June 7, 2017

Oyster River Cooperative School District
REGULAR MEETING

OR High School Library 6:30 PM

I. CALL TO ORDER (6:30 PM)
II. APPROVAL OF AGENDA
III. PUBLIC COMMENTS
IV. APPROVAL OF MINUTES
  • Motion to approve 5/10/17 Workshop Minutes and 5/17/17 regular meeting minutes and 5/31/17 Manifest meeting minutes.
V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS
   A. District
   B. Board
VI. DISTRICT REPORTS
   A. Assistant Superintendent/Curriculum & Instruction Report(s)
   B. Superintendent’s Report
   C. Business Administrator
   D. Student Senate Report
   E. Other: Siemens – District Wide Infrastructure Optimization Model
VII. DISCUSSION ITEMS
   • 2017-18 Board Goals
   • Committee Assignment Vacancies: {Policy/Facilities/NHBSA Legislative Representative}
   • Request to enter into a contracted service for Transition Services for Moharimet
   • Consideration of moving elementary Technology Integrator Positions from support staff to professional staff
VIII. ACTIONS
   A. Superintendent Actions
   B. Board Action Item
      • Motion to approve 2017-18 Board Goals.
      • Motion to assign Board members to open committee vacancies.
      • Motion to enter into a contracted service for transition services for Moharimet.
      • Motion to authorize moving the elementary Technology Integrator positions from support staff to professional staff.
      • Motion to approve ORCSD Handbooks for all four schools.
      • Motion to approve ORHS Athletic Director Vacancy for the 2017-18 school year. {If Ready}
      • Motion to approve List of Policies: DK & R – Payment Manifest & Manifest Procedure, DKC – Expense Reimbursement, DKA – Payroll Process, LIOA/R & R1 – Field Trip & Excursions/Procedure/Voluntary Permission 2nd read adoption for all.
IX. SCHOOL BOARD COMMITTEE UPDATES
X. PUBLIC COMMENTS
XI. CLOSING ACTIONS
   A. Future meeting dates: 6/21/17 ORHS Library, 7/6/17 – Manifest Review 5:30 ORHS C-120
XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}
     NON-MEETING SESSION: RSA 91-A2 I {If Needed}
XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,
Superintendent

If you require special communication aids, please notify us 48 hours in advance.
Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

**Oyster River Cooperative School District Members:**

- TBD
- Thomas Newkirk, Chair Term on Board: 2015 -2018
- Kenneth Rotner Term on Board: 2016 -2019
- Denise Day, Vice-Chair Term on Board: 2017 -2020
- Michael Williams Term on Board: 2017 -2020
- Allan Howland Term on Board: 2015 -2018
- Daniel Klein Term on Board: 2015 -2018

**Information Regarding Nonpublic Session**

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the N.H. State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.

b. The hiring of any person as a public employee.

c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.
Oyster River Cooperative School District
May 10, 2017
ORHS - Library
7:00 p.m.

BOARD WORKSHOP MINUTES – Competency Report Card

SCHOOL BOARD MEMBERS: Tom Newkirk, Denise Day, Dan Klein, Kenny Rotner, Maria Barth, Al Howland, Michael Williams

ADMINISTRATORS: Superintendent Dr. James Morse, Asst. Superintendent Todd Allen, Jay Richard, Aaron Ward, Jason Duff and Valerie Wolfson

I. CALL TO ORDER:

II. INFORMATION BOARD REQUESTED:

Tom referred the Board to the survey results that were in their portfolios.
Todd Allen shared a packet of all current reports that are sent out to families.

III. COMPETENCIES DISCUSSION:

Al Howland stated that he has a 7th grader and if you are not looking at power school, can you get a “snapshot” of where a student is at?

Todd. Yes, from an administration or teacher and he shared a sample power school report card.

Kenny Rotner asked why the elementary is a number and the middle school is a letter – why the difference?

Jim explained that the elementary is done at a different point in time when the idea of standards was relatively new.

Denise asked what is a standard, and what is a competency.

Aaron Ward answered her question.

Denise asked if you have a student who is “behind” can they be working on multiple competencies.

Aaron answered that it was possible.

Kenny asked how do we approach a child not on an IEP?

Valerie stated that mantra is “growth” children are not standardized. Therefore, competencies support all learners.

Al asked when you see a struggling student – how much effort does it take to address their needs.

Valerie stated that it is not overwhelming – normally I’m dealing with executive functioning skills. We are also providing enrichment.

Aaron explained that there is no difference between a student struggling with a competency or a student with D+ or C-, same issue. The schedule, we hope will provide RTI time, provide opportunity and extra support.
May 10, 2017 School Board Workshop
Page 2

Jason noted that competency allows me to start my day with intervention because I know where they are. I have far more specific information from classroom teachers using competencies.

Kenny noted that in Math you have to build a structure. He stated that math in the high school is a weak spot.

Aaron stated that summer work will target specific areas since we’ll know the child’s weaknesses.

Al asked if you could blend summer school into REACH?

Aaron said you could evaluate and monitor system for next year.

A. Educate and inform
B. Create module for home use
C. Send home articles
D. Parent nights by teams

Second half of the year collect formal and informal feedback.

Tom. Is the “meets category” too general? I think a 4-point scale may be more appealing to the parents. “Is this working for you?”

Aaron. We have had countless conversations and I honestly think there are valid arguments for both.

Kenny. I get what you are saying Tom. Who is best to decide what’s best for student’s education. Experts or public opinion?

Aaron. It is easier to move toward a 4-point system if after year one parent feedback supports having an exemplary category.

Dan. I agree with Kenny we need to be informed by experts. Given the degree of change we need to educate parents. Dan shared concern about current reporting template.

Jim. Reviewed various products – light years ahead of where it was and continues to improve.

Aaron. Next year we will hold parent meetings to help parents to understand how to use the product and review progress in Power school.

Maria. Obviously report card are a foreign language. Everyone needs to understand the language. There needs to be more education about the language in our report cards.

Al. How do we help parents become active in their child’s learning.

Tom. Is there a gradation to the competency?
Aaron. I do not think so, if a child does not meet competency then it will mean they need assistance progressing.

Al. Can the accelerated learner move beyond competency?

Valerie. Your question is how to challenge students beyond competency. The current factory model limits us. However, a competency model indicates strengths as well as weaknesses.

Will the 8th grade retain the traditional grading system that bridges the gap from 8th to 9th?

Todd stated that is a Board decision. The proposal as it stands is a 6, 7 & 8 grade proposal.

Jay. Currently Math courses differ. Algebra is grade based and all other Math courses are competency based is competency based.

Michael. Do the students in world language have to meet in all areas to get high school credit?

Jay. Yes.

Tom. Perhaps the 8th grade could over a two-year period, maintain current grading practice.

Jim stated that even if we have a dual grading system, it is important to hold all staff accountable to competencies but allow 8th grade to use numerical grade.

Tom. Similar to major goals and expectations isn't that similar to competencies?

Yes, similar but more specific.

Todd. Move away from math averages. Bedford High School use grade based upon competency/grade.

The issue of 8th grade transition became a focal point of the conversation in the 2nd half of the workshop.

Aaron. Change is a process/teacher who are not for it may change once they try it.

Maria. What is the next step?

Denise. Approve the reporting process.

Dan. Are you ready to make a recommendation.

Jay. Yes, super majority of staff are ready to move forward.

Todd. The recommendation is a 3-point scale.
Denise. I personally have heard 3 vs 4. I’d like to see us move forward.

Aaron. Again, the scale is a modification that could be made at Board level.

Al. I would like to see end of year report. What the results are after one year.

Jim explained the process. As with any proposal or recommendation the Board has the right under policy to change the reporting system through amendments to any motion. The work of the staff over two years has been extensive and thorough. The last step is Board approval of the reporting tools, hopefully on May 17th.

Denise. Educating parents is important as is a thoughtful procedure for reporting.

Workshop ended at 8:48 PM.
Oyster River Cooperative School District

May 17, 2017

Moharimet School 6:30 p.m.

SCHOOL BOARD MEMBERS: Denise Day, Dan Klein, Kenny Rotner, Maria Barth, Tom Newkirk, and Al Howland, Michael Williams (arrived at 8:00 p.m.)
Student Representative: H. Wilson

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Carrie Vaich, Catherine Plourde, Jay Richard, Dennis Harrington, and Suzanne Filippone

There were nine members of the public present.

I. CALL TO ORDER:

6:30 – 7:00 p.m. Manifest reviewed and signed.

Jay Richard mentioned the passing of Miles Goldberg, a student at the Middle School. He was a special person, a special student, and this is a loss to the community.

APPROVAL OF MANIFESTS:
Payroll Manifest: #23 $819,365.32
Vendor Manifest #25: $165,181.55

II. APPROVAL OF AGENDA:
Tom Newkirk recommended moving UNH student Alexander Chase up on the agenda to follow the China presentation.

Kenny Rotner moved to accept the agenda with the change as noted, 2nd by Dan Klein. Motion passed 6-0 with the Student Representative voting in the affirmative.

III. PUBLIC COMMENTS: None

IV. APPROVAL OF MINUTES:
Motion to approve 5/3/17 regular meeting minutes:
Kenny Rotner moved to approve the May 3, 2017 regular meeting minutes, 2nd by Dan Klein. The motion passed 5-0-1 with Denise Day abstaining.

V. ANNOUNCEMENTS, COMMENDATIONS and COMMENTS
A. District: ORMS Dave Ervin – China Trip Summary: David Ervin reported to the Board on the China trip that the Orchestra was able to take during April vacation. The visit to historic places and the exchange of artistry and cultures was life changing. They visited and performed at Chengdu University, Longjiang Road Primary School of Chengdu No. 5 Primary School, Longquanyl District of Chengdu, and Chengdu DENT Dental Lab Co. Ltd.
Alana Ervin and Penny Brant performed a selection for the Board. David gave his most sincere thank you to Dr. Jie Du, UNH Confucius Institute co-director on behalf of Chengdu University in China.

**Other: UNH Student Alexander Chase reported on a Student Commuters Study:**

Student Commuters: Unpacking the Factors that influence how high school students travel to school

Research questions were on how do environmental concern, self-esteem and perceptions of safety and infrastructure predict high school student's transportation use?

The study and main findings: Questionnaire had 291 students from Oyster River and Newmarket High Schools

19.9% of students use active modes of transportation at least weekly
Newmarket active mode use: 30%
Oyster River active mode use: 14%

Students' Explanations: Why is there a disconnect between environmental concern and mode choice? They don't care...they probably think that they are only one person so “am I really going to make a big impact?”

**Moving Forward:**
Reduce barriers to moral action
Infrastructure investment: more green roads

**Possible Ideas:**
Walking or biking groups
Storage for belongings
Bike groups for children

**A. District Continued:**

Dennis Harrington of Moharimet reported that a group of staff started working last April to conduct a series of enrichment activities based on a theme of the arts. Dennis read a poem from a third grade Moharimet student.

Carrie Vaich of Mast Way wanted to thank everyone who helped with the May Fair. It was a community event. The Middle School Jazz Band performed and sounded spectacular. The NHS students from the high school came early and stayed late to clean up. They raised approximately $9,000 which will go towards the playground.
Superintendent Morse attended the Strings Concert last week. The music was stunning and inspiring and the students ranged from 5th grade through the high school. The strings programs continues to grow.

**B. Board:** Denise Day commented on the evening when high school students talked and shared their experiences and their plans after high school. They had a lot of great insights on what has contributed to their education in the District.

Denise Day also discussed goal setting from the last Board meeting and wants to continue further on communication. We have made a lot of progress in the last year and want to look at every way possible to keep the community informed.

Kenny Rotner mentioned that Moharimet looks incredibly beautiful. The Chinese Trip was stunning and the program has blossomed. He also mentioned that Brendan Oxford has thrown three no hitters in a row for the baseball team and it an incredible feat.

**VI. DISTRICT REPORTS:**

**A. Assistant Superintendent: None**

**B. Superintendent’s Report:**

Superintendent Morse mentioned the merger of ORBDA with the International Union of Operating Engineers Local 877 AFL-CIO. He is looking forward to working with them in relation to the drivers.

**ORHS 1.0 fte Teacher Breakdown:** Suzanne Filippone did a student survey regarding this open position for next year at the high school and there is an extraordinary interest in wellness, nutrition and culinary arts.

**Elementary Enrollment:** Superintendent Morse is recommending an additional combined grade classroom of 1/2 position at Mast Way. At the last Board meeting, the Board approved an additional Kindergarten position. The funding for the combined classroom would be coming from special education funding that had freed up and some grant funding that can be used.

**Al Howland authorized a combined grade 1 and 2 position at Mast Way, 2nd by Dan Klein. Motion passed 6-0 with the Student Representative voting in the affirmative.**
The Kindergarten classes at Mast Way is within two students of being at full capacity and if there are additional Kindergarten students that enroll they will be moved to Moharimet.

**Special Education Position Update:** Catherine Plourde spoke to the Board. Some funding and costs for contracted services came in a little lower than expected. She is asking to reallocate funding to ESOL services at Moharimet assistant technology specialist.

Denise Day moved to approve the above changes as described, 2nd by Dan Klein. Motion passed 6-0 with the Student Representative abstaining.

**C. Business Administrator:** None

**D. Student Senate:**
Student Representative Hannah Wilson reported that last night was NHS induction. It was great to see all the inductees. The World Language Honor Society induction is later this month. The Prom will be this Saturday at the Rivermill in Dover. May 21 is Power of One and will be a great evening. May 31st is the Senior Art Show from 5-7 in the multipurpose room. May 25-28 is the musical “Into the Woods.” She also reported that the juniors took the Science NECAPS this week. There is 23 days until graduation.

**E. Other: UNH Report out** - Moved to beginning of meeting.

**VII. DISCUSSION ITEMS:**

**Draft 20107-18 Master Schedule of School Board Meetings:** Denise Day is concerned about only one meeting scheduled in September. Superintendent Morse thinks that one meeting will probably be okay, but can change the manifest meeting that month to a regular meeting if needed.

Maria Barth is very concerned that there are many religious holidays that could impact our schedule. I don’t it’s appropriate to adjust for religious reasons. If we are starting to schedule meetings around holidays, then the District needs to schedule events around all holidays.

Denise Day moved to accept the calendar as presented tonight, 2nd by Kenny Rotner. Motion passed 6-0 with the Student Representative voting in the affirmative.

**Last Day of School for 2016-2017 School Year:** Kenny Rotner moved to have the last day of school be Friday, June 23 as an early dismissal day,
2nd by Al Howland. Motion passed 6-0 with the Student Representative voting in the affirmative.

Middle School Competency Report Card:
Jay Richard of the Middle School presented to the Board the implementation plan for competency based reporting in the Middle School:

Grades 6 and 7 will implement the proposed reporting system in the 2017-2018 school year.

The District will use appropriate communication outlets to inform parents of this change and its rationale.

During the implementation year, the District will use multiple approaches to evaluating this change which will include: a) surveys of parents to determine if they find the reporting system informative and technologically accessible; b) surveys of students to determine if they find it informative and appropriate in terms of incentives; and c) focus groups of 6th and 7th grade parents who can describe their experiences with the new reporting system.

At the conclusion of 2017-18, the administration will report to the Board on this evaluation and adjustments that need to be made.

During 2017-2018 the 8th grade core teachers (ELA, SS and Science) will continue with the current grading system, at their option, consistent with the current high school approach. It is further understood that the 8th grade staff will fully participate with their middle school peers in all competency work including aligning assessment, reporting and professional development.

To create as smooth a transition as possible between the middle school and the high school, the 8th grade will be knowledgeable of and participate when appropriate in the 9th grade work related to competencies.

They discussed that this year for the 8th grade will be getting the teachers on board with how the transition is going to work between the middle school and high school. What does a competency and grade transition system look like?

Maria Barth feels that getting parents to buy into this will be the tricky part. Denise Day supports grades 6 and 7 switching over and to look at grade 8 for the following year. Jay Richard noted that there are some 8th grade teachers who are ready to do competency reporting. Tom Newkirk is concerned about
the dual system and would like to look at how different schools are doing it. 8th grade to align with the high school ultimately. Denise Day's issue with the dual system is that the competencies have not been defined yet to translate into grades.

Kenny Rotner feels that competency grading system will let kids focus on what they need to learn, not what they need to do to get an A.

The Board had a lengthy discussion on how the competency translates into the grade or number that translates into the high school system?

Superintendent Morse talked about working on a bridge year to work with 9th grade on what would a high school grade look like in a competency world. His recommendation is to give the 8th grade the transition year to work on a competency system with grading.

Suzanne Filippone noted that the high school is looking at calibrating the assessments together and will be visiting schools like Bedford that have hybrid systems. This will allow them to dig deeper into it to see how it will impact transcripts.

**Kenny Rotner moved to approve the above implementation plan for competency based reporting in the middle school keeping 1-4 and 6 the same and amending the first line of 5 to read: “During 2017-18 the 8th grade teachers will continue with the current grading system practices”, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.**

Michael Williams would like to see a 4-point competency instead of three. Superintendent Morse replied that he would as well but the teachers have overwhelmingly voted to have a 3-point. At some point a 4-point may be looked at.

**VIII. ACTIONS:**
**A. Superintendent Actions:** None
**B. Board Action Items:**

Motion to approve ORHS Overnight field trip. Al Howland moved to approve the ORHS Overnight Field Trip to National History Day University of Maryland 6/12 – 6/15, 2nd by Denise Day. Motion passed 6-0.
Motion to approve the nominations for the 2017-2018 School Year:

Brittany Morley          School Psychologist
Melissa Gianino          Special Education
Caroline Hird           Grade 5
Laurenne Ramsdell       Grade 7 Language Arts
Kimberly Beidleman      Grade 8 Language Arts

Kenny Rotner moved to approve the nominations for the 2017-2018 School Year, 2nd by Dan Klein. Motion passed 6-0.

Motion to approve list of Policies:
Kenny Rotner moved to approve Policies DKA Payroll Process and DKC Expense Reimbursement and Form for a first reading, 2nd by Denise Day. Motion passed 7-0.

Kenny Rotner moved to approve DK and R Payment Manifest and Manifest Procedure for a first reading 2nd by Denise Day. Motion passed 5-2 with Maria Barth and Michael Williams opposing.

Maria Barth feels that a quorum is the Board’s due diligence on manifest review is very important. Al Howland, Kenny Rotner and Dan Klein question whether a quorum is necessary to review the manifests.

Kenny Rotner moved to approve Policy IJOA/R and R1- Field Trip and Excursions/Procedure/Voluntary Permission for a first reading 2nd by Denise Day. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE UPDATES:

Denise Day reported that the Long Range Planning Committee is meeting 5/24 and will be looking at the elementary schools.

Tom Newkirk reported that the Wellness Committee met last week. There will be a sleep survey over the next week. Emotional wellness was also discussed.

Superintendent Morse reported that the Sustainability Committee met to discuss goals for next year.

X. PUBLIC COMMENTS: None

XI. CLOSING ACTIONS:
A. Future Meeting Dates: 6/7/17 and 6/21/17 ORHS Library

Maria Barth said that they touched on two values tonight that are very important to her: religion and the constitution. She handed in her resignation to the Board Chair.

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (if needed)
NON-MEETING SESSION: RSA 91-A2 (if needed)

XIII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 9:30 p.m., 2nd by Dan Klein. Motion passed 7-0.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary
Oyster River Cooperative School District
Manifest Meeting
May 31, 2017
Oyster River High School C120 – 5:30 PM

Administrators Present:
Susan Caswell, Business Administrator

School Board Member Present:
Denise Day
Dan Klein
Tom Newkirk
Al Howland

Meeting was called to order at 5:30 PM.
Manifest reviewed and signed.

Meeting ended at 5:50 PM.

Respectfully submitted,
Susan Caswell
Business Administrator
Oyster River Cooperative School District

The Math Program

Grades 6-12

Math Committee
6-7-2017
The Oyster River Math Program: Grades 6-12

The Oyster River Mathematics Department has developed a mission and a vision statement that reflect the core beliefs of our math educators. These mission and vision statements have been a driving force in the recent review of the 6-12 OR math program. District math competencies now align with Common Core Standards and the National Council of Teachers of Mathematics' best practices. By utilizing a multiple pathways approach, our goal is to provide a range of personalized learning opportunities that meet the needs of all students. The math teaching staff of ORCSD are committed to making this mission and vision a reality.

MISSION STATEMENT:

The mission of the Oyster River Mathematics Department is to engage, support, and challenge all learners in the study of mathematics. Our goal is to provide an educational experience in mathematics that ensures students the opportunity to become college and career ready.

VISION STATEMENT:

In support of our mission, we are committed to excellent teaching, a well-designed curriculum, and a supportive environment for all our students. Students are challenged within the classroom environment to develop skills in analysis, reasoning, creative problem solving, collaborative learning, and communication as they gain knowledge of mathematics. This is achieved through maintaining an updated curriculum with current standards, making real world connections, incorporating technology and a commitment to continuous professional development. We maintain high academic expectations and support all students to realize their full potential through a progression of appropriately challenging coursework.

Middle School Program

At Oyster River Middle School, we strive to move students from concrete mathematical thinking to more abstract, algebraic reasoning. We understand that students come to us at different stages of mathematical development, and embrace the impact that we have during these crucial years. By grouping students heterogeneously and implementing differentiated strategies, we put into practice what we believe: That students grow enormously as they mature and that each student has great potential.

In 6th and 7th grade the curriculum is based on Common Core Standards in classroom environments that thrive on differentiation strategies. There are two enriching opportunities when students reach 8th grade. The Algebra program is designed for students who are prepared for the challenges of a high school course. The 8th grade pre-algebra course builds upon the work done earlier in middle school and based upon rigorous standards that prepare students for a successful Algebra experience.

For many students, attitudes about mathematics develop in formative years. The importance of a growth mindset, the ability to use mistakes as an opportunity to learn, and the role that math plays in the world around us are all an unwritten part of the curriculum that each ORMS teacher values highly. As middle school educators, we acknowledge the great foundation that our elementary schools have
created and will work to develop the important skills, attitudes, and conceptual understandings that will benefit our students at the high school level and beyond.

**High School Program**

To graduate from high school the state of New Hampshire requires all students to have three years of mathematics, one of which must be Algebra, and a fourth year of a mathematics experience. This fourth-year experience must be a math intensive course, which in addition to the current math courses offered, include chemistry, physics, and accounting to name a few.

Beyond Algebra 2, there are many course options available to students at ORHS that expose them to a range of challenging coursework that can also help fulfill their mathematics requirements. Trigonometry and Finite Math help pave the way for Pre-Calculus, and both AP Statistics and AP Calculus are offered for those students interested in learning more advanced mathematics concepts. Topics in Applied College Mathematics is offered as part of the Project Running Start program, allowing students the opportunity to earn college math credit through Great Bay Community College. Computer Integrated Mathematics is an opportunity for students to explore mathematics through applications and explorations through the lens of AutoCAD and other computer design programs. The History of Mathematics offers a different approach to mathematics by exploring the discovery and background of the topics and concepts we may take for granted—or have never learned about before.

**Oyster River 6-12 Math Pathways**

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<tr>
<th>6th Grade Common Core Math</th>
<th>7th Grade Common Core Math</th>
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- **Algebra 1**
  - Accelerated Geometry
  - Geometry
  - Algebra 2/Trig
  - Algebra 2
  - Math elective course

- **8th Grade Common Core Math**
  - Algebra 1
  - Intro to Algebra & Geometry
  - Accelerated Geometry
  - Geometry
  - Algebra 1
  - Topics in Geometry
  - Algebra 2/Trig
  - Algebra 2
  - Geometry
  - Math elective course

- **4th year Math experience**
ORCSD
Grade 6-12 Math Committee Report
June 7, 2017

ORCSD 6-12 Math Committee
- Erica Cooke-HS
- Andrea Drake-HS
- Lynn Ellsworth-MS
- Ruth Gehling-MS
- Lisa Hallbach-HS
- Peter Harwood-HS
- Katie Johnson-HS
- Chris Kearney-HS
- Deb Lachance-MS
- John MacArthur-MS
- Lisa Miller-MS
- Jill Pomeroy-HS
- Bill Reeves-HS
- Aaron Ward-MS
- Brendan Whalen-HS
- Julia Wideiski-MS
2016-17 Strategic Goal:
To review the 6-12 Math Curriculum through coordinated MS-HS vertical meetings that focus on the scope and sequence and the support of all students achieving college and career readiness upon graduation.

- Middle and High School math professionals have met monthly all year.
- Utilizing National Council of Teachers of Mathematics (NCTM) recommendations, The College and Career Readiness Standards and models from other high performing school systems across the country, the Oyster River Math Department developed mission and vision statements to guide our efforts.
- The curriculum review process started with recommendations made by Professor Mahesh Sharma for math pathways aligned with Common Core Standards that would promote the highest level of mathematics achievement for the ORCSD.
- Competencies have been developed for all levels(6-12) that align with The New Hampshire College and Career Readiness Standards(Common Core).
- A resource allocation cycle has been developed, funded and is in the process of being implemented.

Current State of the ORCSD Math Program

- There are currently 112 students enrolled from the class of 2021 in 8th Grade Algebra compared with 73 for the class of 2017.
- There are currently 67 high school students enrolled in AP math classes compared with 30-35 four years ago.
- The ORHS 2016 average math SAT scores were the highest in district history and ranked 2nd in the state of NH.
- Across all grade levels in the school district OR students outperformed the state average on SBAC by 24%.
The ORCSD vs. The State of NH

<table>
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<th>% Proficient</th>
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<tr>
<td>11th Grade</td>
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<tr>
<td>All levels</td>
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<table>
<thead>
<tr>
<th>Grade Level</th>
<th>% Proficient</th>
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<td>6th Grade</td>
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<tr>
<td>All levels</td>
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Oyster River Math Department Mission

The mission of the Oyster River Mathematics Department is to engage, support, and challenge all learners in the study of mathematics. Our goal is to provide an educational experience in mathematics that ensures students the opportunity to become college and career ready.
Oyster River Math Department Vision

In support of our mission, we are committed to excellent teaching, a well-designed curriculum, and a supportive environment for all our students. Students are challenged within the classroom environment to develop skills in analysis, reasoning, creative problem solving, collaborative learning, and communication as they gain knowledge of mathematics. This is achieved through maintaining an updated curriculum with current standards, making real world connections, incorporating technology and a commitment to continuous professional development. We maintain high academic expectations and support all students to realize their full potential through a progression of appropriately challenging coursework.

Key Elements of the Middle School Program

- Differentiated classroom environment focused on a rich Common Core based program
- Relearning and enrichment opportunities throughout the program
- 8th grade: Algebra or Pre-Algebra
- Math classes across the middle school are scheduled to allow maximum access to expert math support via differentiated instructional practices and Bobcat time
Key Elements of the High School Program

- Multiple pathways to success in the math program
- 4th year math experience
- Supplemental Algebra supports
- Math lab provides students access to support as needed
- Office hours time/relearning time
Questions?
Energy Performance Solutions
Program Overview

Energy Savings Performance Contracting (ESPC) is a budget-neutral approach to make building improvements that reduce energy and water use and increase operational efficiency. By partnering with an energy service company (ESCO), a facility owner can use an ESPC to pay for today's facility upgrades with tomorrow's energy savings—without tapping into capital budgets. No capital is required, and payments are made within the current budget and spread out through the desired finance period. The State of New Hampshire allows 20 years, and the ESCO guarantees energy savings for term selected!

Some benefits of the program include:

- Improved facilities
- Lowered operating costs
- Self-funded modernization of infrastructure
- Guaranteed cost reductions
- Reduced financial risk
- Improved operating efficiencies
- Improved student and staff satisfaction and comfort
- Build STEM into the project, bring the energy efficiency improvements into the classroom! Next Gen and Common Core standards alignment.

The following graph is a representation of the benefits of reallocating saved energy and operating dollars into facility improvements:

Current Expenditures vs. Performance Solutions Program Investment
TAX-EXEMPT LEASE-PURCHASE AGREEMENT – SOURCE - DOE

The most commonly used lease arrangement by state and local governments is a tax-exempt lease-purchase agreement, which is an effective alternative to traditional debt financing (bonds, loans, etc.) because it allows a public organization to pay for energy upgrades by using money that is already set aside in its annual utility budget. When properly structured, this type of financing makes it possible for public sector agencies to draw on dollars to be saved in future utility bills to pay for new, energy-efficient equipment and related services today.

A tax-exempt lease-purchase agreement, also known as a municipal lease, presumes that the public sector organization will own the assets after the lease term expires. Further, the interest rates are appreciably lower than those on a taxable commercial lease-purchase agreement because the interest paid is exempt from federal income tax for public sector organizations. Although the financing terms for lease-purchase agreements may extend as long as 15 to 20 years.
Board Goals: 2017-2018 (draft)

This year we will divide our goals into two categories: Monitoring/Continuing Goals and Action Goals.

**Monitoring and Continuing Goals:** These involve the Board being informed about ongoing changes and the evaluation of initiatives that are currently underway:

1. Authorize the administration to evaluate and report on the effect of the change in start time, including the impact on students and transportation.

2. Authorize the administration to evaluate and report on homework, master schedule and course load scheduling in high school to determine if any practices should be changed.

3. a) Evaluate the effectiveness of the competency reporting system that will be used in grade 6 and 7 of the middle school. Report from grade 8 on whether to follow 6 & 7 or 9th reporting system.

   b) Be informed of the progress on implementing competency-based education in the high school. Report on the competency based model impact on the high school.

4. To continue to use various media channels to inform the community of initiatives and achievements of the District with special emphasis on high school parents.

5. To receive reports on implementation of the expanded foreign language instruction in the middle school with special emphasis on high school.

6. To more fully engage the student body on issues of wellness and mental health.

**Action Goals:** These involve new initiatives or vigorous re-engagement with prior goals.

7. To authorize the administration to develop a new strategic plan that covers the five-year span 2018-2023. **Fall 2018**

8. To engage in a deliberate review process of the middle school facility with the goal being the choosing of a plan for renovation/construction by June 2018. (Related to Goal 4). Month by month.
Oyster River School Board

REQUESTS FOR COMMITTEE ASSIGNMENTS
2017 – 2018

Approved: April 19, 2017

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REPRESENTATIVES TO OTHER GROUPS

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TO: 
FROM: Dr. Jim Morse
DATE: June 2, 2017
RE: Technology Integrator Positions

As the Board knows the professional teaching positions for the technology integrators has been proposed for the past 4 years. Always issues of more importance arises, i.e. classroom teacher needs, that have superseded the technology requests to create these technology teaching positions.

Our classroom teachers' responsibility is to ensure that every child in their charge gets the best support possible. Having technology teachers on staff at the middle and high school has proven the worth of such positions. By changing the technology integrator support positions to teaching positions, our elementary teachers and students would benefit as well.

Funds
To fund these positions, Assistant Superintendent Todd Allen has identified $30,000 in grant money, that when added to the salary currently paid to the current non-teacher technology integrator, would give us approximately $60,000 to hire a technology integrator teacher at Moharimet.

Mast Way Principal Carrie Vaich, in conversations with her staff, is proposing that the current open library aide position salary, along with the current non-teacher technology integrator position salary be combined to create approximately $60,000 to hire a technology integrator teacher at Mast Way.

With your authorization, we would be able to move forward from a Technology Integrator support position to a Technology Integrator Teaching position at both Mast Way and Moharimet. We sincerely hope that the Board will support this request.

Thank you.
School Handbooks are not included in this packet, but are posted on the Website as additional back up for the June 7, 2017 meeting.

I apologize for any inconvenience that this may have caused.

Thank you.
Policies for
First/Second Read/Adoption/Deletion

SB Meeting of
June 7, 2017

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<td>JOA/R &amp; R1</td>
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As a reference the May 17, 2017 policy minutes are attached to this packet.
PAYMENT MANIFEST

All manifests, supported by original invoices, must be approved and signed by the majority-Manifest Review Committee of the Oyster River Cooperative School Board.

The District’s Treasurer will sign all checks that will be mailed from the central office.

Cross Reference: DK-R – Manifest Procedure

Legal Reference:
RSA 197:23-a, Treasurer’s Duties
Payment Manifest Procedure

CENTRAL OFFICE

1. Checks are prepared according to back up documentation and will not be dispersed until School Board approval is given. **Exception:** Payroll and deduction/insurance checks.¹

2. All items received by Wednesday preceding the scheduled School Board meeting are guaranteed to be on that meetings manifest, provided that all applicable and required information (i.e. signature, W9 form, purchase order copy) is available to the Accounts Payable Clerk at that time.

3. On the Tuesday (no later than 4:00 p.m.) preceding the scheduled School Board meeting the Accounts Payable Clerk will have all applicable documentation in regards to the checks listed on the manifest ready for review by the Director of Accounting.

4. On Wednesday morning of the week of the scheduled School Board Meeting the Accounts Payable Clerk will deliver the manifest and applicable documentation to the Director of Accounting for review.

5. The Treasurer will pick up the prepared checks, prepare them for mailing and hold until approval of the manifest is granted by the School Board. **Exception:** Payroll and deduction/insurance checks.

6. Wednesday of the week of the scheduled School Board Meeting, the Accounts Payable Clerk will deliver the folder containing the manifest report, no later than 2:00 PM to the Superintendent for his approval and signature. At this time all applicable back up document will be delivered to the Business Administrator for School Board Review.

SCHOOL BOARD ACTION

1. The School Board Chair will appoint at least 3-2 members, on a rotating basis, to serve along with the Chairperson for a total of 4 to achieve a quorum which will meet as part of scheduled Board meeting to review the manifest and approve payment.

2. On the Thursday following the School Board meeting the Accounts Payable clerk will notify the Treasurer to disperse checks.

Cross Reference – DK – Payment Manifest

¹ We realize emergencies do arise, but the release of any check will need to be pre-approved by the Superintendent, Business Administrator, or designee.
EXPENSE REIMBURSEMENT

Oyster River Cooperative School District personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the District upon submission of a properly filled out and approved voucher form and such supporting receipts as required.

Meals and Incidental Expenses shall be limited to a total of $54.00 per day.

When official travel by personally owned vehicle has been authorized, mileage payment shall be made at the current approved IRS rate.

All travel outside New Hampshire must have the prior written approval of the Superintendent.

Cross Reference:

DJ - Purchasing

GCI – Professional Staff Development Opportunities and Re-Imbursement Form
PAYROLL PROCESS

All salaries and supplements paid to Oyster River Cooperative regular staff members, substitute or part-time personnel, and student workers will be paid through the business office.

Proper payroll procedures are dependent on staff attendance accounting and on the signing-in and signing-out of part-time and hourly workers. The necessary procedures for this will be established by the Superintendent and carried out overseen by the administrative personnel/employees direct/supervisor.

Compensation records kept by in the business payroll office will reflect an accurate history of the compensation and related benefits paid to each employee.

Pay Day Schedule

The School District pays salaries on a regular bi-weekly schedule throughout the school year.

Salary Deductions

Salary deductions are allowed. They are subject to the limitation of the accounting equipment. Authorized payroll deductions include:

1. Credit Union Financial Institutions
2. Tax-Sheltered Annuities
3. Union Dues
4. Insurance Premium Contributions

All salary deductions, other than those regulated by federal or state laws, will be deducted only upon written approval of the employee.

Cross Reference: Employee Handbook

Legal Reference:

RSA 194-C:4 (II) (a), Superintendent Services
RSA 275:43. Payment of Wages; Hourly School District Employees
FIELD TRIPS & VOLUNTARY EXCURSIONS

Oyster River Cooperative School District  Field trips are designed to stimulate student interest and inquiry and to provide opportunities for intellectual, social, and physical development and considered appropriate extensions of the classroom. All Oyster River students shall be given opportunities to participate in such field trips. To the extent that they provide an effective means for accomplishing general curriculum objectives of the Oyster River School District, field trips must be authorized by the building principal with final approval by the superintendent.

Voluntary Overnight and/or International Travel.

In the event of an overnight or off-campus international travel field trip; principal permission is required before submission of travel request to the superintendent for final approval. As these trips are provided through a private entity which carry their own liability, the school district will not be held liable but will support off-campus field trips. Completion of the IJOA-R1 permission slip must be completed by all students attending an off-campus field trip.

To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of the class, and opportunities for pupils to assimilate the experience during and at the conclusion of the trip. To this end, teachers and principals will be expected to consider the following factors in selection of field trips:

a. value of the activity to the particular class group or class groups;
b. relationship of the field trip activity to a particular aspect of classroom instruction,
c. number of opportunities for field trips for group involvement in relation to opportunities for other students;
d. suitability of the activity and distance traveled in terms of age level;
e. busing as the preferred mode of transportation; and
f. adequate funds are available/allotted in budget.

Cross Reference: IJOA-R – Field Trips and Excursions

IJOA-R1 – Voluntary Field Trip Permission Form and Release and Indemnification Agreement
FIELD TRIPS AND EXCURSIONS

Educational field trips shall be planned and conducted in accordance with the following guidelines:

1. The teacher shall review the educational value of the field trip with the principal and receive the principal's approval prior to making arrangements for the field trip.

2. A parent/legal guardian permission slip is required for each student participating in any field trip or excursion, including walking or bicycling excursions.

3. When a field trip will extend beyond the school day the teacher will provide parents/legal guardian with information concerning the purpose and destination of the trip, transportation and eating arrangements, date and time of departure, estimated time of return, and a detailed itinerary.

4. Participating students may be assessed a fee for field trips or excursions. The district will reasonably and discreetly provide funds, in part or in total, to those students who are unable to assume the costs of such fees.

5. One or more approved adults and/or teachers will accompany each group on a field trip or excursion. The sponsoring teacher[s] is responsible for informing accompanying adults and/or teachers of their duties and responsibilities.

6. The teacher should review acceptable standards of conduct with the students in advance of the trip. The teacher has primary responsibility for implementation of such standards of conduct.

7. The sponsoring teacher will be responsible for arranging, with the principal's approval, for supervision of students who do not participate in the trip. An alternative activity with similar educational objectives will be provided without cost to students.

8. Students' safety will be a primary consideration for all field trips. Should an emergency occur, the teacher is responsible for notifying the principal by telephone as soon as possible.

9. Arrangements for transportation are to be made through the principal.

10. Students will not be permitted to leave the field trip group during the trip unless prior written arrangements are made by parents and transmitted to the sponsoring teacher.

11. If students return to the school from a trip after school hours, the teacher and the principal should make provisions for their safe departure home, taking into account the age of the students and the hour.

Cross Reference: IJOA - Field Trips and Excursions
Oyster River Cooperative School District
Voluntary Field Trip Permission Form
And Release and Indemnification Agreement

I/We, __________________________the parent(s) or guardian(s) of ___________________________ give
my/our permission for my/our child to participate in a field trip. I/We understand that participation in this field trip is voluntary and that an alternative activity will be available to my/our child. I/We are allowing our child to participate only after understanding and considering the following:

1. Description of field trip (including dates, times, and places of departure and return):

2. Purpose of the field trip:

3. Planned activities during field trip:

4. Alternative to the field trip:

5. Supervision:

6. Transportation:

7. Requirements (clothing, equipment, supplies):

By signing this permission form, I/we acknowledge the following:

A. The Oyster River School District __________________________ School cannot ensure the safety of my/our child and cannot assume the responsibility for spontaneous, unforeseeable injuries that could not have been prevented by reasonable care. The school's obligation is to take reasonable precautions for safety and well-being. Your child also has a responsibility for his/her safety and the safety of others.

B. I/We must provide the school staff and chaperones with medical or other important information that I/we feel that the school should know about our son/daughter. This information will be kept confidential.

C. My/Our child must adhere to all the rules, regulations, and instructions pertaining to the safety and protection of the participants and that failure to comply could exclude my/our child from participation in this activity.

D. I/We will bear any cost for additional transportation, if our child leaves or is asked to leave the activity before completion.

E. I/We acknowledge and understand the risk and requirements for our child to participate in this school-supported off-campus field trip.
OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
VOLUNTARY
RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of the permission granted to my child to participate in the above-described activity by the Oyster River Cooperative School District, I/We release, indemnify and hold harmless the _________ School and District, its agents, employees, officers and trip supervisors/chaperons from any and all actions or causes of action of any nature (including claims for negligence and) for personal injury or property damage of any kind arising in any way from my child's participation in the above-described school activity. I further acknowledge that this release is binding upon my heirs, successors and assigns; that I have read the foregoing and understand its significance and that I have executed this document voluntarily.

I HAVE READ AND UNDERSTAND THIS PERMISSION FORM

Date: ____________________ ____________________
Parent/Guardian
Date: ____________________
Parent/Guardian
Policy Committee Meeting Minutes
Wednesday, May 17, 2017@ 4:00 PM
Attendees: Maria Barth, Kenny Romer, Denise Day, James Morse, Wendy DiFruscio
Visitors: 0
Called to order at 4:00 by Maria Barth.

Jim explained that the manifest policy and procedure were discussed at the last policy meeting and then went to the School Board for a full discussion on the current procedure for reviewing manifest. The Board then sent it back to the Policy Committee for re-review and changes.

Discussion ensued between members. The suggested change was that the committee be brought down to two members instead of 4 for reviewing and signing off on the manifest. Maria felt that we need to be transparent and that a Quorum of the Board is needed. Kenny felt that we are being transparent and the manifest is still being reviewed, but just by two people.

Jim asked if the committee wished to make an amendment to the current policy and procedure. Kenny made a motion to bring the revised policy and procedure to the School Board, seconded by Denise. There was no additional discussion. Vote 2 to 1 with Maria voting against. Revised policy will go before the School Board at the meeting this evening.

Policy DK & R – Payment Manifest/Manifest Procedure – Policy had “manifest review committee” added to the body of the policy and under # 1 of the School Board Action section of the procedure the requested changes were made and both the policy and procedure will be sent for a first read.

Policy DKC – Expense Reimbursement – Jim explained that the Business Administrator wanted to update the current policy to be in line with the Federal guidelines for expense reimbursements. The reimbursement form that is used by employees was given to the committee so that they could see the breakdown. This policy is ready for a first read.

Policy DKA – Payroll Process – This is a new policy that is recommended. Both the business administrator and payroll director were given this policy to review for accuracy. Slight changes were made to policy and it is ready for a first read.

Policy IJOA-R & R1 - Field Trips and Excursions – Jim began by explaining that this policy & procedure has been ongoing for several weeks. Initially the high school world language department discussed their concerns at a prior policy meeting which resulted in Jim clarifying with legal counsel those concerns. The policy committee reviewed the existing policy and added verbiage suggested by counsel for overnight and international trips and added that the superintendent will have final approval and not the Board. On the procedure, there was a correction made for content under #5. A new voluntary field trip permission form and release and indemnification agreement were created for use on these field trips. These will go to the Board this evening for a first read.

Meeting ended at 4:30 PM – Next meeting June 14, 2017.

Respectfully submitted,
Wendy L. DiFruscio