**VOLUNTEERS**

The district recognizes the valuable contribution made to the total school program through volunteer assistance of parents and other citizens. In working with volunteers, a district staff member shall clearly explain the volunteer’s responsibility. Volunteers will only function under supervision of a school employee.

The Superintendent or designee shall be responsible for developing and implementing procedures for the utilization of volunteers.

The voluntary help of citizens should be requested by staff through administrative channels to assist in conducting selected activities and/or to serve as resource persons. Staff members shall receive training in assignment of duties and supervision of volunteers.