

# Oyster River Cooperative School Board

## REGULAR MEETING

November 3, 2004                      Oyster River High School      7:00 p.m.

BOARD MEMBERS PRESENT:                      Jack Quinn, David Taylor,  
Peter Czepiel, JoAnn Portalupi,  
Karen Larson Not Present: Joe  
Quimby, Jim Gard and Brian  
Seymour

ADMINISTRATORS PRESENT:                      Superintendent Thomas Carroll,  
Asst. Superintendent Tom  
Zarnowski, David Michaud, and  
Blaine Cox

PRESS/OTHERS:                                      One member of the press  
was present. One visitor was  
present. This meeting was  
broadcast live.

**I CALL TO ORDER:**                      By Chairman Jack Quinn at 7:00 p.m.

**II COMMENTS BY VISITORS:**                      None

**COMMENTS BY BOARD:**                      Jack Quinn mentioned that Joe  
Quimby is away and that Jim Gard was ill and they would not be at the  
Board meeting tonight.

JoAnn Portalupi noted that the 50<sup>th</sup> Anniversary Celebration  
performance was excellent. She wanted to thank all those who worked  
so hard to make it happen.

### **III PRELIMINARY ACTIONS**

**A. Announcements:** None

**B. Correspondence:** Karen Larson received phone calls from parents  
who had questions regarding security in schools during voting day.

**C. Commendations:** David Taylor wanted to commend all of the  
individuals who were involved with the 50<sup>th</sup> Celebration. He also  
commended Diane Gorman, Chairman of the Committee, David Ervin  
and Dick Tappan who were in charge of the performance for all their  
hard work and a job well done.

Page 2

November 3, 2004

Jack Quinn commended Blaine Cox who worked very hard on this Celebration Weekend.

Superintendent Carroll commended Danielle Bolduc and Toni Westbrook who spoke at the National Technology Education Conference in Denver, Colorado on Lego robotics.

Superintendent Carroll commended the high school girls soccer team for making it to the state finals which will be held on Sunday. The boys soccer team are playing in the semi-finals.

**D. Approval of Minutes of 10/20/04:** Revisions: Page 2 Section A 2<sup>nd</sup> Paragraph replace “granted” with ‘granting”. Page 3 5<sup>th</sup> paragraph replace “face” with “fact”. Page 5 Section B insert ”have” before “been”, section VII A delete “working”.

**David Taylor moved to approve the minutes of October 20<sup>th</sup> with the above revisions, 2<sup>nd</sup> by JoAnn Portalupi. Motion approved unanimously.**

**E. Approval of Manifests:**

VM#21=\$1541.69 - 10/22/04

VM#22=\$225,171.44 - 10/26/04

PR#10=\$646,643.83 - 10/22/04

Reissue of check \$822.90 - 10/8/04

#### **IV ACADEMIC DEVELOPMENT**

##### **A. Principal’s Report - David Michaud**

David began by responding to Karen Larson’s question regarding security in the schools during voting day. He is writing a letter to the Lee Selectman asking them to assign an officer for the school during voting days. The school was very crowded. He suggested perhaps having a teacher conference day on voting days in the future.

He reviewed the 2004-05 School Goals with the Board:

1. The Mast Way faculty and staff will continue to model our core values, reinforce them in daily conversations with students, publicize the values, and integrate them into the life and culture of the school.

2. The Mast Way faculty and staff will continue to identify ways technology use can be integrated into instructional programs to enrich education in all learning situations. We will examine options for providing staff development opportunities in the area of technology.
3. During the 2004-05 school year the Mast Way staff will continue to focus on improving our program of writing instruction. In conjunction with our school wide focus on poetry we will work collaboratively to identify professional development opportunities and instructional strategies to support the writing of poetry. In addition, we will be implementing a handwriting initiative K - 4 and using editing checklists developed by our Writing Task Force last year. We will continue to work on developing K - 4 benchmarks and common writing rubrics.
4. The Mast Way faculty and staff will focus our efforts on enhancing and expanding the quality and frequency of collaboration between and among staff members. Emphasis will be on collaboration between classroom teachers and specialists. The focus will be on multidisciplinary collaboration and the development of curriculum related grade level and intergrade level units/activities. A curriculum grid will be maintained in the library to articulate curriculum focus for each grade level/classroom throughout the year.
5. During the 2004-05 school year, the Mast Way community will engage in a school-wide study and celebration of poetry. Our goal is to integrate poetry throughout all the discipline areas. The Enrichment Committee will provide classroom, inter-grade and whole grade activities throughout the year.
6. During the 2004-05 school year, the Mast Way staff will form a Special Education Task Force. That task force will begin the process of looking at the service delivery model for services to children with special needs. They will meet on a regular basis with the rest of the staff to solicit information and discuss options for making our service delivery model efficient while maintaining high quality and effectiveness.

David Michaud noted that there are four new faculty members at Mast Way and they are all off to a wonderful start.

David Taylor asked how the school has progressed technologically.

David Michaud replied that the curriculum is being integrated with the

technology. The use of digital photography and video photography is being used in projects.

JoAnn Portalupi and the Board discussed the process of looking at the delivery models for services to children with special needs. David Michaud mentioned that they will be exploring various structure models that are available.

**B. Other:** Superintendent Carroll agreed that it was a poor decision to have a regular school day while the elections were held. He added that there were record turnouts for voting.

## **V OPERATIONS MANAGEMENT**

**A. High School Project:** Blaine Cox updated the Board on the high school project.

Auditorium: They are starting to prep the stage floor for painting. Additional work on the seats are being performed.

Administration: The painting is complete and half of the flooring is done.

Multi-Purpose: The ceiling grid is up and the painting is being worked on.

Art Area: They are in the process of hanging lighting fixtures

Blaine Cox mentioned that they are three to four weeks away from starting the punch lists for those spaces. David Taylor asked when the Auditorium will be ready for use by students. Blaine thought that the Auditorium would be ready within a month.

## **VI BOARD ACTIVITY**

**A. Committee Reports:** JoAnn Portalupi reported that the Negotiations Committee has been meeting and she will update the Board in the nonpublic portion of this meeting.

**B. Other:** It has been brought to the Board's attention that there is an opening on the Long Range Planning Committee. Ron Fortier who

represented Lee has moved out of the District, creating a vacancy. The Board will seek a nominee to fill this vacancy.

## **VII SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

**A. Discussion On Admitting Tuition Students:** Superintendent Carroll mentioned that the Board needs to decide whether it wants to investigate the feasibility of accepting tuition students at Oyster River High School for the 2005-06 school year. The key question is whether there is sufficient time to make the decision on admitting students in September 2004 or to being the process of investigating this for the fall of 2006.

Superintendent Carroll does feel that twenty students could be admitted next year with very little impact. However, the following year with forty students now attending from outside the District, there would be some impact. He recommended to the Board by waiting until the fall of 2006 to admit students would allow more time to put numbers together.

Jack Quinn agreed that it is wise to take some time this spring to review this carefully. The Board agreed that this spring they will review the advantages and disadvantages for enrolling tuition students for the fall of 2006.

### **B. Warrant Article on Apportionment of State Aid:**

Superintendent Carroll wanted the consensus of the Board before he asked Attorney Barbara Loughman to a warrant article that asks the voters if they would like all of the adequacy aid received from the state to be deducted from the total cooperative budget rather than the apportioned share of each of the individual towns. The Board agreed with Superintendent Carroll's recommendation regarding the warrant article.

**C. Other: Budget Retreat:** Superintendent Carroll mentioned to the Board that they will be receiving their back-up material for the Budget Retreat (November 12 and 13) electronically on Tuesday.

## **VIII AGENDA PLANNING**

David Taylor suggested a Senior Citizens Dinner similar to the one the District held a couple of years ago. It was a great event. This will be discussed at a future Board meeting.

Page 6

November 3, 2004

**IX CLOSING ACTIONS**

**A. Future Meeting Dates:** 11/17 and 12/1

**B. Special Activities/Meetings:** Budget Meeting 11/12-11/3

**X COMMENTS BY VISITORS:** None

**XI NONPUBLIC SESSION** (Upon roll call vote) A. nominations -  
Personal matters and student issues under RSA 91-A:3 II a,b,c,e.

**JoAnn Portalupi moved to enter into nonpublic session at 8:35 p.m.,  
2<sup>nd</sup> by Peter Czepiel. Motion approved unanimously.**

Respectfully yours,

Laura Grasso Dobson  
Recording Secretary

**Motion by David Taylor, second by JoAnn Portalupi to approve  
request for maternity leave for Kristen Wilson. Motion approved 5-0,  
Absent: James Gard & Joe Quimby.**

**Motion by David Taylor, 2<sup>nd</sup> by JoAnn Portalupi to elect Marc  
LaForce, High School Musical Activities Advisor. Motion approved  
5-0.**

**Board member Peter Czepiel excused himself from the meeting at  
8:40 p.m. due to contract negotiations discussions.**

**The Board discussed issues relating to negotiations. The Board took  
no further action.**

**Motion by David Taylor, second by JoAnn Portalupi, to adjourn at  
9:35 p.m. Motion approved 4-0. Absent: Peter Czepiel, James Gard &  
Joe Quimby.**

Respectfully submitted,

Thomas Zarnowski  
Assistant Superintendent