

Minutes –Operation Committee, July 12, 2011

Call to Order at 9:40 Am

Attendee: Randy Loring, Sue Caswell , Jim Kach, Henry Brackett

One Guest: Ms. Adams

Randy reported on different Bids that decisions to award were finalized

Generator and installation went to PowerPoint LLC for \$34,700

Pumping station went to Superior Fire Protection for \$125,000. This is the beginning part of this project.

MS bathrooms and office build-out went to Project Resource Group for \$133,780.

Air conditioner controls went to Pro Controls for \$48000.

Sue told the committee that the State's retirement payment would be known to the district later in the fall. The district has made some purchases from this past year's fund balance (ex. two Buses, teacher buyout) which should mediate the dollar impact on any short fall from State funding in this year's budget.

Sue talked about \$600,000 of encumbered funds that were in the past year's budget. The practice is not a good business practice. This account practice will be handled differently from now on. Any encumbered funds will be tracked separately so those funds will not be comingled with current budgeted monies.

Sue is looking into using P-Cards that will produce savings on certain purchases.

Food Service: The new director is look at new ways to enhance revenues. She will be talking to the student about the food service's health choices that are put together for the student's health and well being. (Promoting the product)

Auditor will be at the SAU the week of July 25th. The Operation Committee will meet with them that week.

Sue will talk about the Purchasing Policy and the manifest at a future date.

Jim showed a copy of the Dover SB agenda which showed how they presented the manifest.

The meeting adjourned about 10:40 a.m.

Respectfully Submitted,

Henry Brackett