Vice-Chair	Term on Board: 2014 - 2017
• Allan Howland	Term on Board: 2015 - 2018
• Daniel Klein	Term on Board: 2015 - 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

December 7, 2016

Oyster River High School

6:30 p.m.

SCHOOL BOARD MEMBERS: Tom Newkirk, Denise Day, Sarah Farwell, Dan Klein, Kenny Rotner, Maria Barth, Al Howland, and Student Representative Troy LaPolice

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Carrie Vaich, Suzanne Filippone, Heather Machanoff

There were 2 members of the public present

I. CALL TO ORDER:

6:30 – 7:00 p.m. Manifest reviewed and signed.

APPROVAL OF MANIFESTS:

Payroll Manifest #13 \$942,241.64

Vendor Manifest #13 \$570,596.52

Tom Newkirk took a moment to acknowledge the passing of David Michaud a former principal for the Mast Way School would contributed greatly to the Oyster River School District.

II. APPROVAL OF AGENDA Kenny Rotner moved to approve the Agenda, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

III. PUBLIC COMMENTS: None

IV. APPROVAL OF MINUTES:

Motion to approve revised 11/2/2016 Regular Meeting Minutes:

Revisions:

Page 2- 1st paragraph, 1st line replace Hanes with Haines.

Page 9- third paragraph last sentence add the word “monetary” in front of donations.

Page 6- second paragraph – replace whole paragraph with the following: Kenny Rotner acknowledged the community input that was received, both from those in favor of changing the start time as well as from those who were opposed to do so. He also recognized his fellow School Board members and the open, constructive discussion that was had. He was confident that the proposed change in the start time for the ORMS and ORHS would pass, based on the comments made by other Board members. He felt that this was a good thing and being sure of a majority vote in

favor, stated that he would vote against the proposal. By doing so, he hoped to encourage and impel the School Board to not stop at this step, but instead, to be sure to consider in the future other concerns and opportunities. These could include studying the amount and quality of homework our students receive, exploring options for a flexible type of school day as well as other areas.

Denise Day moved to approve the revised November 2, 2016 meeting minutes with the above revisions, 2nd by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.

Denise Day moved to approve the Regular November 16, 2016 meeting minutes, 2nd by Al Howland. Motion passed 6-0, Tom Newkirk abstaining with the Student Representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS:

A. District:

Carrie Vaich, Mast Way Principal explained that the Town of Lee sponsored and paid for the Dearborn Group to come in and speak with the fourth graders about Revolutionary History. Also, mentioned the third and fourth grade holiday concert conducted by Pam Felber was a great success and was dedicated to David Michaud. The PTO will be meeting tomorrow from 6:30 – 7:30 and all are welcome and to be sure to wear an ugly sweater. You could win a prize.

Suzanne Filippone, High School Principal announced that tomorrow at 5:30 in the library was Partnership Coffee and the theme is Student Life – How does homework fit in. Also, on December 13 they will be having a college application help session.

B. Board:

Denise Day mentioned that the ORHS Sustainability Club is hosting a fundraising dinner to benefit the Powder Major Project on December 9 from 6:30 – 8:30 at the high school.

Kenny Rotner spoke on the two incidents in the past two weeks and commended the central office on the timely response of getting the information out to the community.

Sarah Farwell asked about Scoliosis Screenings. Do we do it? Should we? She also asked if there would be a presentation on Science resource selection as was done in the past with the Math program? Can the technology policy be done at the Board Level?

Dr. Morse explained that we will bring the topic of Scoliosis Screenings with the District Nurses.

Kenny Rotner suggested that the District Physician be consulted for guidance on this.

Todd explained that this year the focus on NextGen Science is getting knowledgeable on the standards and next year we will focus on curriculum alignment and resources.

The Student Senate have been discussing cell phones and electronic use at the school.

VI. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Report: None

B. Superintendent:

Superintendent Morse explained that he received the architects report back on the Yager Property. It is a beautiful piece of land, but very steep with many hills and valleys that would not be suitable for a school site. The cost would be enormous to try to adapt this property for school usage.

NH Public Radio interviewed him about the late start decision. They want to do a follow up interview with three students to get their perspective. They interviewed the student rep. Troy LaPolice and the Weichert girls at the SAU office. Their broadcast will be out next week.

Superintendent Morse updated the Board on the incident from Friday, December 2 pertaining to the high school student being approached on his way to school. He will send out a second School Messenger that he worked on with Madbury Police Chief McGann that will clarify the information that was previously reported out by the Madbury Police Department. Every school addressed the situation and I am very proud of the District as a whole.

Pertaining to the high school bomb scare. Excellent response by administration and staff. The protocol set in place was followed and executed in a very timely and orderly manner. School administration, SRO Malasky and State Police walked through and cleared the building for occupancy for the next day.

I received a request from a UNH Doctoral Student who wishes to survey the middle school students and staff, but District policy requires School Board Approval. Information is in your Board folders. Do you wish to bring this back to the 20th for a decision or delegate me to approve/disapprove?

A brief discussion ensued. Tom asked the Board to allow the superintendent to address the survey issue without bringing back to the Board for their approval.

Maria Barth made a motion to authorize the superintendent to approve or deny requests for surveys of ORCSD staff and students, 2nd by Tom Newkirk. Motion passed 7-0, with the Student Representative voting in the affirmative.

C. Business Administrator:

Sue Caswell reviewed the FY17 budget update and explained that she usually makes a comparison to last year at this same time. With the exception of the Special Education budget, that has taken a large hit due to the number of move ins, with one adult to one student, we are on track. She recommended to the Board that they do not look at utilizing the trust funds until April or May.

D. Student Senate Report:

Student Representative Troy LaPolice discussed the drafted cell phone policy that they are working on and will bring it to the next Policy meeting on December 14 with two other student senate members.

E. Other: Lisa Allison – LRPC November 2016 Report

Lisa thanked the current and past members of this committee for all of their hard work and dedication. She presented her power point presentation and explained her methodology for their 10 year projections and that they are always refining their process. She explained that the model is regularly adjusted for new variables.

She shared highlights of the LRPC Report:

Total ORCSD enrollment is projected to remain over 2,000 for the entire projection period. Enrollment declines by only 109 students, from 2,115 this year to 2,006 projected in 2026-27.

Full day kindergarten is assumed. The size of the kindergarten class remains close to the current level of 116 for five more years, then rises to 127 in 2026-27.

The number of elementary school students will decrease. Elementary enrollment drops from 693 now to 602 in 2020-21, when Mast Way and Moharimet will have equal enrollment. Elementary enrollment then rebounds to 660 in 2026-27.

Middle school enrollment, now 656, drops to 569 in 2026-27.

High School enrollment (including Barrington), now 766, rises to 837 in 2019-20, then remains between 830 and 840 for 6 years before dropping to 777 in 2026-27 (617 plus 160 tuition students).

The Board thanked her for their report and explained that they use this report as a reference for many District discussions.

VII. DISCUSSION ITEMS:

2017-18 Draft Budget Proposal:

Superintendent Morse explained that he took the suggestion of the School Board at their last meeting and created five key points for the proposed FY18 budget.

Keep the budget impact to 3.25%. The Board Goal addresses the impact of an overall 3.25% increase. The proposed budget, with the \$200,000 recommended additional cuts, stands at an increase of 4.6%. The use of NEW revenue does not decrease the budget, but does decrease the impact of the increase.

Reduce dependency on emergency funding - By agreeing to the additional \$200,000 in cuts we use less of our emergency reserves.

Include the ELO position at the high school. There are three ways to include the ELO position. The Board can: increase the budget, the Board can use the retirement incentive to free up funds to buy 'yellow sheet' new positions, or the Board can cut an additional \$100,000 from the proposed budget.

Use retirement incentive to offset increase. The retirement incentive will increase the availability of funds for the Board to include some of the NEW

yellow sheet positions at the high school and middle school. Due to the growth at the high school, the high school yellow sheets are important to keep class sizes within Policy IIB guidelines. The middle school position is necessary to reduce Algebra class size to be in compliance with Policy IIB. The strings tutors to keep reasonable class size without adding a professional teacher.

Maintain effort on Capital Improvement. Last year we flat funded capital improvement which added an additional year to meet the Board Goal of having a reasonable budget for capital improvement. I included an additional \$200,000 in the draft budget to place us back on track toward our Strategic Plan Goal.

To maintain our effort toward a reasonable capital improvement budget requires Board support of the funds already in the draft budget.

Retirement Incentive:

Superintendent Morse brought back the retirement incentive proposal that was postponed from the November 16th meeting until there was full Board representation.

Al Howland moved to reopen the discussion and motion offered at the November 16, meeting to the proposed retirement incentive and keep it uncapped, 2nd by Dan Klein.

Clarifying questions asked and, pros and cons to having another retirement incentive so close together and a lengthy discussion ensued.

Dr. Morse suggested that if approval granted, he will come back at the next meeting with the number of binding requests that are received and at that time the Board can determine their next step.

The Board voted to move the retirement incentive through without a cap. Vote 6-1 with Sarah Farwell voting against and the Student representative voting in the affirmative.

Draft of the 2017 Warrant:

Sue Caswell reviewed the proposed draft 2017 warrant articles with the Board. There was confusion with the warrant article as the previous version was in the School Board back up in error. Alexander Taylor made hard copies of the

warrant for Board discussion. The warrant will be discussed further on December 21.

Draft 2017-18 School Calendar:

Dr. Morse shared that the calendar was in their packets for review and that no action needs to happen this evening. He mentioned that this aligns with the Dover and Somersworth calendars for our vocational students. Question asked if kindergarten would start the same day.

Dr. Morse stated that he would be meeting with the kindergarten teachers and would clarify and let the Board know at the next meeting.

Distinguished Service Award Recipient

Dr. Morse informed the Board that he knows that they shifted this responsibility to the administrators, but wanted to let them know if they have someone that they wished to nominate to submit the name to him or Wendy.

Draft of the 2017 Warrant Resumed:

Sue Caswell continued her explanation of the newest warrant articles that were added and the reasoning behind the suggestions. It was noted that there may be a citizen's warrant article. The Board will review again at the next meeting.

VIII. ACTIONS:

A. Superintendent Action Items: None

B. Board Action Items:

Denise Day moved to approve ORMS Jazz Band Overnight Field Trip 5/18/17 – 5/22/17 to Orlando Florida 2nd by Dan Klein. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE UPDATES:

Maria Barth would like to see a future agenda item for a representative to be nominated to attend the NH Resolution Workshop and be able to vote for any current resolution set forth. She also wanted to let everyone know that the End68Hours group will be sponsoring a fundraiser dinner on January 18th in Newmarket.

X. PUBLIC COMMENTS:

Dean Rubine commended Lisa Allison on her report and explained how the percentage worked.

He also stated that there was another death in the District and hopes that we are not just sweeping it under the rug.

XI. CLOSING ACTIONS

A. Future Meeting Dates: 12/21/16 Regular School Board Meeting
1/4/17 Regular Board Meeting
1/9/17 Superintendent w/Durham Town
Council Budget Update
1/11/17 Budget Public Hearing -7:00 PM
OR High School - Auditorium

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (a) Superintendent Evaluation

A motion was made by Kenny Rotner to enter into nonpublic at 9:03 pm under RSA 91-A:3 II (a) 2nd by Dan Klein for discussion of the superintendent evaluation. Upon a roll call vote motion passed 7-0.

NON-MEETING SESSION: RSA 91-A2 (if needed): None

By general consensus the Board agreed to re-enter public session at 10:20 pm.

XIII. ADJOURNMENT

Maria Barth moved to adjourn the meeting at 10:21 p.m., 2nd by Al Howland. Motion passed 7-0.

Respectfully yours,

Wendy DiFruscio

Oyster River Cooperative School Board

December 7, 2016 ORHS C-120

Non Public Meeting Minutes
School Board Attendees:

Maria Barth
Tom Newkirk
Kenny Rotner
Al Howland
Denise Day
Sarah Farwell
Dan Klein

Administrators Present:

Superintendent Morse

The Board discussed the superintendent's evaluation.

Respectfully Submitted,
Dr. James Morse

Default Budget - School District of ___ Oyster River Cooperative School District ___ FY 2018

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	17,285,577	461,102		17,746,679
1200-1299	Special Programs	6,323,139	392,581		6,715,720
1300-1399	Vocational Programs	31,000	-		31,000
1400-1499	Other Programs	785,778	9,831		795,610
1500-1599	Non-Public Programs	-	-		-
1600-1699	Adult/Continuing Ed. Programs	-	-		-
1700-1799	Community/Jr.College Ed. Programs	-	-		-
1800-1899	Community Service Programs	-	-		-
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	3,455,343	141,472		3,596,815
2200-2299	Instructional Staff Services	1,009,099	24,969		1,034,068
GENERAL ADMINISTRATION					
2310 840	School Board Contingency	-	-		-
2310-2319	Other School Board	133,650	-		133,650
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	-	-		-
2320-2399	All Other Administration	1,105,259	37,460		1,142,719
2400-2499	School Administration Service	1,718,241	83,822		1,802,063
2500-2599	Business	579,992	17,451		597,443
2600-2699	Operation & Maintenance of Plant	3,904,557	64,644		3,969,201
2700-2799	Student Transportation	1,901,925	268,306		2,170,231
2800-2999	Support Service Central & Other	1,224,089	19,466		1,243,555
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	75,000	-		75,000
3200	Enterprise Operations	-	-		-
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition	-	-		-
4200	Site Improvement	-	-		-
4300	Architectural/Engineering	-	-		-
4400	Educational Specification Develop.	-	-		-
4500	Building Acquisition/Construction	-	-		-
4600	Building Improvement Services	-	-		-
4900	Other Facilities Acquisition and Construction Services	-	-		-

MS-DS
Rev. 10/10

Default Budget - School District of ___ Oyster River Cooperative School District ___ FY 2018

5110	Debt Service - Principal	1,135,000	150,000		1,285,000
5120	Debt Service - Interest	344,110	(41,127)		302,983
FUND TRANSFERS					
5220-5221	To Food Service				-
5222-5229	To Other Special Revenue				-
5230-5239	To Capital Projects				-
5254	To Agency Funds	-			-
5300-5399	Intergovernmental Agency Alloc.	-			-
SUPPLEMENTAL					
DEFICIT					
TOTAL		41,011,760	1,829,977	-	42,641,737

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100-1199	Contractual obligations & Benefits increase	2800-2999	Contractual obligations & Benefits increase
1200-1299	Contractual obligations & Benefits increase	5110	Principal pmt of new bond
1400-1499	Contractual obligations & Benefits increase	5120	Decrease in interest on debt
2000-2199	Contractual obligations & Benefits increase		
2200-2299	Contractual obligations & Benefits increase		
2320-2399	Contractual obligations & Benefits increase		
2400-2499	Contractual obligations & Benefits increase		
2500-2599	Contractual obligations & Benefits increase		
2600-2699	Contractual obligations & Benefits increase		
2700-2799	Contractual obligations & Benefits increase		

Oyster River Cooperative School District

2017-2018 BUDGET BY LOCATION as of 12/21/16

	2015-16	2016-17	2017-18	DIFFERENCE
	EXPENDED	APPROVED	PROPOSED	
MAST WAY	2,993,397	3,549,455	3,642,610	93,155
MOHARIMET	3,671,007	3,738,157	3,750,065	11,908
MIDDLE SCHOOL	6,619,222	6,959,525	7,162,148	202,623
HIGH SCHOOL	7,474,962	8,043,447	8,302,071	258,624
SAU/ADMN	2,637,973	3,035,615	3,145,989	110,374
TRANSPORTATION	2,074,162	1,928,424	2,055,341	126,917
TECHNOLOGY	1,182,570	1,235,589	1,251,661	16,072
FACILITIES	3,579,214	3,821,938	4,059,324	237,386
SPECIAL EDUCATION	8,061,799	8,699,610	9,192,116	492,506
TOTAL	38,294,306	41,011,760	42,561,325	1,549,565
				3.78%
			General Fund (10) TOTAL	42,561,325
				42,361,325
Article 3 - Teacher Contract				527,076
			Total with warrant article	43,088,401
				5.06%
				42,888,401
				4.60%

A 3.25% increase for the proposed 2017-18 Budget using the 2016-17 amount of \$41,011,760 the Total Budget would be \$42,344,642

The current proposed 2017-18 Budget is \$42,561,325

	Option 1	Option 2
Breakdown to Offset \$743,759:		
Additional Barrington Tuition	\$405,500	\$405,500
Emergency Tax Relief Fund	\$238,209	\$138,759
Benefit Stabilization Fund	\$100,000	\$100,000
Additional Emergency Fund to Lower Tax Rate	\$100,000	\$100,000
	843,709	\$543,759

* Additional \$100,000 needed to lower impact

Projected FY18 Budget and Tax Impact		Budget Comparisons			
		2017-Voted	2018-Proposed	%	
General Fund	Fund 10	\$ 40,950,403	\$ 42,361,325	3.45%	\$ 1,410,922
Food Service	Fund 21	\$ 671,412	\$ 730,047	8.73%	\$ 58,635
Grants	Fund 22/23	\$ 682,000	\$ 641,000	-6.01%	\$ (41,000)
	Warrant # 3	\$ 1,922,419	\$ -		\$ (1,922,419)
	Warrant # 4	\$ 38,937	\$ 527,076		\$ 488,139
	Warrant # 5	\$ 500,000	\$ -		\$ (500,000)
	Warrant # 6	\$ 200,000	\$ -		\$ (200,000)
	Total	\$ 44,965,171	\$ 44,259,448	-1.57%	\$ (705,723)
	Revenue and Credits	\$ 7,567,628	\$ 5,462,498	-27.82%	\$ (2,105,130)
	Amount to be Apportioned to Towns	\$ 37,397,543	\$ 38,796,950	3.74%*	\$ 1,399,407
*Towns pick up revenue reduction, primarily Fund Balance					
Revenue Breakdown:					
		MS24	FY17 Projected		
	Fund Balance	638,357	450,000	(188,357)	
	Tuition	1,884,500	2,290,000	405,500	
	Transportation Fees	30,000	30,000	-	
	Interest	6,500	6,500	-	
	Food Service	682,000	730,047	48,047	
	Other	40,000	40,000	-	
	Building Aid	523,742	523,742	-	
	Catastrophic Aid	163,117	185,000	21,883	
	Vocational Aid	3,000	3,000	-	
	Grants	671,412	641,000	(30,412)	
	Medicaid	325,000	325,000	-	
	Bond Sale/Fund Bal	2,600,000	2,600,000	-	(2,600,000)
	Expend Trust/Retent Fund	7,567,628	5,462,498	(2,105,130)	
Present Budget Year					
Appportionment		FY2017/Tax rate 2016	FY2018/Tax rate 2017	State Grant Change	
Durham		53.1148%	53.7791%		
	apportioned \$	19,863,623	\$ 20,864,651		
	less state grant \$	1,345,713	\$ 1,373,066	\$ 27,353	
	less state tax \$	2,225,486	\$ 2,309,834		
	net to apportion \$	16,292,424	17,181,751		
	Lee	30.5359%	30.3612%		
	apportioned \$	11,419,658	\$ 11,779,220		
	less state grant \$	2,295,493	\$ 2,383,583	\$ 88,090	
	less state tax \$	1,021,206	\$ 1,041,678		
	net to apportion \$	8,102,959	8,353,959		
	Madbury	16.3494%	15.8597%		
	apportioned \$	6,114,274	\$ 6,153,080		
	less state grant \$	1,065,597	\$ 1,144,338	\$ 78,741	
	less state tax \$	507,800	\$ 490,740		
	net to apportion \$	4,540,877	4,518,002		
Tax Rate Impact:					
	Durham	Current Budget	Proposed Budget		
	net assessed value \$	1,007,876,992	\$ 1,019,665,153	Impact Revised	
	LOCAL property tax rate \$	16.17	\$ 16.85	\$ 0.77	
	STATE school rate \$	2.27	\$ 2.36		4.18%
	Lee				
	net assessed value \$	437,828,280	\$ 437,828,271		
	LOCAL property tax rate \$	18.51	\$ 19.08	\$ 0.62	2.97%
	STATE school rate \$	2.37	\$ 2.41		
	Madbury				
	net assessed value \$	232,572,200	\$ 232,572,200		
	LOCAL property tax rate \$	19.52	\$ 19.43	\$ (0.18)	-0.81%
	STATE school rate \$	2.34	\$ 2.26		

House Valued at	FY2015-Current	FY2016-Proposed	Tax Impact Proposed
Durham			
\$200,000	\$3,687	\$3,842	\$154
\$400,000	\$7,375	\$7,683	\$309
Lee			
\$200,000	\$4,175	\$4,299	\$124
\$400,000	\$8,350	\$8,598	\$248
Madbury			
\$200,000	\$4,373	\$4,337	(\$35)
\$400,000	\$8,746	\$8,675	(\$71)

Draft

Projected FY18 Budget and Tax Impact		Budget Comparisons			
		2017-Voted	2018-Proposed	%	
General Fund	Fund 10	\$ 40,950,403	\$ 42,361,325	3.45%	\$ 1,410,922
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	Warrant # 3	\$ 1,922,419	\$ -		\$ (1,922,419)
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	Warrant # 5	\$ 500,000	\$ -		\$ (500,000)
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	Amount to be Apportioned to Towns	\$ 37,397,543	\$ 38,896,950	4.01% *	\$ 1,499,407
*Towns pick up revenue reduction, primarily Fund Balance					
Revenue Breakdown:					
	Fund Balance	MS24	FY17 Projected		
	Tuition	638,357	450,000		(188,357)
	Transportation Fees	1,884,500	2,290,000		405,500
	Interest	30,000	30,000		-
	Food Service	682,000	730,047		48,047
	Other	40,000	40,000		-
	Building Aid	523,742	523,742		-
	Catastrophic Aid	163,117	185,000		21,883
	Vocational Aid	3,000	3,000		-
	Grants	671,412	641,000		(30,412)
	Medicaid	325,000	325,000		-
	Bond Sale/Fund Bal	2,600,000	2,600,000		(2,600,000)
	Expend Trust/Retent Fund	7,567,628	\$ 138,209		138,209
			5,362,498		(2,205,130)
Revenue Breakdown:					
	Fund Balance	MS24	FY17 Projected		
	Tuition	638,357	450,000		(188,357)
	Transportation Fees	1,884,500	2,290,000		405,500
	Interest	30,000	30,000		-
	Food Service	682,000	730,047		48,047
	Other	40,000	40,000		-
	Building Aid	523,742	523,742		-
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	Medicaid	325,000	325,000		-
	Bond Sale/Fund Bal	2,600,000	2,600,000		(2,600,000)
	Expend Trust/Retent Fund	7,567,628	\$ 138,209		138,209
			5,362,498		(2,205,130)

Present Budget Year		Proposed Budget	
Apportionment	FY2017/Tax rate 2016	FY2018/Tax rate 2017	State Grant Change
Durham	53.1148%	53.7791%	
apportioned \$	19,863,623	\$ 20,918,430	
less state grant \$	1,345,713	\$ 1,373,066	\$ 27,353
less state tax \$	2,225,486	\$ 2,309,834	
net to apportion \$	16,292,424	17,235,530	
Lee	30.5359%	30.3612%	
apportioned \$	11,419,658	\$ 11,809,581	
less state grant \$	2,295,493	\$ 2,383,583	\$ 88,090
less state tax \$	1,021,206	\$ 1,041,678	
net to apportion \$	8,102,959	8,384,320	
Madbury	16.3494%	15.8597%	
apportioned \$	6,114,274	\$ 6,168,940	
less state grant \$	1,065,597	\$ 1,144,338	\$ 78,741
less state tax \$	507,800	\$ 490,740	
net to apportion \$	4,540,877	4,533,862	
Tax Rate Impact:			
Durham	Current Budget	Proposed Budget	
net assessed value \$	1,007,876,992	\$ 1,019,609,153	Impact Revised
LOCAL property tax rate \$	16.17	\$ 16.90	\$ 0.82
STATE school rate \$	2.27	\$ 2.36	4.47%
Lee			
net assessed value \$	437,828,280	\$ 437,828,271	
LOCAL property tax rate \$	18.51	\$ 19.15	\$ 0.69
STATE school rate \$	2.37	\$ 2.41	3.31%
Madbury			
net assessed value \$	232,572,200	\$ 232,572,200	
LOCAL property tax rate \$	19.52	\$ 19.49	\$ (0.11)
STATE school rate \$	2.34	\$ 2.26	-0.50%

House Valued at	FY2015-Current	FY2016-Proposed	Tax Impact Proposed
Durham			
\$200,000	\$3,687	\$3,852	\$165
\$400,000	\$7,375	\$7,704	\$330
Lee			
\$200,000	\$4,175	\$4,313	\$138
\$400,000	\$8,350	\$8,626	\$276
Madbury			
\$200,000	\$4,373	\$4,351	(\$22)
\$400,000	\$8,746	\$8,702	(\$44)

DRAFT

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT THE
STATE OF NEW HAMPSHIRE
2017
SCHOOL WARRANT**

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 7th day of February 2017, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 14, 2017:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose two At-Large School Board members for the ensuing three years.

ARTICLE 3: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Teacher's Guild and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2017-2018	\$ 527,076
2018-2019	\$ 568,708
2019-2020	\$ 587,169

and further to raise and appropriate the sum of \$ 527,076 for the 2017-2018 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 4: Shall the District raise and appropriate up to \$ 200,000 to be added to the Benefit Stabilization Fund, with such amount to be funded from the year-end undesignated fund balance. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 4 - This fund was established for offsetting unexpected increases in benefit costs. The timing and unpredictability of increases in benefit costs make it difficult for the Board to adjust budgets to account for higher than anticipated increases. This fund allows the Board to access funds to offset the increase allowing them the time to adjust in other areas. Since we anticipate utilizing some of these funds in this budget cycle we are asking for funds to replenish this account.

ARTICLE 5: Shall the District discontinue the Track Fund-District Support created in 1998. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 6: Shall the District establish a Facilities Replacement, Development and Maintenance Trust under the provisions of RSA 198:20c, for maintaining, repairing, and updating the District's buildings, grounds and equipment, and raise and appropriate up to \$18,503 for this purpose with such amount to be funded from the year-end undesignated fund balance, and further, to name the School Board as agents to expend from the Facilities Replacement, Development and Maintenance Trust, and further to discontinue the following funds:

- a. The School Board Capital Replacement Fund, created in 2011, up to \$13,000.00;
- b. The School Building Maintenance Fund, created in 1995, up to \$5,500.00, and;
- c. The Athletic Facilities Fund, created in 2009, up to \$3.00.

Said funds with the accumulated interest to date of withdrawal are to be transferred to the District's general fund. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 6 – The District currently has 3 separate funds to address building needs. This article will consolidate these existing funds into one fund.

ARTICLE 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 43,732,372. Should this article be defeated, the operating budget shall be \$ 42,641,737 (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$ 42,361,325 (regular operating budget); Fund 21 = \$ 730,047 (expenditures from food service revenues); Fund 22 = \$ 600,000 (expenditures from federal/special revenues); Fund 23 = \$ 41,000 (expenditures from pass through funds).

Given under our hands at said Durham NH this _____ day of January 2017:

Thomas Newkirk, Chairperson

Denise Day, Vice-chair

Kenneth Rotner

Maria Barth

Daniel Klein

Allan Howland

Sarah Farwell

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

To: ORCSD School Board
From: Jim Morse, Superintendent
Date: December 21, 2016
RE: Retirement Incentive Update

2017/18 Anticipated Retirement List: Updated 12/16/16

School	Position	Year of Service	Total	Anticipated Savings
ORHS*	World Language	32	97	Average \$20,000
MOH	Special Ed	33.5	96	Average \$20,000
ORHS	Psychologist	31	96	Average \$5,000
ORMS	Grade 8 Lang. Art	30	95	Average \$20,000
ORMS	Grade 7 S.S.	23.4	87.4	Average \$20,000
ORMS	Counselor	21.1	86.1	Average \$20,000
MW	Kindergarten	20.5	84.5	Average \$20,000
ORMS	Grade 6 Math	20	83	Average \$20,000
MOH	Grade 2	24	83	Average \$20,000
ORMS	Life Skills	22.45	82.45	\$95,241
ORMS	Special Ed	18	82	Average \$20,000
MOH	Grade 3	18	81	Average \$20,000
ORMS	Grade 7 Lang. Art	16	78	Average \$20,000
ORHS	Nurse	16	78	Average \$20,000
				\$340,241
*Will be submitting form before deadline.				

MW	Kindergarten	23.5	85.5	\$80,000
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Total \$260,241

In my previous memo, I recommended \$100,00 savings through retirement without incentive. Therefore, the incentive retirement figure must be reduced by \$100,000 to **\$260,241**.

RETIREMENT INCENTIVE SUMMARY

Dear Board Members,

As I write this to you we have 15 staff members who have expressed interest in the retirement incentive. As you will see I've used the average of \$20,000 in savings for each position except for the Family Consumer Science position which I recommend that we do not replace due to the lack of certified applicant for this position. I project the savings in that case to be \$95,241.

The actual savings for a given position could be higher or lower depending on who is hired to replace our retirees, but I'm comfortable that 20,000 is a reasonable placeholder with the exception of a School Psychologist position which will be more expensive to replace so I estimate the savings at only \$5,000.

Estimated total savings is \$360,241

I recommend the Board accept the entire slate of those who've expressed interest in retiring under the incentive.

Rationale:

1. Due to enrollment growth at the high school it takes almost the entire list of retirees to reach the need.
2. It takes \$18,992 to bring a tutor at the middle school to certified teacher that will provide the staffing necessary to ensure Algebra classes are kept within Policy IIB.

If the Board did so the cost of the requested positions above I estimate to be \$260,241.

As to the remaining yellow sheets, not recommend at this time, I did not place a rank next to them as I do not recommend them at this time. I'd suggest we wait until we see what the actual health insurance cost will be in May 2017 before considering any additional yellow sheets.

Although the Computer Integration Teacher at the elementary is not based on enrollment, it is based on need. This need has been expressed by both elementary principals. Our teachers primarily focus on English Language Arts and Math. A Teacher Level Computer Integration Instructor provides support for both staff and students and ensures uniform computer education for our elementary students. Our paraprofessionals are being hired as teachers in other districts. In the past two years, Mast Way has seen two different individuals filling this one position. Paraprofessionals with computer integration skills are rare, so the position will always be a revolving door until we professionalize it.

Sped Positions – We are hoping that “out-of-district” placements will be lower in 2017-18. We will revisit this issue in the spring when we have updated information.

Given our immediate enrollment needs, the remaining yellow sheets can be considered in the spring if health insurance costs are lower than anticipated.

Thank you for your consideration.

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

SCHOOL CALENDAR

DRAFT

2017-2018

DRAFT

Approved by School Board: TBD

Deliberative Session: February 6, 2018*

Voting Day: March 13, 2018*

*Subject to Change

AUGUST/ SEPTEMBER 2017

S(22)
T(24)

M	T	W	Th	F
TW	TW	△	31	1
X	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER 2017

S(20)
T(21)

M	T	W	Th	F
2	3	4	5	TW
X	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER 2017

S(17)
T(18)

M	T	W	Th	F
6	7	8	TW	X
13	14	15	16	17
20	21	X	X	X
27	28	29	30	

DECEMBER 2017

S(16)
T(16)

M	T	W	Th	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
X	X	X	X	X

JANUARY 2018

S(20)
T(21)

M	T	W	Th	F
X	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	*24	25	26
TW	30	31		

8/28 & 8/29..... Teacher Workshop Days
 8/30..... 1st Day for All Students
 9/4..... Labor Day Observance
 9/5..... 1st Day Preschool

10/6..... Teacher Workshop -
 (Parent/Teacher Conference Gr K-5)
 10/9..... Columbus Day

11/9..... Teacher Workshop
 11/10..... Veterans' Day
 11/22 - 11/24.... Thanksgiving Recess

12/25 - 1/1..... Holiday Recess

1/15..... Martin Luther King Day
 1/29..... Teacher Workshop

2/26 - 3/2..... Winter Recess

3/23..... Teacher Workshop

4/23 - 4/27..... Spring Recess

5/25..... Teacher Workshop
 5/28..... Memorial Day

TBD..... ORHS Graduation
 6/21..... With 5 Built In - Snow Days

△ First Day of School for Students
 △ Last Day of School - **Early Dismissal**
(unless more than 5 make-up days are required)

TW Teacher District Workshop Days
(no school for students)

X School Closed - Holiday/Vacation

* End of Quarter

SD Snow Days (5 Built in)

Anticipated last day for students is 6/21. The calendar allows for five school cancellation days. If less or more than five days are needed to cover cancellations, the schedule will be adjusted accordingly.

FEBRUARY 2018

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
X	X	X		

S(17)
T(17)

MARCH 2018

M	T	W	Th	F
			X	X
5	6	7	8	9
12	13	14	15	16
19	20	21	22	TW
26	27	28	29	30

S(19)
T(20)

APRIL 2018

M	T	W	Th	F
2	3	4	*5	6
9	10	11	12	13
16	17	18	19	20
X	X	X	X	X
30				

S(16)
T(16)

MAY 2018

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	TW
X	29	30	31	

S(21)
T(22)

JUNE 2018

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	SD
SD	SD	SD	SD/△	

S(10)
T(10)

178 Student Days

185 Teacher Days



ORHS ATHLETICS
55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

To: Dr. Jim Morse, Superintendent
From: Corey Parker
Date: 12/21/16
Re: 2016 HS Coach Volunteer Nominations

Message:

Please accept the following names for nomination to coach their selected sports this upcoming fall season.

High School Volunteer Positions:

Matt Carrico	Swim & Dive Coach
Ella Cedarholm	Swim & Dive Coach
Terrill Covey	Boys Reserve Basketball
Stephanie Gentile	Girls Basketball & Lacrosse
Erin Mullenix	JV Girls Basketball
Darnell Saravong	Boys Basketball

Yours in Sport,
Corey Parker
Director of Athletics
Oyster River Cooperative School District

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Matt Carrico	School: Oyster River High School
Position: Volunteer Swim and Dive Coach	PAID <input type="checkbox"/> UNPAID <input checked="" type="checkbox"/>

Athletic Director Narrative:
Please accept this nomination for Matt Carrico to assist with our swim and dive program this winter. Matt brings a wealth of swimming and coaching experience that will help allow more kids to receive constant coaching at practice. He will be able to help with our beginning swimmers and our most experienced. Having an extra coach on deck will benefit all kids and coaches and provide the most effective practice setting.

Attachments:

Reference Check

Application



Signature of Athletic Director

11/28/16

Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Ella Cedarholm	School: Oyster River High School
Position: Volunteer Swim/Dive Coach	PAID <input type="checkbox"/> UNPAID <input checked="" type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination for Ella Cedarholm as a volunteer swim and dive coach. Ella, an ORHS graduate had an exceptional career diving for Oyster River and was an outstanding student-athlete. Her background and experience in diving will help our current staff in providing feedback for our divers, new and experienced.

Attachments:

Reference Check

Application



Signature of Athletic Director

11/28/16
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Terrill Covey	School: Oyster River High School
Position: Boys Reserve Basketball Coach	<input checked="" type="checkbox"/> PAID <input type="checkbox"/> UNPAID

Athletic Director Narrative:
Please accept this nomination for Terrill Covey as the boy's reserve basketball coach for 2016-17. Terrill brings high school coaching experience and great enthusiasm for the fundamentals of the game of basketball. As a full time, teacher, he will be able to connect with the student-athletes and be more than just a basketball coach. Mr. Covey will also be able to assist our JV and Varsity programs through assistance at practice and game preparation and scouting.

Attachments: _____

Reference Check

Application



Signature of Athletic Director

11/29/16

Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Stephanie Gentile	School: Oyster River High School
Position: Volunteer Girls Basketball and Girls Lacrosse Coach	PAID <input type="checkbox"/> UNPAID <input checked="" type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination for Stephanie Gentile as a volunteer assistant with our girls basketball and girls lacrosse teams. Gentile, a UNH student aspires to coach after college. She brings high level high school playing experience in both sports and comes with high praise from instructors at UNH about her level of maturity. Having a current UNH student to assist our staff will benefit greatly and allow for another skillful coach to provide team and individual instruction throughout practices and games.

Attachments:

Reference Check

Application



Signature of Athletic Director

11/28/16

Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Erin Mullenix	School: Oyster River High School
Position: JV Girls Basketball Coach	<input checked="" type="checkbox"/> PAID <input type="checkbox"/> UNPAID

Athletic Director Narrative:
Please accept this nomination for Erin Mullenix as Girls JV Basketball Coach. Erin played high level AAU Basketball and has experience coaching youth and AAU summer leagues. Her youthful energy will mix well with Coach Casimiro and will strengthen the enthusiasm in playing basketball. Her appreciation of fundamental skills will bolster all girls overall abilities.

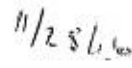
Attachments:

Reference Check

Application



Signature of Athletic Director



Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Darnell Saravong	School: Oyster River High School
Position: Volunteer Boys Basketball	PAID <input type="checkbox"/> UNPAID <input checked="" type="checkbox"/>

Athletic Director Narrative:
Please accept this nomination for Darnell Saravong to volunteer with the boys' basketball program. Darnell, a graduate from ORHS aspires into getting into coaching and will be a great volunteer to assist with our younger teams in the development of fundamental skills. While a player here he earned respect from his peers and was one the team looked up to. His leadership skills will help greatly with helping mold our younger players in their transition to HS basketball.

Attachments: _____

Reference Check

Application



Signature of Athletic Director

12/2/16

Date