

BIDDING & CONTRACT DOCUMENTS

**FOR
OYSTER RIVER HIGH SCHOOL**

**“TENNIS COURT DEMOLITION AND PARKING LOT
CONSTRUCTION”**

COE DRIVE, DURHAM NH

MARCH 18, 2020

Prepared For:

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
SAU #5
36 COE DRIVE
DURHAM, NH

Prepared By:

CIVILWORKS NEW ENGLAND
P.O. BOX 1166
181 WATSON ROAD
DOVER, NH 03820

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SECTION 00100 – INVITATION TO BID

INVITATION TO BID

Date: March 18, 2020

To: Bidders for "Tennis Court Demolition and Parking Lot Construction"
Oyster River High School, Coe Drive. Durham, NH

Copies To: Oyster River Cooperative School District
SAU #5
36 Coe Drive
Durham, NH 03824

From: Stephen J. Haight, P.E.
Civilworks New England

Re: "Tennis Court Demolition and Parking Lot Construction"
Oyster River High School, Coe Drive. Durham, NH

You are invited to submit a bid for the referenced project. The bid must be submitted on the enclosed Stipulated Sum Proposal Form to:

Oyster River Cooperative School District - SAU #5
36 Coe Drive
Durham, NH 03824
C/o Susan Caswell, Business Administrator

ORCSD has incorporated a Sustainability Commitment as follows:

The Oyster River Cooperative School District (ORCSD) seeks to work with suppliers and service providers that offer products and services that improve the health of our students and faculty, and our environment without sacrificing quality. These criteria include products that contain recycled materials, are more recyclable, are less toxic or more biodegradable, have less packaging, cost less to transport, perform better, are more durable or use less energy, or consume fewer natural resources over their useful life. We prefer to work with vendors and suppliers who can address their environmental/sustainability practices, offer take-back programs; including shipping materials and that all waste is disposed of responsibly. We seek products and services that help us reduce, reuse and recycle, while lessening our ecological footprint. When possible, we prefer to work with local vendors and suppliers to keep our purchases invested in the local community. The ORCSD is committed to sustainability in terms of; renewability, substitution, adaptability, interdependence and institutional commitment in the areas of food, energy, transportation, school curriculum and community outreach.

You are invited to review the enclosures concerning the instructions for Proposal preparation.

Please contact **Jim Rozycki, Facilities Director**, in writing at jrozycki@orcsd.org if you have any questions or comments regarding this RFP. A response will be issued in writing and made available to all known bidders. Proposals should conform to the instructions contained herein.

Sealed bid proposals, **plainly marked**, (“Tennis Court Demolition and Parking Lot Construction” **Oyster River High School, Durham NH**) **on the outside of the mailing envelope as well as the sealed bid envelope**, addressed to the Susan Caswell, Business Administrator, Oyster River Cooperative School District - SAU #5, 33 Coe Drive, Durham, NH

Original Signed Bids will be accepted until **Friday, April 3, 2020 at 1:30pm**; at which time all bids will be opened privately. Fax transmission of the bid is not acceptable.

The bid must be submitted on the enclosed Stipulated Sum Proposal Form:

There will be a mandatory **pre-bid** meeting at the site (Oyster River High School, Coe Drive, Durham) on **March 27, 2020 at 1:00 pm**. All bidders are required to attend. Bidders who do not attend the meeting will not be allowed to submit a bid. The last day for questions will be **March 31, 2020**. All questions must be submitted in writing to Stephen J. Haight, P.E. at Civilworks New England. It is preferred that questions be submitted via email to shaight@civilworksne.com.

Bid award will be on or about **April 10, 2020**, a **Preconstruction meeting** on or about **June 5, 2020** with a **Construction start** on or about **June 19, 2020** with **Completion of all Work** by **August 21, 2020**.

The work is generally described as follows and is more fully described and defined on the Construction Plans. This list is provided to generally describe the work and is not intended to be a full and definitive project description.

The work generally consists of but is not limited to the demolition of the existing tennis courts complete, the installation and maintenance of all erosion control measures required and necessary throughout duration of the work, the clearing and removal of all trees within the limits of work, removal of stumps full depth, removal of all fencing, backboards, nets and net posts, the installation complete and in place of the full depth construction of new pavement areas for parking, driveway and drive aisles. The parking stalls will be full depth porous pavement, construction of site lighting with pole bases, light poles and fixtures, underground electrical conduits, tapping into existing services on adjacent electric service pole. Contractor shall coordinate with Eversource. Installation of the stop sign, pavement markings and striping, loaming and seeding and installation of erosion control matting of areas of disturbance.

The work includes installation of all temporary erosion control measures prior to the work beginning, final clean-up, restoration of all disturbed areas, temporary traffic controls as necessary and maintaining safe access for school patrons at all times.

No bid security shall be required from the successful bidder.

Bidders must determine the quantities of work required and the conditions under which the work will be performed.

SAU 5 reserves the right to reject any or all bids, to waive technical or legal deficiencies, to re-bid, and to accept any bid that it may deem to be in the best interest of the Town.

Should the bidder find any discrepancies in, or omissions from, the drawings or specifications, or should be in doubt as to their meaning, the bidder should, at once, notify the engineer, who will send written instructions to all bidders.

Should the bidder find any discrepancies in, or omissions from, the drawings or specifications, or should be in doubt as to their meaning, the bidder should, at once, notify the engineer, who will send written instructions to all bidders.

All bid information is confidential and will be used to evaluate and select the successful contractor.

SECTION 00200 – INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

1. Defined Terms:

Terms used in these Instructions to Bidders, which are defined in the Standard General Conditions of the construction contract, have the meanings assigned to them in the General Conditions.

Certain additional terms used in these Instructions to Bidders have the meanings indicated below which are applicable to both the singular and plural thereof.

- 1.1 Bidder: One who submits a bid directly to the Owner as distinct from a sub-bidder, who submits a bid to a bidder.
- 1.2 Issuing Office: The office from which the bidding documents are to be issued and where the bidding procedures are to be administered.
- 1.3 Successful Bidder: The lowest, responsible and responsive bidder to whom the Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

2. Project Documents

Oyster River School District contract documents "Tennis Court Demolition and Parking Lot Construction" Oyster River High School, Coe Drive. Durham, NH; prepared for Oyster River School District, prepared by Civilworks New England

3. Examination of Contract Documents and Site

- 3.1 It is the responsibility of each bidder before submitting a bid:
 - 3.1.1 To examine thoroughly the Contract Documents and other related data identified in the bidding documents (including "technical data" referred to below).
 - 3.1.2 To visit the site to become familiar with and satisfy bidder as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the work.
 - 3.1.3 To consider federal, state and local laws and regulations that may affect cost, progress, performance or furnishing of the work.
 - 3.1.4 To study and carefully correlate bidders' knowledge and observations with the Contract Documents and such other related data.

- 3.1.5 To promptly notify engineer of all conflicts, errors, ambiguities or discrepancies which bidder has discovered in or between the Contract Documents and such other related documents.
- 3.2 Information and data shown or indicated in the Contract Documents with respect to existing underground facilities at or contiguous to the site is based upon information and data furnished to Owner and engineer by others, and Owner and engineer do not assume responsibility for the accuracy or completeness thereof unless it is expressly provided otherwise in the Supplementary Conditions.
- 3.3 Provisions concerning responsibilities for the adequacy of data furnished to prospective bidders with respect to subsurface conditions, other physical conditions and underground facilities, and possible changes in the Contract Documents due to differing or unanticipated conditions appear in the General Conditions.
- 3.4 Before submitting a bid each bidder will be responsible to obtain such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and underground facilities) at or contiguous to the site or otherwise, which may affect cost, progress, performance or furnishing of the work or which relate to any aspect of the means, methods, techniques, sequences or procedures of construction to be employed by the bidder and safety precautions and programs incident thereto or which bidder deems necessary to determine its bid for performing and furnishing the work in accordance with the time, price and other terms and conditions of the Contract Documents.
- 3.5 On request, Owner will provide each bidder access to the site to conduct such examinations, investigations, explorations, tests and studies as each bidder deems necessary for submission of a bid. Bidder must fill all holes and clean up and restore the site to its former conditions upon completion of such explorations, investigations, tests and studies.
- 3.6 The submission of a bid will constitute an incontrovertible representation by bidder that bidder has complied with every requirement of this Article 2, that without exception the bid is premised upon performing and furnishing the work required by the Contract Documents and applying the specific means, methods, techniques, sequences or procedures of construction that may be shown or indicated or expressly required by the Contract Documents, that bidder has given engineer written notice of all conflicts, errors, ambiguities and discrepancies that bidder has discovered in the Contract Documents and the written resolutions thereof by engineer is acceptable to bidder, and that the Contract Documents are generally sufficient to indicate and convey

understanding of all terms and conditions for performing and furnishing the work.

4. Availability of Lands for Works, etc.

The lands upon which the work is to be performed, rights-of-way and easements for access thereto and other lands designated for use by the contractor in performing the work are identified in the Contract Documents. All additional lands and access thereto required for temporary construction facilities, construction equipment or storage of materials and equipment to be incorporated in the work are to be obtained and paid for by contractor.

5. Interpretations and Addenda

5.1 All questions about the meaning or intent of the bidding documents are to be directed to the engineer. Interpretations or clarifications considered necessary by the engineer in response to such questions will be issued by Addenda emailed or delivered to all parties recorded by engineer as having received the bidding documents. Questions received less than three (3) days prior to the date for opening of bids may not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect except those items and issues discussed at the mandatory pre-bid meeting which will be binding.

5.2 Addenda may also be issued to modify the bidding documents as deemed advisable by Owner or engineer.

6. Contract Times

The dates by which the work is to be substantially completed and also completed and ready for final payment: Work shall be substantially complete on or before **August 21, 2020**.

7. Substitute and "Or-Equal" Items

The contract, if awarded, will be on the basis of materials and equipment described in the drawings or specified in the specifications without consideration of possible substitute or "or-equal" items. Whenever it is indicated in the drawings or specified in the specifications that a substitute or "or-equal" item of material or equipment may be furnished or used by the contractor if acceptable to the engineer, application for such acceptance will not be considered by the engineer until after the effective date of the agreement.

8. Lump Sum Contractor

It is understood by Bidders that this is a "Lump Sum Bid" and that the Bidder is solely responsible for determining all quantities, means and methods for the work.

9. Insurance

Insurance shall be in such form as will protect the Contractor from all claims and liabilities for damages for bodily injury, including accidental death, and for property damage, which may arise from operations under this contract whether such operation by himself or by anyone directly or indirectly employed by him.

Amount of Insurance

- A) Comprehensive General Liability:
Bodily injury or Property Damage - \$2,000,000
Per occurrence and general aggregate
- B) Automobile and Truck Liability:
Bodily Injury or Property Damage - \$2,000,000
Per occurrence and general aggregate

(As to items A and B above, 1 million per occurrence is acceptable if combined with sufficient excess policy.)

Additionally, the Contractor shall purchase and maintain the following types of insurance:

- A) Full Workers Comprehensive Insurance coverage for all people employed by the Contractor to perform work on this project. This insurance shall at a minimum meet the requirements of the most current laws of the State of New Hampshire. All bidders and subcontractors at every tier under the bidder will conform with the requirements of RSA 281 Title XXIII, Section 281-A:2 with close attention to sections VI(a), VI(c) and VII(a) as well as section 281-A:4
- B) Contractual Liability Insurance coverage in the amounts specified above under Comprehensive General Liability.
- C) Product and Completed Operations coverage to be included in the amounts specified above under Comprehensive General Liability.
- D) Owners Protective Liability Policy: A separate Owners Protective Liability Insurance policy issued to the Owner at the expense of the Contractor in the amount specified under Comprehensive General Liability.

Additional Insured

All liability policies (including any excess policies used to meet coverage requirements) shall include Oyster River Cooperative School District as additional Insured.

- 1) The contractor's insurance shall be primary in the event of a loss.
- 2) The Additional Insured endorsement must include language specifically stating that the entity is to be covered for all activities performed by, or on behalf of, the contractor
- 3) Oyster River School District shall be listed as a Certificate Holder.

Oyster River School District shall be identified as follows:

**Oyster River Cooperative School District
SAU #5
36 Coe Drive
Durham NH 03824**

10. Proposal Form

- 10.1 The Proposal Form is included with the bidding documents.
- 10.2 All blanks on the Proposal Form must be completed by printing in black ink or by typewriter.
- 10.3 Bids by corporations must be executed in the corporate name by the president or a vice president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.
- 10.4 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.
- 10.5 All names must be typed or printed in black ink below the signature.
- 10.6 The bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Proposal Form).
- 10.7 The address and telephone number of communications regarding the bid must be shown.
- 10.8 Bids must be priced on a lump sum basis for the base contract.
- 10.9 The bid price shall include such amounts as the bidder deems proper for overhead and profit.

11. Submission of Bids

Bids shall be submitted at the time and place indicated in the Invitation to Bid and shall be enclosed in an opaque sealed envelope, marked with the project title, and name and address of the bidder and accompanied by other required documents. If the bid is sent through the mail or other delivery system the sealed envelope shall be enclosed in a separate envelope.

12. Modification and Withdrawal of Bids

Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a bid must be executed) and delivered to the place where bids are to be submitted at any time prior to the opening of bids.

13. Opening of Bids

Bids will be opened privately.

14. Award of Contract

14.1 Owner reserves the right to reject any or all bids, including without limitation the rights to reject any or all nonconforming, non responsive, unbalanced or conditional bids and to reject the bid of any bidder if the Owner believes that it would not be in the best interest of the project to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner. Owner also reserves the right to waive all informalities not involving price, time or changes in the work and to negotiate contract terms with the successful bidder. Discrepancies between the multiplication of units of work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of the words.

14.2 In evaluating bids, the Owner will consider the qualifications of the bidders, whether or not the bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Proposal Form or prior to the Notice of Award.

14.3 Owner may consider the qualifications and experience of the subcontractors, suppliers, and other persons and organizations proposed for those portions of the work as to which the identity of the subcontractors, suppliers, and other persons and organizations must be submitted as provided in the supplementary conditions. Owner also may consider the operating costs, maintenance requirements, performance

data and guarantees of major items of materials and equipment proposed for incorporation in the work when such data is required to be submitted prior to the Notice of Award.

- 14.4 Owner may conduct such investigations as Owner deems necessary to assist in the evaluation of any bid and to establish the responsibility, qualifications and financial ability of the bidders, proposed sub-contractors, suppliers and other persons and organizations to perform and furnish the work in accordance with the Contract Documents to Owner's satisfaction within the prescribed time.
- 14.5 If the contract is to be awarded, it will be awarded to lowest bidder whose evaluation by Owner indicates to Owner that the award will be in the best interests of the project.
- 14.6 If the contract is to be awarded, this contract will be awarded as a lump sum contract **for all work complete and in-place**. The Bid includes the Land clearing to include the removal of all trees and grinding the stumps flush with grade
- 14.7 If the contract is to be awarded, Owner will give successful bidder a Notice of Award within seven (7) days after the day of the bid opening.

15. Safety

1. Contractor shall design and implement its own safety program
2. Hard Hats, Safety Glasses, & Proper Attire
3. Dig Permit (as applicable)
4. Safe Plan of Action Reports
5. Weekly Tool Box Meeting (as applicable)

16. Contract Security

N/A

17. Signing of Agreement

When the Owner gives a Notice of Award to the successful bidder, it will be accompanied by the required number of unsigned counterparts of the agreement with all other written Contract Documents attached. Within seven (7) calendar days thereafter contractor shall sign and deliver the required number of counterparts of the agreement and attached documents to the Owner. The contractor shall also deliver the required bonds (if applicable) at this time. Within five (5) days thereafter the Owner shall deliver one (1) fully signed counterpart to

the contractor. Each counterpart is to be accompanied by a complete set of the drawings with appropriate identification.

18. Retainage

Provisions concerning retainage and contractor's rights to deposit securities in lieu of retainage are set forth in the agreement.

PROSECUTION OF WORK

Description of Work:

The work generally consists of but is not limited to the demolition of the existing tennis courts complete, the installation and maintenance of all erosion control measures required and necessary throughout duration of the work, the clearing and removal of all trees within the limits of work, removal of stumps full depth, removal of all fencing, backboards, nets and net posts, the installation complete and in place of the full depth construction of new pavement areas for parking, driveway and drive aisles. The parking stalls will be full depth porous pavement, construction of site lighting with pole bases, light poles and fixtures, underground electrical conduits, tapping into existing services on adjacent electric service pole. Contractor shall coordinate with Eversource. Installation of the stop sign, pavement markings and striping, loaming and seeding and installation of erosion control matting of areas of disturbance.

The work includes installation of all temporary erosion control measures prior to the work beginning, final clean-up, restoration of all disturbed areas, temporary traffic controls as necessary and maintaining safe access for school patrons at all times.

NOTE: installation of the service and metering to the light poles and bases will require coordination with the power company. As such the Contractor shall coordinate and cooperate with the Eversource before and during all work and shall comply with their requirements.

The Contractor shall also be responsible for ensuring that appropriate traffic and pedestrian controls are in place, that appropriate erosion and sediment control practices are properly utilized, and site cleanliness is maintained at all times.

Services Required of the Contractor:

The Contractor shall consider survey, layout, coordination with the Owner, Utility Companies, and the Engineer, provide dumpsters, portable restroom facilities, daily sweeping and clean up, as well as the respective service costs to maintain these services as incidental to the work being performed under the Contract and shall understand there will be no additional compensation for this work or these services.

Schedule of Work:

All work shall be conducted during daylight conditions, Monday through Friday, excluding Holidays. The hours of work shall not be earlier than 7 AM nor later than 5:30 PM. Artificial lighting will not be allowed for use on this project without the Owner's written approval.

Utilities:

The Contractor shall provide written notice to all utility corporations and State officials owning or having charge of publicly or privately owned utilities at least one week in advance of the commencement of the operations that will affect the utilities. The Contractor shall, at the same time, file a copy of the notice with the Engineer. The Contractor shall contact Dig Safe to locate all underground utilities. Utility locations shall be confirmed by the Contractor prior to the commencement of work.

Public Safety and Convenience:

The Contractor shall provide necessary access for all emergency vehicles through the work area and to the abutting properties.

The Contractor shall be responsible for the proper and timely notification to local residents and businesses when temporary interruption of their access or services is necessary.

Right-of-Way and Protection of Property:

This work requires demolition, excavation and new construction within close proximity to existing wetlands. All work shall be performed within the limits of work. The Contractor is responsible for establishing and maintaining the limits of work so that non Contracted work does not occur outside the limits of work, this work is considered incidental to the work being performed under the Contract and no additional compensation will be allowed.

The Contractor, in removing, constructing, or installing facilities alongside or near sewers, drains, water or gas pipes, electric or telephone conduits, utility poles, signs, sidewalks, walls, vaults, or other structures shall sustain them securely in place. The Contractor shall coordinate with the officers and agents of the various utility companies, municipal departments, or property owners to assure that services of these structures are maintained. The Contractor shall also be responsible for the repair or replacement, at no additional cost, of any damage to such structures caused by construction operations. The Contractor is responsible to leave them in the same condition as they existed prior to the commencement of work (unless otherwise directed by the Contract). In case of damage to utilities, the Contractor shall promptly notify the utility owner and shall, if requested by the Engineer, furnish labor and equipment to work temporarily under the utility owner's direction. Pipes or other structures damaged by the operation of the Contractor may be repaired by the public or private utility owner which suffers the loss. The costs for such repairs shall be borne by the Contractor, without compensation there for.

If during construction there is an existing utility and/or structure found to be in conflict with the proposed work under this Contract, the Contractor shall protect and maintain the services to the utilities and structures. The Engineer will, as soon as possible, identify the utilities to be relocated or other such activities deemed suitable for resolution.

If live services connections are to be interrupted, the Contractor shall not break the service until the new services are provided. Abandoned services shall be plugged off or made otherwise secure.

Full compensation for furnishing all labor, materials, tools, equipment, and incidentals for doing all the work involved in protecting or repairing property as specified in this Section, shall be included in the lump sum price bid and no additional compensation will be allowed therefore.

Layout of Work:

It will be the responsibility of the Contractor to have a licensed surveyor establish line and grade according to plans and drawings. The Contractor, at his/her own expense, shall be responsible for maintaining benchmarks and other survey marks and shall replace as directed any benchmarks or survey marks which have been disturbed or destroyed.

The Contractor shall compare all grades, lines, levels, and dimensions shown on the drawings with actual site conditions and shall promptly report to the Engineer, before commencing work, any inconsistencies that may be discovered.

No separate payment will be made for the work described in this section.

Erosion and Sediment Control and Water Quality Management:

The Contractor shall implement sediment and erosion control best management practices (BMP's), and monitoring of the BMP's. These shall be revised as necessary throughout the project to reflect changes to the Contractor's work plan, BMP's, and changing site conditions. Maintain the BMP's, in good working order, throughout construction and until disturbed areas have been stabilized. BMP's shall be implemented to ensure that there are no adverse impacts to water quality leaving the construction site.

Surplus Material:

The Contractor shall be responsible for the disposal of surplus materials from the project. The disposal location shall be in accordance with all Federal, State, and Local laws and regulations. No separate payment will be made for disposal of construction wastes, debris, or surplus material.

Contract Documents:

In the event of a conflict of interpretation in the Contract Documents, notify the Engineer immediately for clarification.

Project Closeout:

As built plans shall be maintained to reflect the as-built conditions on the site, and be made available for review by the Owner or the Engineer upon request. The as-built plans shall be a complete set of plans that reflect what is built. The plans should include the words "AS-BUILT" in the lower right corner of each sheet, along with the date of as-built, and the company who prepared the as-built plans. As-built plans can be a red-lined plan markup or a reproducible marked up drawing with the changes. The as-built plans shall be submitted to the Engineer within 10 days after the completion of the project. No separate payment will be made for the work described in this section.

**SECTION 00300 – STIPULATED SUM PROPOSAL
FORM**

STIPULATED SUM PROPOSAL FORM

For: "Tennis Court Demolition and Parking Lot Construction"
Oyster River High School
Coe Drive. Durham, NH

To: Oyster River Cooperative School District
SAU #5
36 Coe Drive
Durham, NH 03824

The undersigned hereby offers to furnish all plant, labor, materials, supplies, equipment, and other facilities and things necessary or proper for, or incidental to, the necessary sitework construction in strict accordance with provisions of the plans.

1. BASE CONTRACT:

A. Base Bid Price:

The bidder shall complete all work called for on the plans and specifications necessary for the construction of the site including but not limited to the following items. This list is provided to generally describe the work and is not intended to be a full and definitive project description. The work is more fully described in the plans and specifications.

Layout

- Layout all lines and grades (Benchmark provided on existing conditions plan prepared by Doucet Survey Land Surveying).

Site Demolition

- Remove all trees and plantings within limits of work and identified as to be removed unless specifically identified to remain.
- Grub and remove all stumps to full depth within limits of work and dispose of off-site in accordance with all laws and regulations.
- Sawcut and remove existing pavement as shown.
- Remove and provide for off-site disposal of all demolition and construction debris. Including pavement, stumps, concrete, fencing, etc.

Erosion Control

- Furnish and install erosion control measures where shown.
- Inspect and maintain erosion control devices on a daily basis.
- Provide for dust control.

Earthwork

- Strip and stockpile topsoil to be reused on-site. All excess topsoil striped from the site shall be stockpiled on-site in designated areas.
- Excavate to subgrade in areas of new pavement
- Complete earthwork to subgrade for remaining site. All excess material to be stockpiled on-site in designated areas.
- Dewatering, including removal of unstable natural subgrade soils and replacement with crushed stone if necessary.
- Prepare subgrade, backfill or import fill as required by plans and specifications.

Drainage

- Construction of the swale along the parking area and reshaping the roadside swale to maintain stormwater flows.
- Grading of swales and areas adjacent to proposed and existing parking area

Landscaping & Planting

- Provide and place screened loam on-site as indicated on the drawings.
- Fertilize and seed lawn areas.
- Maintain lawn areas until healthy turf is established and accepted by the Owner.
- Replant salvaged landscape plantings (as applicable and coordinated with the SAU).

Pavement and Porous Pavement

- Provide and place granular base and subbase.
- Compact and fine grade granular base and subbase.
- Sawcut all edges of pavement where new pavement abuts existing.
- Provide and place pavement binder and wearing courses per pavement sections.

Site Appurtenances

- Furnish and install pavement markings for all parking stalls and islands as indicated on the drawings.

Traffic Control

- Provide temporary barriers, signs, personnel as necessary for traffic control.

Permits

- Obtain and pay all fees for permit if applicable.
- Coordinate inspection with local authorities and utilities.
- Pay all utility companies for all their costs including all time, materials, impact fees, etc.

Final Cleanup

- Remove all litter, trash, demolition materials, etc. regularly.

- Clean all catchbasins within the parking lot and the culvert at the entrance.
- Sweep parking lot and vacuum the porous pavement areas in the work area immediately prior to leaving.

General Conditions

- Provide full-time on-site superintendent.
- Coordinate work and cooperate with building owners for access during the construction period.
- Implement and maintain all traffic control measures to provide for continuous access to the High School and adjacent parking lot during construction and the safe passage of visitors to the school.

All work to be completed in accordance with the Contract Documents for the Lump Sum price of _____

(\$ _____).

The lump sum price includes all tax.

Bid Summary:

In order to evaluate the bid proposals the contractor is requested to break out the bid items as follows:

	Bid Amount
BASE CONTRACT	
Demolition	\$ _____
Erosion Control/Dust Control	\$ _____
Earthwork	\$ _____
Drainage	\$ _____
Landscaping	\$ _____
Pavement, Striping, and Base Material	\$ _____
Miscellaneous/Other	\$ _____
SUBTOTAL	\$ _____
GENERAL CONDITIONS	
Supervision	\$ _____
Other	\$ _____
SUBTOTAL GENERAL CONDITIONS	\$ _____
TOTAL LUMP SUM BASE BID	\$ _____

2. CONSTRUCTION SCHEDULE:

- A notice of Award will be issued on or before **April 10, 2020**.
- The work must be 100% complete and certified prior **August 21, 2020**.

The contractor's bid contains all contingencies for fully coordinating access from and to the Church parking lot and the School during construction.

4. LIMITS OF SITEWORK:

The contractor is responsible for completing all work detailed on the drawings and Contract Documents. A full description of the contractor's work at the building interfaces is contained in Section 01010 - Summary of Work.

5. GUARANTEE:

The contractor shall guarantee the entire work to be free from defective or improper work or materials, and shall make good on any damage due to such work or materials for a term of one (1) year from the date of the satisfactory completion and acceptance of the work. In general, the commencement date for warranties and guarantees shall be the date of substantial completion. Under no

circumstances shall any warranties or guarantees for any individual or collective materials or items of equipment commence prior to the date of substantial completion.

6. FINAL CLEANUP:

As part of the base bid, the contractor's price includes removal of all rubbish on site as part of final cleanup. This includes all rubbish, litter, debris, etc. originating from his operations or not. This also includes a final sweeping of the parking areas adjacent to the work area. The base bid shall include cleaning all existing manholes and catch basins within the work limits as part of the final cleanup regardless of whether the structure was impacted from construction or not.

7. PROJECT MANAGEMENT:

The undersigned propose to designate the following persons as Project Construction Superintendent and Project Manager.

Project Construction Superintendent:

Project Manager:

Authorized Signature

Printed Name Signed Above

Date: _____

Witnessed

SECTION 00400

**STANDARD FORM OF AGREEMENT BETWEEN
OWNER AND CONTRACTOR – AIA DOCUMENT
A101-1997**

To be initiated with successful bidder

SECTION 00500

**GENERAL CONDITIONS OF THE CONTRACT
FOR CONSTRUCTION – AIA DOCUMENT A201-
1997**

To be initiated with successful bidder