Oyster River Cooperative School District

FACILITIES DEPARTMENT
Annual Review 2013/2014
July 16th 2014

Facility Services

aramark

Facilities Department Review

Custodial Services

ARAMARK
Custodial Services

Challenges:
- 3 employee turnovers this year. All at the Middle School.
- Other employee long term outages for personal health reasons.
- Event coverage at the High School – staff burnout
- Safety training
- 2 workplace injuries in July 2014

Accomplishments:
- Careful placement of new staff – thorough interviews with building principal.
- SpaceCare cleaning system implemented at Moharimet and Mast Way. MS & HS fall 2014.
- Regular head custodian meetings.
- Custodial inspections performed by supervisor and head custodian.
- Daily safety briefs.
- No workplace injuries the entire school year.
- Strong attendance at Facility Masters Conference.
- Custodians identifying facilities repair needs. Performing light maintenance with new tools.
- Moral boost thru Strategic planning sessions.

Grounds Services
Grounds Services

Challenges:

- Keeping up with district mowing schedule around High School athletic needs.
- Fertilizing products and schedule.
- Vehicle/equipment longevity.
- Mulch bed maintenance.
- Graduation set up week.
- Field wear and tear.
- Plowing.

Accomplishments:

- Grounds staff performing corrective maintenance over winter season.
- New seasonal groundskeeper to continue mowing schedule and mulch bed maintenance.
- Positive feedback with athletic field upkeep.
- In-house repairs and maintenance of machinery and vehicles. Snow blower replacement plan.
- Reduction in snow removal OT and supplies. Mostly due to contracting Moharimet and increased communication.
- Varsity field prep for new sod done in-house saving $1,000.
- Grounds staff replaced Moharimet Gate opener saving $1,500.

Maintenance Services
Maintenance Services

Challenges:
- Staff turnover in January.
- Quality of completed work.
- Vehicle issues. Vans not practical.
- Work order repair response time and attitude of staff.
- Ambition to tackle larger repairs. Many items contracted out.

Accomplishments:
- Maintenance technician hired for 2nd shift. Increased response time and productivity.
- Part-time weekend events-maintenance technician hired. OT savings and productivity.
- Positive feedback on quicker response time and quality.
- Maintenance attended Siemens training free of charge.
- New utility van - $20,000 Aramark cash grant.
- 2 major plumbing repairs at the Middle School saving $1,200.
- In-house staff re-built 2 circulator pumps at High School savings $1,000.
- In-house staff repaired fire pump water line at Mast Way saving $2,100.
- Jamie and staff replaced compressor on High School A/C unit saving $3,000.
- Unit vent motor install by in-house staff at Middle School saving $700.

Items of mention

- Project managing the restroom renovation at the Middle School (CIP). Anticipated savings of $30,000 ($90,000 budgeted). Using in-house staff and vendor discounts.
- In-house staff assisted in removing wall items and equipment for Moharimet Café/gym addition.
- Grounds crew power washed Mast Way exterior in prep for contract wall repairs and painters resulted in meeting our budgeted amount.
- Self identified work orders.
- Monthly meetings with Siemens.
- Routine Principal meetings.
- Coordination with Middle Schools’ Service Palooza.
- Staff engagement has increased. Strategic Planning.
- Employee appreciation cook-out.
Work Orders

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* Work orders are rolled forward if project is waiting on materials or pending inspection by Facilities
* Self-identified work orders are the percentage being reported proactively by in-house staff

Work Orders by Building

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Thank you!