Oyster River Cooperative School District

Regular Meeting

August 14, 2013 6:30 p.m. DRAFT

BOARD MEMBERS PRESENT: Chair Maria Barth, Tom Newkirk, Kenny Rotner, Megan Turnbull, Ed Charle, Ann Lane, Al Howland and Student Representative Peter Zwart

ADMINISTRATORS PRESENT: Superintendent James Morse, Susan Caswell, Dennis Harrington, Jay Richard

There were 8 members of the public present.

I CALL TO ORDER: By Chair Maria Barth at 6:30 for Manifest Review/Approval

II PLEDGE OF ALLEGIANCE at 7:00 p.m.

III PUBLIC COMMENTS: Maria Barth reminded that public comments will not be about specific individuals.

There were no public comments.

IV ACTIONS
Superintendent and Board Actions

Motion to affirm the hiring of ORMS Special Education Teacher Position: Sally Heuchling

Ann Lane moved to approve the hiring of Sally Heuchling as the ORMS Special Education Teacher Position, 2nd by Al Howland. Motion approved 7-0 with the student representative voting in the affirmative.

Motion to affirm the hiring of ORHS Special Education Teacher Position: Ann Golding

Ann Lane moved to approve Ann Golding as the ORHS Special Education Teacher position, 2nd by Al Howland. Motion approved 7-0 with the student representative voting in the affirmative.
Motion to affirm the hiring of Mast Way .6 School Psychologist Position:
Felicia Sperry

Al Howland moved to approve the hiring of a Mast way .6 School Psychologist, 2nd by Kenny Rotner. Motion approved 7-0 with the student representative voting in the affirmative.

Motion to approve ORMS Paraprofessional Maternity Leave of Absence of 8/26/13-11/15/13:

Ann Lane moved to approve the ORMS Paraprofessional Maternity LOA, 2nd by Al Howland. Motion approved 7-0 with the student representative voting in the affirmative.

Motion to approve ORHS Nominations for Department Heads and Advisors:

<table>
<thead>
<tr>
<th>Department Heads:</th>
<th>Science</th>
<th>$2,500</th>
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<tbody>
<tr>
<td>Jon Bromley</td>
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<tr>
<td>Tom Hausman</td>
<td>World Language</td>
<td>$2,500</td>
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<tr>
<td>Kara Sullivan (.5 time)</td>
<td>English</td>
<td>$1,250</td>
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<tr>
<td>Shauna Horsely (.5 time)</td>
<td>English</td>
<td>$1,250</td>
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<td>Don Maynard</td>
<td>PE/Health</td>
<td>$2,500</td>
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<td>Pam Raiford</td>
<td>Social Studies</td>
<td>$2,500</td>
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<td>Pam Carr</td>
<td>Fine Arts/Business</td>
<td>$2,500</td>
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<td>Brendan Whalen</td>
<td>Math</td>
<td>$2,500</td>
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<td>Kristen Wilson</td>
<td>Special Education</td>
<td>$2,500</td>
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<tr>
<th>Advisors:</th>
<th>SPARC/Robotics</th>
<th>$3,070</th>
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<tbody>
<tr>
<td>Nate Oxnard</td>
<td>Senate Advisor</td>
<td>$3,070</td>
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<tr>
<td>Derek Cangello</td>
<td>Math Team Coach</td>
<td>$3,220</td>
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<td>Andrea Drake</td>
<td>Fall/Spring Musical</td>
<td>$3,220</td>
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<tr>
<td>Meredith Freeman-Caple</td>
<td>State Management</td>
<td>$2,145</td>
</tr>
<tr>
<td>Kathy Fink</td>
<td>Senior Class Advisor</td>
<td>$3,370</td>
</tr>
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<td>Heather Healy</td>
<td>Junior Class Advisor</td>
<td>$2,677</td>
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<td>Stephan Lord</td>
<td>Sophomore Class Advisor</td>
<td>$2,294</td>
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<tr>
<td>Matt Pappas</td>
<td>Freshman Class Advisor</td>
<td>$2,294</td>
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<td>John Monahan</td>
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</table>
Corey Blais    Yearbook    $3,453
Shawn Kelly   Mouth of the River  $1,919
Celeste Best    NHS .5    $1,264
Pam Carr    NHS .5    $1,264
Marc LaForce   Music     $2,377
Mike Troy    Fall Stage Management $1,871
Susan Wilkinson   Community Service Club $2,302

Ann Lane moved to approve the above ORHS Department Heads and Advisors for 203-2014, 2nd by Kenny Rotner. Motion approved 7-0 with the student representative voting in the affirmative.

Motion to approve ORMS Coaches and Volunteers:
Volunteer Positions:
Zach Daly   Golf Team
Emma Wilson   Cross Country

Paid Positions:
Dave Montgomery    MS Cross Country    $2,302
Chris Hall    MS Cross Country    $2,302
Kim Wesson    MS Cross Country    $2,302
Nate Grove   MS Soccer Grade 8 $2,144
Sunpreet Sadana  MS Volleyball $1,919
Geoff Jablonski  JV Golf $1,247

Ann Lane moved to approve the above volunteer and paid positions at the Middle School, 2nd by Al Howland. Motion approved 7- with the student representative voting in the affirmative.

Motion to consider new Agenda format:

Ann Lane moved to approve the revised School Board Agenda, 2nd by Al Howland.

Ann Lane amended her motion to swap III Public Comments to IV Approval of Minutes, 2nd by Al Howland. Motion to amend approved 7-0 with the student representative voting in the affirmative.
The motion as amended approved 7-0 with the Student Representative voting in the affirmative.

Motion to approve the list of attached Policies

Policies for a first read:
Annual Reports    CM
Safety Program    EB

Tom Newkirk moved to approve Policies CM and EB for a first read, 2nd by Ann Lane. Motion approved 7-0 with the student representative voting in the affirmative.

Policy for 2nd Read/Adoption
Establishing criteria for special education evaluations    TBD
Complaints about school personnel    KEB
Reconsiderations of Instructional materials and procedure    KEC & R
Public Conduct on school property    KFA
Visitors to the schools    KI

Tom Newkirk moved to approve the Establishing Criteria for Special Education Evaluations, Policy KEB, KEC&R, KFA and KI Policies for a 2nd Read/Adoption, 2nd by Ann Lane. Tom Newkirk moved to amend the motion to include:
The board will be informed of any action in a timely manner, 2nd by Ann Lane. The motion to amend passed 7-0 with the student representative voting in the affirmative.

The amended motion approved 7-0 with the student representative voting in the affirmative.

Policies for Deletion:
Distinguished Service Award    AEB
Distinguished Service Award-Procedure    AEB-R
Building and Grounds Security    ECA

Tom Newkirk moved to approve Policies AEB, AEB-R, ECA for deletion, 2nd by Kenny Rotner. Motion approved 7-0 with the Student Representative voting in the affirmative.
**DISTRICT REPORTS**

**Assistant Superintendent Report:** Carolyn Eastman reported that the state standards institute met today at Portsmouth High School. It was a free event to network and collaborate in some high quality sessions. There is a teacher mentor program that will be a two day training next week. She also reviewed with the Board other activities and work being done in the District.

**Tuition Detailed Presentation:** Superintendent Morse presented the Tuition Student Options.

**Intended Purpose of Enrolling Tuition Students:**

To maintain current programs  
To enhance programs  
To decrease cost per student  
To generate alternative revenue  
To lower the tax effort  
To utilize state of the art facility for maximum student gain

**Enrollment Decline to Continue:**

Peak enrolment in 2000 was 2,393 students  
2012-13 is 1,944  
Projected 2022-23 excluding tuition is 1,552 students

**How accurate are the projections?**

Backcasting shows the model to be most accurate in the near term with average error of estimate approximately plus or minus 2% on total enrollment one year out. The average error of estimate increases as we project further out in time, reaching about plus or minus 8% when projecting ten years into the future.

**Capacity Study:**

The capacity study by NHSAA indicates that ORHS has space for 1,205 students using state of NH Guidelines or 915 students using ORCSD Class Size Policy IIB.  
Thus ORHS has space for up to 300 students using the District policy.
Recommended Tuition Revenue Distribution:
Assuming 100 – 125 tuition students: 100% taxpayer relief
Assuming 180 tuition students: 60% Education needs 40% taxpayer relief
Assuming 240-290 Students 50% Education needs 10% capital improvement, 40% taxpayer relief

School Side Only Taxpayer Relief:
Estimate the need for 15-20 staff, leaving at 40% for taxpayer relief.
Reduces taxes $300 per hundred thousand in house valuation.

Meet Academic Needs of Students:
Add staff necessary to meet Board policy in core subjects
World Language
English – offer courses not currently available
Math Lab
All day kindergarten
String Instrument Program
Athletic Fields/Track
Athletic Opportunity
Cafeteria/Gymnasium – Moharimet
Technology Classes

Option 1 Barrington Only
Accept up to 125 Barrington tuition by 2015-16
Fills 1/3 of seats
Minor need to hire additional staff in special education
Already attending so we have a relationship
They have choice to attend other school systems

Option 2: Deerfield Only
Accept only Deerfield tuition students
Fills 2/3 of available seats
Approximately 188 students
Will need to hire staff
Option 3: Accept both Barrington and Deerfield
Accepts both Barrington and Deerfield students
Fills most available seats
Will need to hire staff
Rate charged would be higher

Option 4: Newmarket only
Accept only Newmarket tuition students
Fills most available seats
Willing to enter into a long term relationship
Rate per student would be higher
Phase Barrington out

Accept No high school students:
High school course choice options become limited
Within ten years enrollment drops to approximately 555 high school students
Curriculum becomes restrictive
Class size likely to increase

Superintendent Morse detailed the schools NECAP results as they compare to Oyster River.

Future Planning:

Since October 2012:
Continual updates presented to the School Board
Postcards to all residents sharing dates of meetings

April-May 2013
Request to present to Town Council
District wide community survey
District community forum at Oyster River High School

June – September 2013
Continued discussion and School Board deliberation
School Board decision regarding tuition students
School Board Guidance as to which option
Late October-Early November
School Board decides on course of action
Offers to one or more school system

Late November – Late December 2013
School Board holds public forums

March
Tuition issue goes to voters

Where are we now?
No decision has been made.

The Board had an in depth question and answer period with the Superintendent and Dr. Hayes of Newmarket.

**Newmarket Update:** Superintendent Jim Hayes of Newmarket presented a suggested structure for a tuition agreement between the two Districts and answered questions from the Board.

The Board took at five minute recess at 9:40 p.m.

**Strategic Plan Update:** Has been moved to a future meeting.

**Business Administrator:** Has been moved to a future meeting.

**Student Senate Report:** Has been moved to a future meeting.

**Other:**
**Right to Know Presentation – Attorney Diane Gorrow:**

Diane spoke to the Board regarding the Right-to-Know Law.

Meeting aspect of the right to know law:

The purpose is to give the public full view of the Boards actions and discussions.

Emails: They are a governmental record. If there was a Right to Know request, they would be entitled to the emails.
There was a discussion with Diane Gorrow and the Board regarding the differences between nonmeetings and nonpublic meetings.

She reviewed the previous lawsuits with the Board and how they affected the Right to Know Law.

**Enrollment Update:**

Moharimet enrollment for Grade 1 and 2 exceeds the class size requirements. Superintendent Morse is recommending that the Board authorizing him to hire a Grade 1 and 2 combined teacher that will bring the class sizes down to 20.

**Tom Newkirk moved to authorize the Superintendent to hire a one year teaching position for a Grades 1 and 2 combined teacher, 2nd by Al Howland. Motion approved 7-0 with the student representative voting in the affirmative.**

It was discussed by the Board that this is not a remedy for the elementary school enrollment sizes and that this needs to be looked at to find a better solution moving forward.

**Approval of Manifests:**

Vendor Manifest #4: $792,032.36
Payroll Manifest $3: $196,703.67
Payroll Manifest #4: $36,232.45

**ANNOUNCEMENTS and COMMENDATIONS:**

Moved to the next meeting

**BOARD APPROVALS:**

Moved to the next meeting

**CLOSING ACTIONS:**

**Future Meeting Dates:** 8/28 Regular Manifest Meeting, 9/4 Regular Meeting

**Tom Newkirk moved to adjourn the meeting at 10:50 p.m., 2nd by Ann Lane. Motion approved 7-0 with the student representative voting in the affirmative.**

Respectfully submitted,

Laura Grasso Dobson
Recording Secretary