

**Oyster River Cooperative School District
REGULAR MEETING**

March 16, 2016

OR High School Auditorium

6:30 PM

o. CALL TO ORDER (6:30 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

1. School Board Member Introduction

Election of Chairperson and Vice-Chair

1. Review ORCSD Policy BDB – Board Officers/Board Organization Meeting
2. Review NHSBA Policy BBAB – Duties of the Chairperson
3. Election of Officers
4. Welcome of School Board Student Representative

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

- Motion to approve: 3/2/16 regular and 3/3/16 start time meeting minutes.

IV. ANNOUNCEMENTS AND COMMENDATIONS

A. District

B. Board

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

B. Superintendent's Report

- Election Results

C. Business Administrator

D. Student Senate Report

E. Other:

VI. DISCUSSION ITEMS

- Football Cooperative with Portsmouth
- The Process of Board Outreach to Staff – re: Late Start

VII. ACTIONS

A. Superintendent Actions

B. Board Action Items

- Motion to approve extension of Superintendent's Contract
- Motion to approve Administrator Contracts as submitted by the Superintendent
- Motion to nominate and approve Continuing Contract Professional Staff Members as submitted by the Superintendent.
- Motion to sign MS-22 Form
- Motion to elect William Leslie as ORCSD School District Clerk
- Motion to elect Lisa Harling as ORCSD School District Treasurer
- Motion to elect Dr. Katy Lilly as ORCSD School District Physician for 2016-17 school year
- Motion to approve ORHS Volunteer Coaches and Mast Way Stipend Nomination

VIII. SCHOOL BOARD COMMITTEE UPDATES

IX. PUBLIC COMMENTS

X. CLOSING ACTIONS

A. Future meeting dates: 4/6/16 & 4/20/16 – Regular meeting – ORHS – Library 6:30 PM

XI. NON-PUBLIC SESSION: RSA 91-A:3 {If needed}

NON-MEETING SESSION: RSA 91-A:2 I {If needed}

XII. ADJOURNMENT

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Thomas Newkirk	Term on Board: 2016 - 2019
• Kenneth Rotner	Term on Board: 2016 - 2019
• Sarah Farwell	Term on Board: 2014 - 2017
• Denise Day	Term on Board: 2014 - 2017
• Allan Howland	Term on Board: 2015 - 2018
• Maria S. Barth	Term on Board: 2015 - 2018
• Daniel Klein	Term on Board: 2015 - 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB
Date of Adoption: June 20, 1990 Dates of Revision: March 26, 1997, May 5, 1999 Code Revision: November 18, 2009 – previously – BCB Review/Revision 2nd Read/Adoption School Board: May 2, 2012 Second Read/Adoption School Board: October 3, 2012 School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015	Page 1 of 1 Category: Recommended

BOARD OFFICERS/BOARD ORGANIZATION MEETING

The School Board members of the Oyster River Cooperative School Board shall be a Chairperson, and a Vice-Chairperson. The School Board Officers shall be elected at the annual organization meeting to serve until the next annual organization meeting or until a successor is elected. Any vacancy in any of such offices may be filled at any meeting of the Board provided that all members of the Board have been notified prior to the meeting that the vacancy will be filled at such meeting. The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio.

CHAIRPERSON:

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

VICE-CHAIRPERSON:

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine.

The School Board shall organize annually at its first meeting following the District elections. Every member shall be notified of the meeting for organization, in accordance with RSA 91-A:2. This meeting shall be called to order by the Superintendent, who shall preside during and until the School Board election of a Chairperson.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law, that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Cross Reference: BBAA – School Board Member Authority
 BDF – Advisory Committees to the Board
 BDB-R – District Clerk/District Treasurer Job Descriptions

Legal Reference:

RSA 91 A- 2, Public Records and Meetings: Meetings Open to the Public

BBAB -ROLES AND DUTIES OF THE BOARD CHAIRPERSON

Duties of the Chairperson

The Chairperson shall preside at all meetings of the Board and shall perform other duties as directed by law, New Hampshire Department of Education rules, and by this Board. In carrying out these responsibilities, the Chairperson shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent in the planning of the Board meeting agendas;
3. Confer with the Superintendent on crucial matters that may occur between Board meetings;
4. Appoint members to serve on specific committees, subject to full Board approval;
5. Call emergency meetings of the Board as necessary;
6. Be the public spokesperson for the Board at all times except as this responsibility is specifically delegated to others; and
7. Preside at and be responsible for the orderly conduct of all Board meetings.

As presiding officer at all meetings of the Board, the Chairperson shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Put motions to a vote and announce the vote result.

The Chairperson shall have the right, as other Board members have, to offer motions, discuss questions, and vote.

Duties of the Vice-Chairperson

In the absence of the Chair, the Vice-Chair shall perform all the duties of the Chair.

Oyster River Cooperative School District

March 2, 2016

ORHS Auditorium

6:30 p.m.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Maria Barth, Dan Klein and Student Representative Caroline Wilson

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Mike McCann, Carrie Vaich, Corey Parker, and Catherine Plourde

There were thirty members of the public present.

I. CALL TO ORDER at 6:30 p.m. by Tom Newkirk

6:30 – 7:00 p.m. Manifest Review/Approval at each School Board Meeting.

Tom Newkirk mentioned that they have suffered a great loss in the District and their thoughts go out to the family of James Klaeson.

II. PUBLIC COMMENTS:

Michelle Dunbar of Madbury spoke and she has four children in the District that went to school with James. She feels it should be the action of the School Board to see if there was bullying involved. Guns are a big part of this but the community needs to take this seriously.

Carolyn Eastman of Madbury spoke regarding Coop with Portsmouth for High School Hockey. She thinks that we are just at the very beginning in seeing the positive impact of the ORMS team as well as the creation of an ORYA girls' team. Carolyn would like the District to hold off and take a year to see what happens in the next season and put effort into collecting the facts. This would allow a decision to be made that is best for Oyster River Girls. She encourages increased collaboration between the ORHS Girls Team and the feeding teams to ensure they feel confident in the girl's abilities as they enter high school.

Ellie Karatzas spoke to the Board. She plays for the Middle School Hockey and would like to keep the team.

Jen Croot is president of the booster's high school hockey team. She reported that we have 100% approval for wanting this merger.

Susan McDonough, a junior and a Captain on the High School Hockey Team, spoke and is in favor of the merger. This will allow them to be competitive. We cannot run practice with ten girls because they get tired.

Riley Deans a freshman at Portsmouth high school has been playing hockey since she was three years old. She is hoping the communities can come together and form a cooperative team.

Tori Liebel a freshman at Portsmouth who has been playing since she was four years old and would like to continue playing for a cooperative team.

Krista Butts a resident of Lee mentioned that her kids don't play hockey because of the concussion frequency. Last year there were two football concussions in the entire season. The opportunities should exist for everyone. She thinks the Board should approve the boys playing football with Portsmouth. It's the right thing to do for these students in the District.

Karen Cumberland of Durham spoke to the Board. Her daughter is the Captain of the Ice Hockey Team. She is the only senior. These kids cannot compete competitively because they don't have the numbers. She feels that they should be able to play with Portsmouth.

Gary Croot of Durham is the father of two girl's hockey players. They have big numbers from the middle school but often they attend other high schools that offer competitive hockey teams. Including the girls from Portsmouth will help the program with a bridging strategy. After two years the towns can have independent programs.

Greg Poitras of Lee submitted letters to the Board. There has been a tremendous investment in Girls Youth Hockey and feels that the Program is viable on its own for next year.

III. APPROVAL OF MINUTES:

Motion to approve 1/6/16, 2/10/16 regular and nonpublic and 2/17/16 manifest meeting:

Revision of January 6th Meeting:

Replace Page 1 second paragraph with: A law was recently enacted by the State Legislature that concerns the videotaping of all school activities. This law requires the prior consent of all those who are to be videotaped, including teachers, other staff and students. It also requires a public hearing to be held in order to allow the community to weigh in on the school district's response to this law.

It has become apparent that the law, which was written primarily to prevent the unauthorized videotaping of teachers and using the videotape in an evaluative manner, has had unintended consequences and will most likely be revised in the near future.

We have been given advice by our attorneys and this matter was discussed at length at a Policy Committee Meeting. It is felt that our current policy of not videotaping staff members or students without their permission already meets the requirements set forward in this law. We will continue this practice until further clarification is provided.

Denise Day moved to approve the January 6th Meeting Minutes with the above revisions, 2nd by Dan Klein. Motion approved 7-0 with the Student Representative voting in the affirmative.

Revision:

February 10th Meeting: Page 2: Replace Croot with Crute, replace February 10 with January 20.

Al Howland moved to approve the February 10th meeting with the above revision, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Denise Day moved to accept the February 10th nonpublic meeting minutes, 2nd by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.

Revisions:

Manifest Meeting: Insert Dan Klein

Denise Day moved to approve the manifest meeting of February 17 with the above revision, 2nd by Al Howland.

Maria Barth moved to have the football presentation at the next meeting, 2nd by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.

APPROVAL OF MANIFESTS:

Payroll Manifest #18 \$847,948.89

Vendor Manifest #20 \$256,000.31

IV. ANNOUNCEMENTS and COMMENDATIONS:

A. District: Mike McCann of the High School commended the Robotics Team for placing 10th out of 35 teams in the state championship. The Girls Basketball Team are in the playoffs against Portsmouth this Friday.

Carrie Vaich reported that Mast Way has had a busy February. We are celebrating the 250th anniversary of the Town of Lee. They teamed up with UNH Forestry Department and showed the students how to mark a tree and actually felled a tree. It was amazing. There was a fabulous video created to showcase the event. They also celebrated Read Across America right before the February break. There was a family read night and Susie Burke came in and sang some great songs.

B. Board: Denise Day thanked everyone who has written letters to the Board and has taken time out to come to meetings and offer input. She appreciates the effort that the community makes.

Maria Barth mentioned that her granddaughter Annika Barth, Oyster River Class of 2015 was interviewed by Al-jazeera last week.

Sarah Farwell thanked all the community members who has helped with her children so that she can do this job. It does take a village to raise a child.

Kenny Rotner mentioned that next Tuesday is Election Day and commended everyone who has worked so hard to get the word out on Warrant Article Three. He does not see a linkage between the hockey and football issue. In football every play is a collision.

Recognition of Student Senate Representative: The Board recognized and thanked Caroline Wilson on her hard work this year. Caroline noted that it has been a great experience this year and has learned so much. She thanked the Board for the opportunity.

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Report: None

B. Superintendent's Report: Superintendent Morse mentioned that the construction manager on the Fields Project has reported that the prices are holding with modest increases.

Superintendent Morse announced that the High School Principal Search closes next week on March 8th. On March 9th, a small group of administrators will go through the screening process. March 15th and March 17th will be interviews. This will allow two weeks to complete building visits and allow the recommendation to the Board by April 6th. The successful candidate will begin on July 1st, 2016.

They discussed building a committee to be as neutral as possible in regards to possible internal candidates. The Interview Process was also discussed. The Board agreed by consensus to add in the high school student representative and eliminating one of the administrators to the committee.

C. Business Administrator: None

D. Student Senate: Caroline Wilson reported that they had their winter carnival the Friday before vacation. The students who participated and the staff had a great time and they are looking forward to making this a tradition.

E. Other: None

VI. DISCUSSION ITEMS:

Audit: Patrick Mohan of Melanson Heath gave an overview of the Audit with the Board.

Prior Year Recommendations:

Establish Disaster Recovery Plan:

Prior Year Issue: In the prior year, we noted that the District did not have a formal business recovery plan for its computer system. We recommended that a formal disaster recovery plan be established, documented, and tested to include the following issues:

- Identify and prioritize key automation functions within the District;
- Identify key contacts (vendors, alternate site);
- Document manual and alternative procedures that may be required to temporarily process transactions;
- Identify key personnel in the recovery process and specify their roles.

Establishing and testing a formal business recovery plan will lessen the risks associated with a major computer failure or other disaster.

Current Year Status:

During fiscal year 2015, the District took extensive measures to ensure that data would be recovered in a timely manner to lessen the risks associated with a major computer failure. We consider this issue resolved.

Review Payroll Clerk Responsibilities Surrounding New Employees in the Payroll System:

Prior Year Issue: In the prior year, we recommended that the District review the responsibilities of the payroll clerk and consider segregating certain duties, and/or implement a formal/documented review process.

Current Year Status: During fiscal 2015, the District revised the accounting director's responsibilities, which improved the segregation of duties. The District implemented new procedures to help ensure that duties are segregated surrounding new employees. We consider this issue resolved.

Prepare to Implement GASB 68:

Prior Year Issue: In the prior year, we advised the District of the requirement to implement the Government Accounting Standards Board (GASB) Statement 68 Accounting and Financial Reporting for Pensions that will require the unfunded pension liability be recognized on the District's Statement of New Position.

Current Year Status: The District's June 30, 2015 basic financial statements reflect the implementation of Government Accounting Standards Board (GASB) Statement 68. We consider this issue resolved.

Current Year Recommendation:

Prepare for Single Audit Changes:

In fiscal year 2016, there will be significant new requirements related to single audits. In addition to raising the threshold for requiring a single audit from \$500,000 to \$750,000, there are new requirements of OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for single audits. The following summarizes the major changes:

Financial and program management:

Establish written policies and procedures for the following:

Cash management;

Determination of allowable costs;

Employee Travel

Implement internal controls that comply with COSO's "Internal Control Integrated Framework"

Property Standards Equipment:

Maintain property records that include description, serial/identification number, and source of funding, acquisition date, cost, location, and ultimate disposition data

Conduct a physical inventory every two years and reconcile to property/fixed asset records

Implement a control system to safeguard property from loss, damage, theft

Procurement:

Establish written policies and procedures for the following:

Procurement in compliance with the new procurement standards

Standards of conducts covering conflicts of interest

Process for conducting proposal evaluations

Maintain certain records to detail the history of procurement

Implement oversight procedures to ensure contractors perform in accordance with terms

Sub recipient monitoring and management:

Establish written policies and procedures for the following:

Communication of award recipients

Responsibilities for monitoring sub recipients

Process for monitoring

Methodology for resolving findings

Requirements for audits

They are recommending that the District prepare for the single audit changes by training staff and establishing the aforementioned documented policies and

procedures. This will help the District to minimize the risk of new single audit compliance finding in fiscal year 2016.

The Board thanked Patrick for his hard work and presentation.

Ice Hockey Cooperative with Portsmouth Update: Athletic Director Corey Parker gave some background on the girl's ice hockey program. There were only 8 players who returned from last year for the team. The discussion with Portsmouth started over a year ago. The charge was to get both teams together to discuss these possibilities. They met on Monday evening and there were over 35 people in attendance. There was a discussion on the current trend at the high school. There is a 72% return overall which is something to consider:
Some reasons for not returning were:

Other high school opportunities,
Transfer,
Sport specialization,
Priorities of life interests

Challenges from Low Participation:

Minimal availability for practice plans
Injuries
Changes in schedule
Positions awareness/knowledge
Recruiting culture
Fundraising/cost to participate

Girls Hockey in District Playing This Season:

High School

Grade 12: 1

Grade 11: 2

Grade 10: 3

Grade 9: 6

Middle School

Grade 8: 8

Grade 7: 3

Grade 6: 6

Grade 5: 3

Cooperative Agreement:

Each application has only a two-year commitment

Both schools must reapprove cooperative application after every two years

Factors:

Total amount of girl's participants
Each schools amount of participants
Efforts to create/sustain individual programs

Corey Parker feels it is in our best interest to move forward with a cooperative agreement with Portsmouth High School.

Corey discussed that the numeric value of girls from Portsmouth playing hockey next year is uncertain. If their program grows to more than five or six, then they would be trying to grow their own team. This may be the kick start for Portsmouth to grow their own team.

Kenny Rotner moved to accept the Girls Ice Hockey Cooperative with Portsmouth, 2nd by Denise Day. Revisions to the Agreement: After two years, it needs to be approved by both School Boards for extension. The Board had a very in depth conversation with Corey. The Motion passed 6-1 with Maria Barth opposing.

Recommendation of assigning new development on Hayes Road in Lee and Madbury to Mast Way School: Has been moved to the next Board meeting.

VII. ACTIONS:

A. Superintendent Action Items: None

B. Board Action Items:

Kenny Rotner moved to approve the two overnight field trips submitted to the School Board, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Motion to approve extension of the Superintendent's Contract: Kenny Rotner moved to approve the extension to extend the Superintendent's Contract one year to June 2020, 2nd by Maria Barth. Because of wording, Maria Barth moved to postpone this until the next meeting, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

Motion to appoint two School Board Members to the Principal Search Committee: Kenny Rotner moved to approve Tom Newkirk and Maria Barth to serve on the Principal Search Committee, 2nd by Al Howland. Motion approved 5-0-2 with Tom Newkirk and Maria Barth abstaining.

Sarah Farwell moved to approve the Mast Way Teacher Leave of Absence BOY – November 4, 2016, 2nd by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.

Al Howland moved to accept a Middle School Teacher Retirement, 2nd by Kenny Rotner. Motion approved 7-0 with the Student Representative voting in the affirmative.

Kenny Rotner moved to approve the Middle School Activity Music Stipend, 2nd by Maria Barth. Motion approved 7-0 with the Student Representative voting in the affirmative.

Policies:

Kenny Rotner moved for second read/adoption:

ILD&R Educational Questionnaires, Survey and Research & Forms

ILDA Non-Educational Questionnaires, Survey and Research

IKAA Interdisciplinary Credit toward Graduation

2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

VIII. COMMITTEE UPDATES: None

IX. PUBLIC COMMENTS: Dean Rubine of Lee is a parent of an 8th grader and would like to be considered for the Principal Search Committee. He commended Sue Caswell on the audit. Election Day is Tuesday and he mentioned that only 7 people attended the candidate night.

Maria Barth would like to have a computer available to check into policies if an issue arises during a School Board meeting.

X. CLOSING ACTIONS:

A. Future Meeting Dates: 3/3/16 Start Time Workshop
3/16/16 Regular Meeting
3/8/16 Annual Meeting Session II – Voting Day

XI. Non-Public Session: RSA 91-A:3: None

Non-Meeting Session: RSA 91-A:2: None

XII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 9:45 p.m., 2nd by Maria Barth. Motion approved 7-0.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

Oyster River Cooperative School District
Start Time Meeting
March 3, 2016
Oyster River High School Library – 6:00 PM

Administrators Present:

James Morse, Superintendent, Todd Allen, Asst. Superintendent, Mike McCann, Interim Principal, ORHS, Jay Richard, Principal, ORMS

School Board Member Present:

Tom Newkirk, Allan Howland, Denise Day, Kenneth Rotner, Daniel Klein, Sarah Farwell
Maria Barth

Public: 13

I. Call to Order

Meeting was called to order at 6:02 PM.

Tom welcomed and explained the purpose of the workshop to get a sense of the road ahead.

II. Public Comment

Kate/Kale MacManes (6th grader ORMS) suggested the Board established working group which would involve staff and community.

Emma L (Frosh) senator student written letter to the School Board pointed out the following:

- More pressure before sleep to stay up later
- Additional responsibilities – sports, afterschool hobbies
- Lack of sleep makes memorization tough
- Less sleep = procrastination
- I'm worried about next day
- Grumpy/unfocused
- A/B period kids not as awake and less focused
- Asked the Board to support time change to late start
- She believes it will lower levels of depression/drug use/and create safer drivers

Liz Shay of Lee opposed for a variety of reasons unless “flex schedule” is included.

- Why should OR be on the cutting edge/
- If we do it alone athletes would miss greater academic time.
- Athletics is an organizing feature – get home, ready for bed
- Some programs (swimmers) up at 5:30 AM. How would that be addressed
- PM athletics = loss of natural light

- Bit of a catch 22 – start later = up later
- Concern about “switching” impact on elementary students.

Jennifer Lyons – representing working group in favor of change. The science is clear, others have done it, the issues have been addressed by others.

Julie Haynes – surprised by folks not supporting later start. She told the story of putting Britannica Encyclopedia ___ internet – they didn’t change happened anyway. Science is clear - If we learn something is bad for you we don’t ask if it’s okay to do it (smoking).

III. Discussion

Jim updated as to the status of the Southeasters Superintendent’s Group and where they stand on a later start time.

- Portsmouth is one step ahead
- ORCSD – serious investigation
- Exeter – seriously interested in Portsmouth/ORCSD work
- Other systems in the Southeast have a range of interest. Some have no interest, others are watching Portsmouth and ORCSD closely.

Al Howland – research clear about start time – obstacles are big rocks – very complex – extracurricular is important. Process is important to build consensus – we need to build community support.

Maria Barth – When I was a child we went to school from 8-4 Monday – Friday and 8 – 1 on Saturday. Did not care about start time/seems administration solution/I now there is proactive research, but there is opposite research. Ben Franklin on obesity. Maybe kids have too much homework

Dan Klein – I agree with Al. I look at the science behind it. So many organizations say that we’re doing it backwards/Paradox of a solution may create 2/3 other problems. This needs a certain level of support from the community. The concern we hear I share. We do have a tendency to do as we’ve done. It takes courage to look at science. Take best information that we have for the largest body we serve and institute best practice. Support a change but unsure what that change should be at this point.

Denise Day – appreciate the information from community, we’ve been talking about this for a while. I support the research but 5th/6th grade I don’t know where it fits into the research. If the proposed schedule was in effect – I don’t know how this would impact working parents. Would they leave their 10 and 11-year-old children to get themselves off to school? Would there be before school care for them? But wouldn’t that defeat the purpose of a later start time? Then we had that horrible tragedy of the 10-year-old. Over time I’ve started to come up with an out of the box idea. *What if we made our school year longer with shorter school days?

Kenny Rotner – The science is clear, but I think we need to look at the totality. I see more stress placed on our students. When a decision is made we make gains but lose something. I don't remember much of what I learned in high school. I don't know the answer. Does the benefit exceed what we might lose?

Tom Newkirk – Robert Putnam "Our Kids" talks about the importance of extracurricular activities. Perhaps a tradeoff of a later start is a reduction in extracurricular? Do we want that? Homework is the elephant in the room. We need to audit homework/how smart is the homework asked of students. We need to work with teachers; I know we did surveys. First period has its problems, but last period has its problems too.

Sarah Farwell – Definitely agree with Maria/Denise that other area schools are investigating, this is encouraging. I'm an everything in moderation person. There are many things in life that are good, but we don't always do what is good for us. Why can't we find some compromise on other aspects of life. We know what good food to eat, but we don't always eat what's right

Al Howland – trying to formulate direction and structure/nexus of ideas. Present 3 or 4 options – can we live with any of those.

- 72% of high school and 50% of middle school are involved in extracurricular. We don't want to lose that.
- Transportation Impact?
- Flushing out a set of options and get reaction
- Need to involve all stakeholders
- Viable options by fall so there is time for the community, the parents, the staff and the students to adjust.

Kenny Rotner – I have a question. Does anybody have a sense how much this issue is talked about in the community?

Denise Day – I like the idea of meeting with the leadership team at the high school. Need to survey the greater community.

Sarah Farwell – I think this is a wellness issue. With my teenagers, we were discussing it and how we could move forward. The case studies were very interesting. How these systems are like ours/unlike? If we could work through in increments. We need to focus on student impact on kids.

Dan Klein – My concern – so many complexities without focus will result in this being derailed. Why as a Board we think we need a change? Not "What do you think?" Present a case/think about/and respond to concerns. I worry about getting trapped in rabbit holes. The process could overwhelm us.

Maria Barth – What community are we talking about? 20% school community or like 80% not connected to school – who may not care. Research electronic use; how much is that issue preventing students from sleeping?

Tom Newkirk – chicken and egg thing/school community. Get input on alternatives. Another workshop/leadership team/middle school team. We haven't talked much about the elementary – what's the optimum time for them.

Sarah Farwell – chicken/egg thing really true. Staff and families/then formulate solutions. I don't disagree with the science – how would the school community implement/mitigate the science so it works for our school system?

Kenny Rotner – the science is right, but the science doesn't measure the totality. What if we break ourselves down and maybe then we can craft ideas? Then we reach out.

Al Howland – with teachers what are the practical obstacles, concerns to develop, we want proposals that include criteria solutions based upon teacher input. What are the problems you see in current structure?

Dan Klein – going back to the first question. We feel compelled by the evidence to get going on this. How do we leverage the conversations with those other towns? The lack of early success can be disastrous. If we talk to teachers and they say we see no difference? How do we weight it/proceed?

Kenny Rotner - we have the obligation to ask the right questions? We have the research that many professional organizations have recommended. More than first/last.

Dan Klein – we need to develop the right path.

Tom Newkirk – This did not come from teachers. Just as a reminder, we have a strategic plan and this was not on it. It's important we gather teacher perception.

Kenny Rotner – I think Dan /Tom are on the same page.

Maria Barth – I'd like to see the survey of how many kids work in PM.

Al Howland – agree with Jim. March – June is a great window for us to get as much done as we can.

Develop questions.

First meeting in April.

Workshop in April – Feedback.

IV. Adjournment

Meeting ended at _____ PM.

Respectfully submitted,
Dr. James C. Morse, Sr.
Superintendent

Board Workshop Late Start - To DO List

Speakers in Favor: 3

Speakers Against: 4 (show of hands)

Meet with Teachers

Forum

- Community – how important is it to the community?
- Community Survey

The Board asked for the following data.

Data Collection

A vs. F period/grades/is there a difference

- What's it like to teach first period?
- Teacher perceptions of late classes?

The Action Plan the Board agreed to:

1. Meet with teachers K-12 in April
 - a. The Board will divide itself among schools
 - b. HS & MS will provide staff meeting times
 - c. Elementary schools will have “coffee & conversation with Board
2. Before meeting with teachers, the Board will develop common questions/script
 - a. The Board will submit draft questions to superintendent, and chair and vice-chair will edit
 - b. Draft questions will be presented to full Board on 6th for full Board review
 - c. Board will meet with teachers between April 6 – 20th
 - d. Board will report out results in a workshop after April 20th
 - e. The Board/Administrators will develop proposals for community at scheduled workshop
 - f. The superintendent will hold a community forum in May to gather community feedback
 - g. The Board/Administrators will refine proposal over the summer
 - h. A refined proposal will be presented in September
 - i. The Board will make a final determination by 1st meeting in October.

Oyster River Cooperative School District
Start Time Meeting
March 3, 2016
Oyster River High School Library – 6:00 PM

Administrators Present:

James Morse, Superintendent, Todd Allen, Asst. Superintendent, Mike McCann, Interim Principal, ORHS, Jay Richard, Principal, ORMS

School Board Member Present:

Tom Newkirk, Allan Howland, Denise Day, Kenneth Rotner, Daniel Klein, Sarah Farwell
Maria Barth

Public: 13

I. Call to Order

Meeting was called to order at 6:02 PM.

Tom welcomed and explained the purpose of the workshop to get a sense of the road ahead.

II. Public Comment

Kate/Kale MacManes (6th grader ORMS) suggested the Board established working group which would involve staff and community.

Emma L (Frosh) senator student written letter to the School Board pointed out the following:

- More pressure before sleep to stay up later
- Additional responsibilities – sports, afterschool hobbies
- Lack of sleep makes memorization tough
- Less sleep = procrastination
- I'm worried about next day
- Grumpy/unfocused
- A/B period kids not as awake and less focused
- Asked the Board to support time change to late start
- She believes it will lower levels of depression/drug use/and create safer drivers

Liz Shay of Lee opposed for a variety of reasons unless "flex schedule" is included.

- Why should OR be on the cutting edge/
- If we do it alone athletes would miss greater academic time.
- Athletics is an organizing feature – get home, ready for bed
- Some programs (swimmers) up at 5:30 AM. How would that be addressed
- PM athletics = loss of natural light

**Oyster River Cooperative School District
March 8, 2016 Election Results**

Warrant Articles	Description	Vote Count	Status	
Article 1	Moderator (1 year, elect 1) Richard Laughton Write-Ins	<u>2043</u> <u>10</u>	elected	
Article 2	School Board At-Large (3 year, elect 2) Thomas Newkirk Kenneth Rotner Margaret Redhouse Write-Ins	<u>1670</u> <u>1488</u> <u>635</u> <u>23</u>	elected elected	
Article 3	Track YES NO	<u>1786</u> <u>831</u>	Passed	68% Need 60% to pass
Article 4	ORESPA YES NO	<u>1985</u> <u>581</u>	Passed	
Article 5	Orchard Drive YES NO	<u>2097</u> <u>464</u>	Passed	
Article 6	Facilities Development Capital Reserve YES NO	<u>1996</u> <u>496</u>	Passed	
Article 7	Equipment Revolving Fund YES NO	<u>2228</u> <u>275</u>	Passed	
Article 8	Operating Budget YES NO	<u>1695</u> <u>771</u>	Passed	

ORCSD Clerk:

Joelle R. Zaleski

March 8, 2016

- B. Sports not utilizing the NH Index Plan are the sports of golf, football, unified sports and any sport in which team standings are not kept for seedings purposes.
- Golf and Unified Sports will be awarded one (1) point for a win and zero (0) points for a loss, regardless if the match is played home or away.
 - **Football:** Please refer to By-Law Article XX: Football, Sects. 6, 7 and 8.

Sect. 8: Out-of-State Schools

- A. Out-of-state schools will be aligned in the same manner as New Hampshire schools.
- B. Limitations on out-of-state contests, held by particular sports committees, will remain at the discretion of those committees, within the division minimum and maximum number of games.

Sect. 9: Cooperative Teams

A cooperative team shall be defined as an athletic team, which allows two (2) or three (3) (but not more than three (3)) schools to come together to form a team. The purpose of the cooperative team is to allow student athletes the opportunity to compete in NHIAA sanctioned athletics that they would otherwise not be able to compete in and to make athletic opportunities available for student athletes. To afford student athletes such an opportunity, it is the intent of this By-Law to allow for the formation of such teams when the schools involved cannot provide a particular program on their own. The hope is that ultimately each school will develop enough interest to sustain the sport independently, however, in smaller schools the cooperative may need to be renewed indefinitely (two years at a time) in order to maintain the program. A cooperative team is also an option for a school that is in danger of losing a program because of circumstances beyond their control, i.e. a significant decline in school enrollment. It is not the intent of these teams to be used on a short term basis so as to allow an existing program to rebuild a winning team after losing athletes through graduation or normal attrition. A cooperative team would be consistent with the Association's dedication to fairness and competition and would provide opportunities for many students to participate in a wide variety of sports. In sports that allow student athletes to compete as individuals, cooperative teams will **not** be considered.

Schools may apply for the establishment of a cooperative team under the following conditions:

- A. School Boards and the Administration of the participating schools must approve the establishment of a cooperative team.
- B. The NHIAA Classification Committee shall make all rulings with regard to the establishment of a Cooperative Team.
- C. A joint application should be filed, one (1) year prior to implementation of the respective sport season at the varsity level, with the NHIAA Classification Committee that includes a rationale for the formation of a cooperative team. The approval must provide but not be limited to:
- Funding for the sport
 - Coaches eligibility
 - Transportation arrangements to practices and contests
 - Use of facilities
 - Procedure for dissolution of the agreement by a school
 - Administration of the program
- D. No more than one (1) of the schools involved may have offered the sport in the previous school year.
- E. The combined 9-12 enrollment of all the schools involved will not exceed the 9-12 enrollment of the largest high school in that sport.
- F. The Classification Committee shall consider the establishment of a cooperative team provided;
- The classification is based upon the combined enrollments of the schools participating on the cooperative team.
 - The name of the cooperative team must include the name of the schools involved in the cooperative team.

- The cooperative team shall be approved for no more than a two (2) year period.
 - Schools participating on a cooperative team must be a member of the NHIAA.
 - Schools shall share equally in the sport participation fee.
 - Only one (1) school administration (principal and athletic director) shall be designated as the contact person for the cooperative team.
 - Written assurance that a no cut policy is in place. At such time that this no cut policy necessitates a sub-
varsity team the schools involved in the cooperative will meet with the committee. (CM 5.2015)
- G. If the cooperative team application is approved, upon completion of the two (2) year period, the schools may reapply for the continuation of the cooperative team. There shall be no limit to the number of two (2) year periods for which schools can apply for approval of a cooperative team.
- H. Unified Sports: Cooperative team procedures may be waived for the creation of Unified Sports Teams. The NHIAA Executive Director is empowered to grant permission for schools to create and or renew cooperative Unified Sports Teams when such consolidation allows for schools to have Unified Teams who lack a large enough intellectually disabled population of student athletes to be able to meet the minimum requirements to field a team as defined in the Unified Sports By-Law and Policy and Procedures Manual. A school denied approval to establish or renew a cooperative team in Unified Sports by the Executive Director may appeal for approval to the Classification Committee. The decision of the Classification Committee is final and cannot be appealed. Cooperative teams shall be required to submit the renewal information to include the number of athletics and partners at each school. (CM 5.2015)

Sect. 10: Tournament Selection Requirement

Less than or equal to 70% of schools in a division shall qualify for the tournament in all sports. (CM 5.2015)

NHIAA Handbook

Portsmouth High School and Oyster River High School 2017 Cooperative Football Team Proposal.

Section 10: Cooperative Teams

A Cooperative Team shall be defined as an athletic team, which allows two or three (but not more than three) schools to come together to form a team. The purpose of the Cooperative Team is to allow student athletes the opportunity to compete in NHIAA sanctioned athletics that they would otherwise not be able to compete in and make athletic opportunities available for student athletes.

A Cooperative Team would be consistent with the Association's dedication to fairness and competition and would provide opportunities for many students to participate in a wide variety of sports.

School Boards and the Administration of the participating schools must approve the establishment of a Cooperative Team.

** Portsmouth Board has approved it on 1/26/16.

** The Oyster River School Board has approved it on _____.

The NHIAA Classification Committee shall make all rulings with regard to the establishment of a Cooperative Team.

** This proposal will be presented to the Classification Committee

A joint application must be filed with the NHIAA Classification Committee that includes a rationale for the formation of a Cooperative Team.

The approval must provide but not be limited to:

- Funding of the sport
- Coaches Eligibility
- Transportation arrangements to practices and contests
- Use of facilities
- Procedures for dissolution of the agreement by a school
- Administration of the program

No more than one of the schools involved may have offered the sport in the previous school year.

The combined 9-12 enrollment of all the schools involved will not exceed the 9-12 enrollment of the largest high school in New Hampshire.

The Classification Committee shall consider the establishment of a Cooperative Team provided: The classification is based upon the combined enrollment of schools participating on the Cooperative Team. The name of the Cooperative Team must include the name of the schools involved in the Cooperative Team. The Cooperative Team shall be approved for no more

than a two-year period and teams must be members of the NHIAA.

 x Schools shall share equally in the sport participation fee.

**Based on per pupil cost.

 x Only one school administration shall be designated as the contact person for the cooperative team.

Letter of Agreement

Funding:

Portsmouth will maintain the same structure of funding, as they have always assumed.

Oyster River will enter into agreement to share equally in the sport participation fee based on per pupil cost.

Coaches Eligibility:

Since Portsmouth has a complete coaching staff currently, coaches' eligibility falls under the jurisdiction of the Athletic Director and Principal of Portsmouth High School. Should a coaching opening become available, the hiring process will include the Oyster River Athletic Director. All coaches will follow the NHIAA coaches eligibility rules outlined in Bylaw Article 1, section 35 of the NHIAA handbook.

Transportation arrangements to practices and contests:

Portsmouth High School and Oyster River High School student-athletes / parents will provide their own transportation to all practices and home games. Portsmouth High School and Oyster River High School student-athletes will take a bus to all away games, departing from, and returning to Portsmouth High School.

Use of facilities:

All practice sessions will take place at Portsmouth High School.
Off season and in-season weight training sessions will take place at Portsmouth High School.

Procedures for dissolution of the agreement by a school:

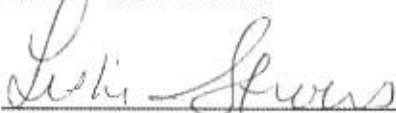
Portsmouth High School and Oyster River High School are committed to a scheduling agreement for the upcoming 2017 NHIAA cycle.

A full program evaluation by both Athletic Directors, in conjunction with school administration, will take place at the end of the one-year agreement.
At that time, both parties will mutually agree to either continue, and re-apply to the NHIAA football committee and Classification committee, or dissolve.

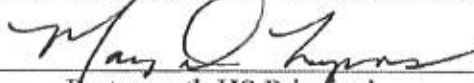
Administration of the program:

Portsmouth High School will be the designated school to manage all aspects of the Cooperative Football Team with regard to the following tasks:

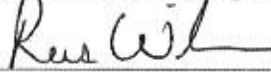
1. Dissemination of all information will come from the Portsmouth High School Athletic Director's office.
2. Scheduling will be the responsibility of the Portsmouth High School Athletic Director, in conjunction with the Oyster River High School Athletic Director, including but not limited to cancellations, rescheduled contests, and or edits to the schedule for the season in progress of the scheduling cycle.
3. Coaching evaluations will be conducted by the Portsmouth High School Athletic Director, and communicated to the Oyster River High School Athletic Director.
4. Home game administration will be the primary responsibility of the Portsmouth High School Athletic Director or designee, and will be shared with the Oyster River High School Athletic Director or designee as necessary.
5. Academic eligibility, student attendance, and student discipline of Portsmouth High School and Oyster River High School participants will fall under the jurisdiction of each respective home school. There will be a consistent flow of communication with regard to these areas between both schools Athletic Director. In turn, the coaching staff will be notified.
6. Communication with the NHIAA with regard to all required forms and due dates associated with Football.

Signature: 
 Portsmouth HS School Board Chairman

Date: 1/30/16

Signature: 
 Portsmouth HS Principal

Date: 1/25/16

Signature: 
 Portsmouth HS Athletic Director

Date: 1/25/16

Signature: _____
 Oyster River HS School Board Chairman

Date: _____

Signature: _____
 Oyster River HS Principal

Date: _____

Signature: _____
 Oyster River HS Athletic Director

Date: _____

General Information

Practices

1. PHS football field, Mon-Fri. 3-5:30 p.m.

Cost

1. Cost will be completely funded by participants and/or Oyster River SAU.
2. The cost will range between \$500.00 to \$800.00 per participant. It will be based on a per player cost that would be derived by total team participants.

Eligibility

1. Any Oyster River student meeting all criteria of eligibility as in any interscholastic sport would be eligible to try out for the team and make either the varsity, J.V. or reserve team. They would be responsible to follow all protocol and procedures associated with Oyster River and Portsmouth school handbooks.
2. Once they have made the team they would then be charged the fee to participate.

Classification

1. Portsmouth would play in the Division where the classification Committee places us. If the NHIAA goes to 4 Divisions at any time and Portsmouth, on its own population, would fall into Division 2 or lower, Portsmouth would choose to release itself from this agreement and play in the lower division

NHIAA Handbook

Portsmouth High School and Oyster River High School Cooperative Football Program 2014-15/2015-16 Team Proposal

Section 10: Cooperative Teams

A Cooperative Team shall be defined as an athletic team, which allows two or three (but not more than three) schools to come together to form a team. The purpose of the Cooperative Team is to allow student athletes the opportunity to compete in NHIAA sanctioned athletics that they would otherwise not be able to compete in and make athletic opportunities available for student athletes.

A Cooperative Team would be consistent with the Association's dedication to fairness and competition and would provide opportunities for many students to participate in a wide variety of sports.

____ School Boards and the Administration of the participating schools must approve the establishment of a Cooperative Team.

** Portsmouth Board has approved it on _____.

** The Oyster River Cooperative School Board has approved it on _____.

____ The NHIAA Classification Committee shall make all rulings with regard to the establishment of a Cooperative Team.

** This proposal will be presented to the Classification Committee

____ A joint application must be filed with the NHIAA Classification Committee that includes a rationale for the formation of a Cooperative Team.

This approval must provide but not be limited to:

- Funding of the sport
- Coaches Eligibility
- Transportation arrangements to practices and contests
- Use of facilities
- Procedures for dissolution of the agreement by a school
- Administration of the program

____ No more than one of the schools involved may have offered the sport in the previous school year.

____ The combined 9-12 enrollment of all of the schools involved will not exceed the 9-12 enrollment of the largest high school in New Hampshire.

The Classification Committee shall consider the establishment of a Cooperative Team provided: The classification is based upon the combined enrollment of schools participating on the Cooperative Team. The name of the Cooperative Team must include the name of the schools involved in the Cooperative Team. The Cooperative Team shall be approved for no more than a two-year period and teams must be members of the NHIAA.

____ Schools shall share equally in the sport participation fee.

** Based on per pupil cost

____ Only one school administration shall be designated as the contact person for the Cooperative Team.

Letter of Agreement

Funding:

Portsmouth will maintain the same structure of funding, as they have always assumed. Oyster River HS will enter into agreement with 100% per pupil cost via each student-athlete and family, and through parental fundraising efforts. All costs associated from Oyster River student-athletes will be paid directly by the family to Portsmouth High School.

Coaches Eligibility:

Since Portsmouth has a complete coaching staff currently, coaches' eligibility falls under the jurisdiction of the Athletic Director and Principal of Portsmouth High School. Should a coaching opening become available, the hiring process will include the Oyster River Athletic Director. All coaches will follow the NHIAA coaches eligibility rules outlined in Bylaw Article 1, section 35 of the NHIAA handbook.

Transportation Arrangements to Practices and Contests:

Portsmouth High School and Oyster River High School student athletes / parents will provide their own transportation to all practices and home games. Portsmouth High School and Oyster River School student athletes will take a bus to all away games, departing from, and returning to Portsmouth High School. Oyster River student athletes will provide their own transportation to Portsmouth High School.

Use of Facilities:

All practices and games will take place at Portsmouth High School.
Off season and in-season weight training sessions will take place at Portsmouth High School.

Procedures for Dissolution of the Agreement by a School:

Portsmouth High School and Oyster River High School are committed to a two-year scheduling agreement for the upcoming 2016/17-2017/18 NHIAA cycle.

A full program evaluation by both Athletic Directors, in conjunction with school administration, will take place at the end of the two year agreement.

At that time, both parties will mutually agree to either continue, and re-apply to the NHIAA hockey committee and Classification committee, or dissolve.

Administration of the Program:

Portsmouth High School will be the designated school to manage all aspects of the Cooperative Hockey Team with regard to the following tasks:

1. Dissemination of all of the information will come from the Portsmouth High School Athletic Director's Office.
2. Scheduling will be the responsibility of the Portsmouth High School Athletic Director, in conjunction with the Oyster River High School Athletic Director, including but not limited to cancellations, rescheduled contests, and/or edits to the schedule for the season in progress of the scheduling cycle.
3. Coaching evaluations will be conducted by the Portsmouth High School Athletic Director, and communicated to the Oyster River High School Athletic Director.
4. Home game administration will be the primary responsibility of the Portsmouth High School Athletic Director or designee, and will be shared with the Oyster River High School Athletic Director or designee as necessary.
5. Academic eligibility, student attendance, and student discipline of Portsmouth High School and Oyster River High School participants will fall under the jurisdiction of each respective home school. There will be a consistent flow of communication with regard to these areas between both schools Athletic Director.
In turn, the coaching staff will be notified.
6. Communication with the NHIAA with regard to all required forms and due dates associated with Football.

Signatures

Signature: _____
Portsmouth HS School Board Chairman

Date: _____

Signature: _____
Portsmouth High School Principal

Date: _____

Signature: _____
Portsmouth High School Athletic Director

Date: _____

Signature: _____
Oyster River HS School Board Chairman

Date: _____

Signature: _____
Oyster River High School Principal

Date: _____

Signature: _____
Oyster River High School Athletic Director

Date: _____

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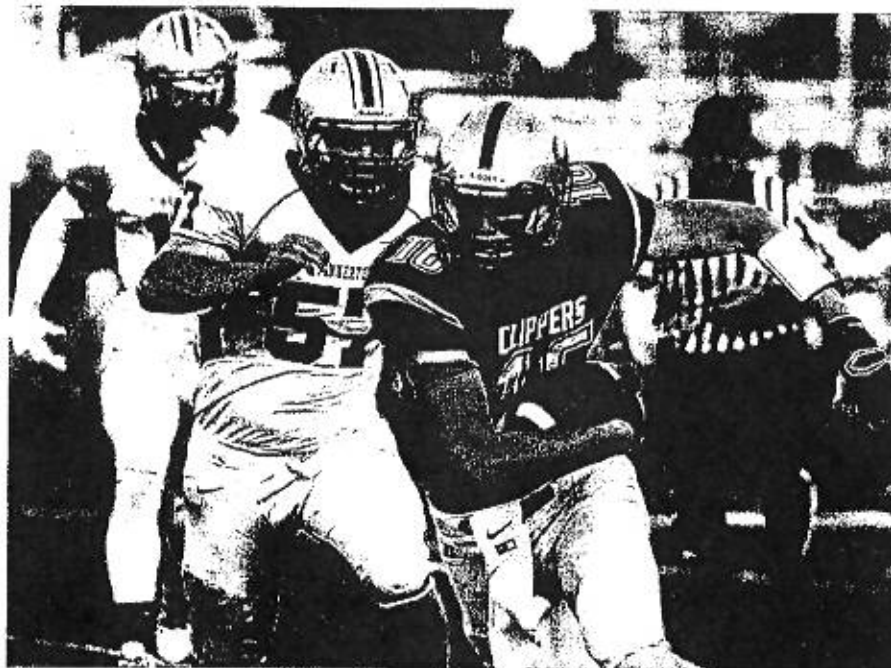
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HIGH SCHOOL FOOTBALL

Oyster River School Board raises questions about co-op teams with PHS



0 Comments



Portsmouth High School senior captain Ryan Edney runs with the football during a Division I football game against Pinkerton last fall. Joanna Raptis/Seacoastonline

By Mike Zhe

mzhe@seacoastonline.com

Posted Feb. 11, 2016 at 2:36 PM
Updated Feb 12, 2016 at 12:42 AM

It's a marriage that will have to wait at least a few more weeks. Because one party has yet to say, "I do."

Proposals that would see Portsmouth and Oyster River high schools make existing football and girls hockey teams cooperative were tabled until at least next month, after the Oyster River School Board discussed the two proposals, but did not vote on them, at its bi-weekly meeting on Wednesday night.

Last month, the Portsmouth School Board passed a motion approving both cooperative teams. It is expected that 6-12 players from Oyster River would be added to the Portsmouth football team if the plan passes while 4-8 players from Portsmouth would be added to the existing Oyster



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River girls hockey team.

Concerns were voiced by Oyster River board members about both proposed co-ops. In the case of football, the concerns focused on funding, liability and Title IX compliance. They asked athletic director Corey Parker to rework the wording of the contract with Portsmouth and get an updated gauge of how many current students are interested in playing.

The board agreed to take up the issue again at its next meeting on March 2.

some of the written language in the contract."

Board member Kenneth Rotner brought up the potential Title IX implications if several boys from Oyster River join the existing Portsmouth football team. Title IX was established to make sure male and female student-athletes have the same number of athletic opportunities.

"We're in perfect compliance right now," said Superintendent of Schools Dr. James Morse. "A large shift in participation would throw us out of compliance."

Oyster River has long been one of the largest high schools in the state that doesn't have a football team. It has explored the issue of forming its own team, as recently as three years ago, but decided against it because of issues like cost and facilities.

The district, which includes the towns of Durham, Lee and Madbury, does offer youth football through the Oyster River Youth Association, including contact football for students in grades 3-8 and flag football for 1st- and 2nd-graders.

"I think there's a lot of kids that want to play football," said Parker. "In all my conversations with the (Oyster River) Youth Association, they've been intrigued by it. But I don't know (the numbers) for sure."

The concerns over the girls hockey co-op stem from a potentially larger number of Oyster River players who could arrive at the high school in future years, according to local youth coaches, which could lead to fewer available spots on a cooperative team.

"If Oyster River alone could have 20-25 girls, it would not be in our best interests to continue the cooperative agreement with Portsmouth," Parker told the board.

Similarly, the wording of the football contract allows Portsmouth, which is currently the smallest public school competing in Division I, to opt out of its co-op agreement if the combined enrollment of the schools places the team in a larger division than it would be based on its own enrollment.

"We made that perfectly clear to them and they're aware of it," said Portsmouth athletic director Rup Wilson last week. "That would be the end of the agreement."

In addition to getting approval from the Oyster River board, the proposals also need to be approved by the NHIAA. The NHIAA requires that joint applications be filed by the schools a full year in advance of the sports season, which would mean the football plan wouldn't go live until the 2017 season.

"They've indicated to both school systems, don't apply for the next season because you're too far along," said Morse.

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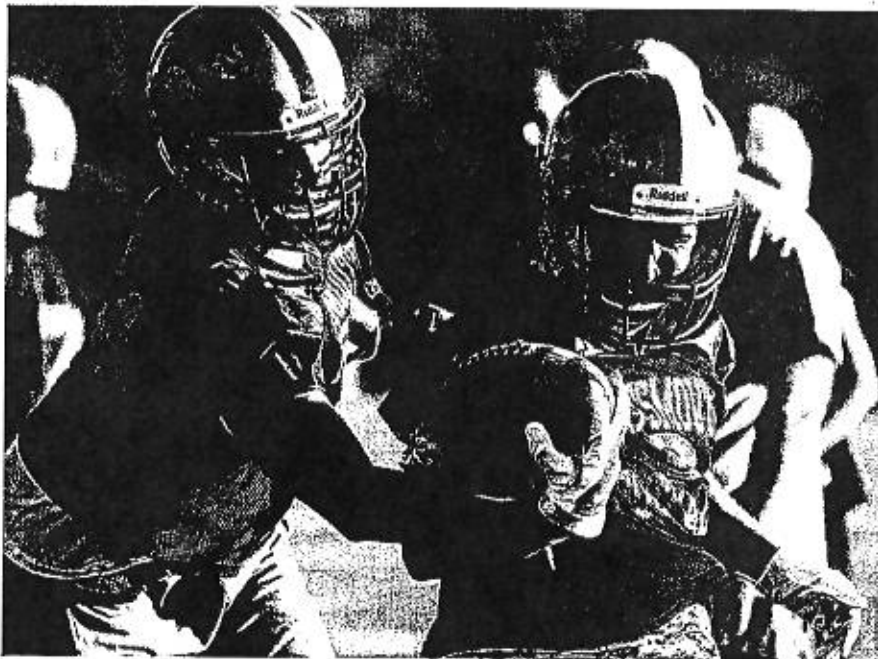
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Portsmouth, Oyster River could team up for football in 2017



The Portsmouth High School football team could merge into a cooperative program with Oyster River as soon as 2017, pending approval by the Oyster River High School school board. In this file photo, junior Joey Glynn, left, tries to strip the ball out of John Hart's grasp during practice last August. Joanne Raptis/SeacoastOnline, files

By Mike Zhe
mzhe@seacoastonline.com

Posted Feb. 4, 2016 at 12:48 PM
Updated Feb 5, 2016 at 12:53 AM

PORTSMOUTH — There's a chance that athletic rivals from Portsmouth High School and Oyster River could be teaming up — on the football field.

The Portsmouth School Board last week approved a motion to make the school's football team a cooperative one with Oyster River, which would add an estimated 6-12 players to the existing Portsmouth team, likely starting in the 2017 season.

The plan still needs approval from the Oyster River School Board, which is expected to address the issue at its meeting next Wednesday; and then the NHIAA's Classification Committee.

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know Oyster River has been trying to get their football players to play somewhere."

Oyster River athletic director Corey Parker said Thursday he is eager to see what his school board decides while acknowledging Portsmouth was a little faster with the process, in part because it has an existing football team.

"Essentially, our school board would be endorsing football and we don't have football; Portsmouth already does," said Parker, who outlined the issue for his school board at its Jan. 20 meeting. "So the dialogue's going to be a little more elaborate."

Portsmouth was elevated to Division I in football prior to the 2014-15 school year. Its enrollment of 1,052 students makes it the second-smallest school in the 20-team division, ahead of only Bishop Guertin, a private school with 799 students.

"There's pros and cons," said Portsmouth football coach Brian Pafford. "You may get some Portsmouth people saying, 'This is our school,' (But) from my perspective, as a coach, it would definitely help our depth."

NHIAA By-Law Article IV (Classification) mandates that the combined enrollments of two schools forming a co-op team must not exceed the enrollment of the largest school in the division. The combined enrollment of Portsmouth and Oyster River (682) would make it the sixth-largest school in Division I football.

"We'd be more like the average in Division I," noted Pafford, whose team went 1-8 last season and 6-4 in its first year in Division I (2014).

There are currently three co-op football teams in New Hampshire, all in Division III - Epping/Newmarket, Farmington/Nute and Inter-Lakes/Moultonborough.

The plan was presented to the Portsmouth School Board by Wilson and the motion passed unanimously, with one abstention.

In the same meeting, the Portsmouth School Board also approved forming a co-op team in girls hockey with Oyster River, which has fielded a varsity team since the NHIAA began sponsoring the sport in 2007-08, twice reaching the state championship game under coach Jamie Long. Portsmouth would add "4 to 8" players to that existing team, according to the motion.

Portsmouth is in its second year of fielding a cooperative hockey team with Newmarket, which has boosted the program's typically-low numbers and helped make it more competitive, even after moving up to Division II because of the combined enrollment. The "Clipper Mules" are 7-3-1 after Wednesday's tie against Merrimack, and in fifth place in the 16-team league.

Wilson said the success of that collaboration made him more inclined to consider the football and girls hockey co-ops.

"Absolutely," he said. "It's been incredible. We couldn't compete at basically any level in hockey. We had no feeder program, no rink in town. (Newmarket) gives us four, or five, or six players. They get to play and we get a competitive team. It's win-win - and a win for the NHIAA to have another good team."

Oyster River has long been one of the largest high schools in the state that doesn't have a football team. It has enjoyed great success over the years in boys soccer, where it is the reigning state champion in Division II.

The district, which includes the towns of Durham, Lee and Madbury, does offer youth football through the Oyster River Youth Association, including contact football for students in grades 3-8 and flag football for 1st- and 2nd-graders.

High school football has been trickier.

Parker said a group of community members approached him about three years ago about starting a football program at the school. A committee was formed that included Parker, the high school principal and ORYA members, and did a comprehensive study, exploring issues like player interest and facilities needs, and determined it was not in the school's best interests to start a program.

Since then, Oyster River has explored co-op possibilities with other schools in the region, finding that joining them would result in an unwanted bump-up in the team's classification.

Tony Stewart to begin rehabilitation program for broken back

Furniture Row Racing drops appeal of crew chief suspension

Michigan speedway receives \$29K for sustainability efforts

Plane with NASCAR team makes emergency landing in Memphis

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EVENTS CALENDAR

"It didn't make sense from a classification standpoint," said Parker, who said informal talks with Portsmouth — which had no such issues, already competing in the state's largest division — began early last fall.

The football plan comes with a caveat. If the NHIAA, after the 2016-18 classification cycle, switches to a format that puts the Portsmouth/Oyster River team in a division higher than Portsmouth would have been placed in on its own, Portsmouth could opt out of the agreement, said Wilson.

The NHIAA requires that the joint application be filed by the schools a full year in advance of the sports season, which would mean the football plan likely wouldn't take effect until 2017 but the girls hockey co-op could go live in 2016-17.

Friday, March 11, 2016

 **Anne Vaughan Exhibit at the Rochester Public Library** *All Day*

Rochester Public Library

 **Photographer Joe Perna is Feature Artist at View of the Seacoast Office Gallery** *All Day*

Buyer's Brokers of the Seacoast

"Gents Bow, Ladies Know How" : Traditional Dance in New Hampshire's Monadnock Region, 1750-2015 *12:00 pm*

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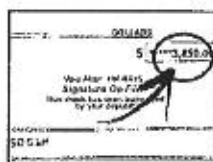
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UPDATED: March 10, 2016

Administrators Salaries FY2016 Current Information

Last Name	First Name	Position	Year(s) of Experience	Year in Position	FY16 Salary	FY17 Proposed	Contract Days
Allen	Todd	Assistant Superintendent	31/1 Years		\$111,439	\$116,735	260
Caswell	Susan	Business Administrator	30/6 Years		\$102,986	\$106,846	260
Plourde	Catherine	Director of Special Services	18/4 Years		\$102,000	\$105,850	260

UPDATED: March 10, 2016

ORAA Salaries **FY2016 Current Information**

Last Name	First Name	Position	Year(s) of Experience	Years in Position	FY16 Salary	FY 17 Proposed	Contract Days
Open	Position	Principal -HS	Years		\$108,034	\$111,735*	227
Harrington	Dennis	Principal	49/27 Years		\$103,326	\$105,909	227
Richard	Jay	Principal	21/7 Years		\$103,407	\$108,392	227
Vaich	Carrie	Principal	21/4 Year		\$100,815	\$105,909	227
McCann	Michael	Asst. Prin.	23/8 Years		\$87,700	\$91,193	210
Milliken	Mark	Asst. Prin.	21/2 Years		\$82,620	\$85,986	227
Sullivan	William	Asst. Prin.	16/5 Years		\$85,427	\$88,863	227
Machanoff	Heather	K-12 Guidance Dir.	14/8 Years		\$84,640	\$88,056	227
Lowe	Misty	Asst. SPED Dir.	14/2 Years		\$79,560	\$82,850	202
Biniskiewicz	Andrea	Asst. SPED Dir.	11/4 Years		\$76,000	\$79,200	202
Parker	Corey	Athletic Dir.	13/5 Years		\$72,900	\$76,023	210

***Budgeted Amount**

UPDATED: March 10, 2016

Directors Salaries FY2016 Current Information

Last Name	First Name	Position	Years of Experience	Years in Position	FY16 Salary	FY17 Proposed	Contract Days
HUPPE	LISA	Transportation Director	16/10 Years		\$50,790	\$51,806	260
OLSTAD	JOSHUA	Technology Director	13/4 Years		\$76,906	\$79,944	260
GEHLING	TIMOTHY	Accounting Director	27/4 Years		\$61,200	\$64,424	260
DEMERS	DORIS	Food Service Director	22/4 Years		\$59,427	\$60,616	210

Moharimet 2016-17
Tenure Nomination List to School Board

First Name	Last Name	School	Position	FTE	2nd	3rd	4th	5th	Cont.
Rebecca	Anderson	Moharimet	Speech/Lang Path	1					x
Becky	Bailey-Bradley	Moharimet	Grade 1	1					x
Eileen	Carter	Moharimet	Art Education	1					x
Joanne	Chartrand	Moharimet	Kindergarten	1					x
Lydia	Cupp	Moharimet	Special Education	1					x
Sarah	Curtin	Moharimet	Grade 4	1					x
Robyn	Czepiel	Moharimet	Speech/Lang Path	1					x
Carina	Dolcino	Moharimet	School Counselor	1					x
Cristina	Dolcino	Moharimet	Grade 1	1					x
Ellen	Ervin	Moharimet	Math Coach	0.5					x
Jacqueline	Filion	Moharimet	Special Education	1					x
Ann	Gordon	Moharimet	ESOL Teacher	0.5					x
Trisha	Hall	Moharimet	Grade 3	1					x
Douglas	Hoff	Moharimet	Grade 2	1					x
Margaret	Jones	Moharimet	Grade 2	1					x
Margaret	Kelley	Moharimet	Librarian	1					x
Helen	Kemp	Moharimet	Special Education	1					x
Marsha Lynn	Lapierre	Moharimet	Kindergarten	1					x
Sarah	Larson-Dennen	Moharimet	Grade 4	1					x
Tony	Lee	Moharimet	Grade 3	1					x
Open	Position	Moharimet	Psychologist	0.7					x
Terry	Nadeau	Moharimet	Gr 2	1					x
Jessica	Raspa	Moharimet	Kindergarten	1					x
Ann	Reilly	Moharimet	Grade 2	1					x
Gwen	Ross	Moharimet	Special Education	1					x
Elizabeth	Schmitt	Moharimet	Grade 3	1					x
Tracy	Schroeder	Moharimet	School Nurse	1					x
Beth	Struthers	Moharimet	Choral Music	1					x
Virginia	Swift	Moharimet	Grade 3/4	1					x
Renee	Torr	Moharimet	Grade 1	1					x
Matthew	Van Ledtje	Moharimet	Grade 4	1					x
Jessica	Whalen	Moharimet	Physical Education	1					x
Jayne	Winsor	Moharimet	Grade 3	1					x

Oyster River MS 2016-17
Tenure Nomination List to School Board

First Name	Last Name	School	Position	FTE	2nd	3rd	4th	5th	Cont.
Nichols	Bellows	ORMS	Library Media Specialist	1					x
Susan	Bissell	ORMS	Gr 6 Science	1					x
Erin	Bobo-Caron	ORMS	Grade 5	1					x
Joseph	Boucher	ORMS	Art	1					x
Emma	Bricker	ORMS	World Language	1					x
Todd	Cain	ORMS	Health Education	1					x
Susan	Campbell	ORMS	Life Skills	1					x
Alida	Carter	ORMS	Physical Education	1					x
Shelby	Cormier	ORMS	Gr 6 Social Studies	1					x
Catherine	Dawson	ORMS	Special Education	1					x
Barbara	Dee	ORMS	Gr 7 Language Arts	1					x
Jason	Demers	ORMS	Grade 6 Science	1					x
Nellie	Dinger	ORMS	Special Education	1					x
Donna	DiPerri	ORMS	Special Education	1					x
Cynthia	Douglass	ORMS	Reading Specialist	1					x
Jason	Duff	ORMS	Special Education	1					x
Lynn	Ellsworth	ORMS	Grade 7 Mathematics	1					x
David	Ervin	ORMS	Music Education	0.8					x
Alexa	Grout	ORMS	Special Education	1					x
Nathan	Grove	ORMS	Gr 8 Social Studies	1					x
Chris	Hall	ORMS	Grade 5	1					x
Emma	Hewson	ORMS	Physical Education	1					x
Susan	Jackson	ORMS	Special Education	1					x
Sarah A.	Keane	ORMS	World Language	1					x
Sarah	Kuhn	ORMS	Music Education	1					x
Deborah	Lachance	ORMS	Gr 6 Mathematics	1					x
Alfred	Lofgren	ORMS	Technology Education	1					x
John	MacArthur	ORMS	Gr 7 Mathematics	1					x
Patricia	McCarthy	ORMS	Special Education	1					x
Open	Position	ORMS	Grade 5	1					x
Kim	Marshall	ORMS	Art	1					x
Janet	Martel	ORMS	Gr 7 Science	1					x
Michele	Martin	ORMS	Gr 8 Science	1					x
Susan	Mathison	ORMS	Grade 6 Social Studies	1					x
Lisa	Miller	ORMS	Gr 8 Mathematics	1					x
David	Montgomery	ORMS	Grade 5	1					x
Eileen	Moran	ORMS	School Nurse	1					x
Mark	Nichols	ORMS	Gr 8 Social Studies	1					x
Janice	O'Brien	ORMS	Speech/Lang Path	1					x
Diana	Pelletier	ORMS	Grade 5	1					x
Michelle	Pennelli	ORMS	World Language	1					x
Holly	Pirtle	ORMS	Health Education	1					x
Susan	Renner	ORMS	Gr 8 Language Arts	1					x
Linda	Rief	ORMS	Gr 8 Language Arts	1					x
Paula	Roy	ORMS	School Counselor	1					x
Sunpreet	Sadana	ORMS	Grade 5	1					x
Keith	Savage	ORMS	Special Education	1					x
JoAn	Saxe	ORMS	School Counselor	1					x
Thomas	Schulte	ORMS	Physical Education	1					x
John	Silverio	ORMS	Grade 7/8 STEM	1					x
Jennifer	Snow	ORMS	Grade 6 Language Arts	1					x
Elizabeth	Stacy	ORMS	Grade 5	1					x
Sharon	Strickland	ORMS	Special Education	1					x
Diane	Tregea	ORMS	Gr 7 Social Studies	1					x

Oyster River MS 2016-17
Tenure Nomination List to School Board

First Name	Last Name	ORMS	Position	FTE	2nd	3rd	4th	5th	Cont.
Julia	Widelski	ORMS	Grade 8 Mathematics	1					x
Susan	Williams	ORMS	Special Education	1					x
Valerie	Wolfson	ORMS	Grade 7 Social Studies	1					x
Jean	Wons	ORMS	School Counselor	1					x
Juliann	Woodbury	ORMS	Speech/Lang Path	0.7					x
Amanda	Zeller	ORMS	Grade 7 Language Art	1					x

Oyster River HS 2016-17
Tenure Nomination List to School Board

First Name	Last Name	School	Position	FTE	2nd	3rd	4th	5th	Cont.
Mary	Beaton	ORHS	World Languages	1					x
Celeste	Best	ORHS	Science	1					x
Tracy	Bilynsky	ORHS	Art Education	1					x
Corey	Blais	ORHS	English Teacher	1					x
Open	Position	ORHS	English	1					
Jonathan	Bromley	ORHS	Biology	1					x
Derek	Cangelo	ORHS	Social Studies	1					x
Pamela	Carr	ORHS	Computer Education	1					x
Kim	Cassamas	ORHS	School Counselor	195 days					x
Sandra	Devins	ORHS	Transition Coordinator	1					x
Andrea	Drake	ORHS	Mathematics Teacher	1					x
David	Ervin	ORHS	Music Education	0.2					x
Meredith	Freeman-Caple	ORHS	Theater	0.6					x
Trevor	Garman	ORHS	English	1					x
Leslie	Gelsomini	ORHS	World Language	1					x
Gwendolyn	Gibson	ORHS	World Language	0.8					x
Peter	Harwood	ORHS	Mathematics	1					x
Thomas	Hausmann	ORHS	World Languages	1					x
David	Hawley	ORHS	Social Studies	1					x
Heather	Healy	ORHS	Economics	1					x
Shauna	Horsley	ORHS	English	1					x
Shawn	Kelly	ORHS	English	1					x
Marc	LaForce	ORHS	Music Education	1					x
Dagmar	Lamberts	ORHS	Special Ed Counselor	1					x
Mark	Lawrence	ORHS	Chemistry/Biology	1					x
Timothy	Lawrence	ORHS	Art Education	1					x
Stephen B.	Lord	ORHS	World Language	1					x
Donald	Maynard	ORHS	Physical Education	1					x
Jennifer	McGuinness	ORHS	Special Education	1					x
Barbara	Milliken	ORHS	World Language	1					x
John	Monahan	ORHS	English	1					x
John	Morin	ORHS	Physical Education	1					x
Jamie	Mulcahy	ORHS	Mathematics	1					x
Esther	Ott	ORHS	Special Education	1					x
Nathan	Oxnard	ORHS	Biology/Physical Science	1					x
Matthew	Pappas	ORHS	Social Studies	1					x
Kathleen	Pearce	ORHS	Librarian/Media Specialist	1					x
Jon	Peterson	ORHS	Special Education	1					x
Robert	Quaglieri	ORHS	Health/Computer Ed/PE	1					x
Pamela	Raiford	ORHS	Social Studies	1					x
William	Reeves	ORHS	Mathematics	1					x
Nicholas	Ricciardi	ORHS	Special Education	1					x
Danuta	Richards	ORHS	School Nurse	1					x
Maria	Rosi	ORHS	Art Education	1					x
Brian	Ryan	ORHS	Special Education	1					x
Joseph	Saxe	ORHS	Psychologist	1					x
Kimberly	Sekera	ORHS	School Counselor	195 days					x
Carolyn	Smith	ORHS	Special Education	1					x
Heather	Stanley	ORHS	Special Education	1					x
Kara	Sullivan	ORHS	English	1					x
James	Thibault	ORHS	Physics/Physical Science	1					x
Michael	Troy	ORHS	Indust Tech	1					x
Karen	Van Dyke	ORHS	Social Studies	1					x
Jennifer	Wainwright	ORHS	Chemistry	1					x

Oyster River HS 2016-17
Tenure Nomination List to School Board

First Name	Last Name	School	Position	FTE	2nd	3rd	4th	5th	Cont.
Brendan	Whalen	ORHS	Mathematics	1					x
Amy	Whicher	ORHS	Special Education	1					x
Marjke	Yatsevitch	ORHS	English	1					x
Brian	Zottoli	ORHS	Social Studies	1					x



Report of Appropriations Actually Voted
Oyster River
(RSA 21-J:34 AND 198:4-a)

For Assistance Please Contact:
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<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from the official records and is complete to the best of our knowledge and belief.

Governing Body Certifications		
Name	Position	Signature
Dr. James C. Morse, Sr.	Superintendent	
William Leslie	School District Clerk	
Thomas Newkirk	School Board	
Allan Howland	School Board	
Kenneth Rotner	School Board	
Daniel Klein	School Board	
Maria Barth	School Board	
Sarah Farwell	School Board	
Denise Day	School Board	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:
**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487**

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Total Amount Actually Voted Ensnuing Fiscal Year	Elementary School Breakdown	Middle Junior High Breakdown	High School Breakdown
Instruction						
1100-1199	Regular Programs	7,8	\$17,105,721	\$5,380,371	\$5,771,792	\$5,953,558
1200-1299	Special Programs	8	\$6,338,689	\$1,834,748	\$2,182,593	\$2,321,348
1300-1399	Vocational Programs	8	\$31,000	\$0	\$0	\$31,000
1400-1499	Other Programs	8	\$787,807	\$93,255	\$160,733	\$533,819
1500-1599	Non-Public Programs		\$0			
1600-1699	Adult/Continuing Education Programs		\$0			
1700-1799	Community/Junior College Education Programs		\$0			
1800-1899	Community Service Programs		\$0			
Support Services						
2000-2199	Student Support Services	4,8	\$3,413,516	\$1,277,978	\$1,004,072	\$1,131,466
2200-2299	Instructional Staff Services	8	\$1,016,537	\$447,489	\$263,381	\$305,667
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0			
2310-2319	Other School Board	8	\$133,650	\$43,379	\$43,835	\$46,436
Executive Administration						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	8	\$1,111,385	\$266,775	\$416,058	\$428,552
2400-2499	School Administration Service	4,8	\$1,735,650	\$638,230	\$475,957	\$621,463
2500-2599	Business	8	\$581,673	\$188,796	\$190,777	\$202,100
2600-2699	Plant Operations and Maintenance	4,8	\$3,889,639	\$1,161,521	\$881,634	\$1,846,484
2700-2799	Student Transportation	8	\$2,101,949	\$680,204	\$691,221	\$730,524
2800-2999	Support Service, Central and Other	8	\$1,210,434	\$392,876	\$396,999	\$420,559
Non-Instructional Services						
3100	Food Service Operations	8	\$75,000	\$27,000	\$23,250	\$24,750
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement	3	\$1,900,000	\$0	\$0	\$1,900,000
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	8	\$1,135,000			
5120	Debt Service - Interest	3,8	\$344,110			
Fund Transfers						
5220-5221	To Food Service	8	\$671,412			
5222-5229	To Other Special Revenue	8	\$682,000			

5230-5239	To Capital Projects		\$0			
5251	To Capital Reserve Fund	5	\$500,000			
5252	To Expendable Trusts/Fiduciary Funds	6	\$500,000			
5253	To Non-Expendable Trust Funds		\$0			
5254	To Agency Funds		\$0			
5310	To Charter Schools		\$0			
5390	To Other Agencies		\$0			
9990	Supplemental Appropriation		\$0			
9992	Deficit Appropriation		\$0			
Total Voted Appropriations			\$45,265,172	\$12,432,622	\$12,502,302	\$16,497,726

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 1 of 2

Oyster River Cooperative School District
School Administrative Unit #5
Office of the Superintendent of Schools

Position: School District Clerk

Status: Part-Time; Stipend Position

Qualifications: Must be a registered voter of the School District (RSA 671:18); cannot be a member of the School Board (RSA 195:5,1); must possess basic computer knowledge and clerical skills.

Reports to: School Board

Job Goal: Performs the duties mandated by New Hampshire law. Many of those duties are clerical or administrative in nature.

Performance Responsibilities:

- Prepares ballots for School District elections. (RSAs 699:23 and 671:20), and delivers the ballots to the town moderator before the opening of the polls at the town elections. (RSAs 671:20 and 671:25);
- Provides for absentee voting as required by RSAs 669:26 – 669:29. (RSA 671:21);
- Receives from town election officials after ballots are counted, the number of votes received by each candidate for school district office. (RSA 671:26). Upon receipt of the list, records the results from each town and shall, when the results from all towns within the School District have been recorded, determine, and announce the names of the winning candidates. (RSA 671:26);
- May administer oaths to all elected or appointed School District officials. (RSA 92:5). Keeps record of the certification of all oaths administered to elected or appointed School District officials. (RSA 92:6);
- After the annual meeting, reports the names and post office addresses of all School District officers to the Commissioner of Revenue Administration and to the Commissioner of Education. (RSA 671:31);
- At any time, reports to the Commissioner of Revenue Administration and the Commissioner of Education the names and mailing address of School District officers who are appointed or are elected. (RSA 617:31);
- Receives recount petitions and fees. (RSA 671:32). Serves on the Board of Recount. (RSA 671:21). Appoints the time and place for recounts. (RSAs 40:4-c and 669:30). Notifies candidates of time and place for recounts. (RSA 669:31). At the recount, publicly breaks the seal and opens the ballot packages. (RSA 669:32). At the conclusion of the recount, preserves the ballots. (RSA 669:33);
- If office of moderator is vacant, acts as moderator until moderator pro-tempore is chosen by the meeting or election. (RSAs 197:20 and 671:33);
- Appoints assistant clerks for each additional polling place. (RSA 40:15);
- Shall be available between 3:00pm – 5:00pm on any day that the election hours require a filing with or an action by an official (e.g., last day for candidates to file and last day to submit petition warrant articles). (RSA 652:20);

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 2 of 2

- Records in Registry of Deeds a petition to take land for schoolhouses. (RSA 199:19-a);
- Performs same duties as Town Clerk when the School District establishes a capital reserve fund. (RSAs 35:11 to 35:13);
- Records posted warrant in School District records. (RSA 197:10);
- Keeps true written records of the Annual Meeting which includes preparing minutes of the Annual Meeting's deliberative session. (RSA 199:20);
- Is served with legal process in lawsuits against the School District. (RSA 510:10). Promptly provides Superintendent with copies of those papers;
- Performs any other duties as may be required by law.

Suggested process for appointment of the School District Clerk:

RSA 195:5 requires the School Board to appoint the School District Clerk annually; however, it does not specify the process that the School Board must use. The following is a process that the School Board can utilize to appoint the School District Clerk.

If more than one candidate applies follow steps 1 through 5. If only one candidate applies, proceed from step one to step 5.

1. Advertise for the position by posting at the SAU office and in the other school buildings in which job openings are posted;
2. At a meeting held and posted in accordance with the Right-to-Know Law, the School Board or subcommittee of the School Board screens all applications and identifies candidates to be invited for interviews;
3. At a meeting held and posed in accordance with the Right-to-Know Law, the School Board interviews the selected candidates;
4. The School Board discusses the candidates in public;
5. The School Board publicly votes to appoint a candidate.

NOTE: The School District Clerk is a public official, not an employee, so interviews, discussions, and votes regarding the selection of this candidate must occur in public. It is, however, permissible to discuss candidates in non-public only if the School Board will be discussing matters that would adversely affect the reputation of the candidate(s).

Original Effective: 03-2012

Revision Date:

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
School Board: May 2, 2012	Page 1 of 2

Oyster River Cooperative School District
School Administrative Unit #5
Office of the Superintendent of Schools

Position: School District Treasurer

Status: Part-Time; Stipend Position

Qualifications: Must be a registered voter of the School District (RSA 671:18); cannot be a member of the School Board (RSA 195:5, II); must have the experience or expertise in the area of fiscal management for medium to large size organizations or companies. It is preferred that the School District Treasurer be a certified public accountant.

Reports to: School Board

Job Goal: The School District Treasurer performs the duties mandated by New Hampshire law. Those duties require the Treasurer to handle and account for all School District money. The Treasurer must understand accounting principles required for municipalities and have an attention to detail.

Performance Responsibilities:

- Before beginning duties, provides a bond from a company licensed to do business in New Hampshire that is acceptable to the School Board for the faithful performance of the Treasurer's duties. (RSA 197:22);
- Maintains custody of all School District moneys. (RSA 197:23-a,I);
- Pays out money upon orders of School Board. (RSA 197:23-a,I);
- Deposits moneys in authorized banks. (RSA 197:23-a,I);
- Keeps suitable books to fairly and correctly account for all sums received into or paid from School District funds, and all notes given by the School District, with the particulars thereof. (RSA 197:23-a,III);
- Maintains payroll/vendor manifests and cashbooks. (RSA 197:23-a,III);
- Keeps a register which states the denomination, number, and date of every bond issued by the School District, including the time and place at which the payment of principal and interest is to be made, as well as any other information the Commissioner of Revenue Administration may require. (RSA 33:12);
- Within ten (10) days after the issuance of bonds and notes, submits to the Commissioner of Revenue Administration a report setting forth the details of the issue on the form prescribed by the Commissioner of Revenue Administration. (RSA 33:14);
- At the close of each fiscal year, shall make a report to the School District, giving a particular account of all of the Treasurer's financial transactions during the year. (RSA 197:23-a,III);
- Upon request, shall furnish to the School Board statements from the books and/or submit the books and vouchers to the School Board and to the auditors for examination. (RSA 197:23-a,III);
- Prepares for and participates in yearly audit. (RSA 197:23-a,III);

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB-R
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- Prepares Treasurer's report for School Board. (RSA 197:23-a,III);
- Verifies all bank statements and reconciles monthly accounts. (RSA 197:23-a,III);
- For excess funds which are not immediately needed for the purpose of expenditure, shall invest with the approval of the School Board those funds in approved accounts and in accordance with the School District's investment policy and statutory limitations. (RSA 197:23-a, IV);
- Appoint with the approval of the School Board a deputy treasurer. (RSA 197:24-a);
- Shall pay to the School Board and other District officers their salaries granted by the School District. (RSA 194:11);
- Shall pay the truant officer upon order of the School Board. (RSA 194:11);
- Receives payment from the town all moneys to support the schools. (RSA 198:5);
- Performs any other duties as may be required by law.

Suggested process for appointment of the School District Treasurer:

District policy BDB requires that the School Board appoint the School District Treasurer annually; however, it does not specify the process that the School Board must use. The following is a process that the School Board can utilize to appoint the School District Treasurer.

If more than one candidate applies follow steps 1 through 5. If only one candidate applies, proceed from step one to step 5.

1. Advertise for the position by posting at the SAU office and in the other school buildings in which job openings are posted;
2. At a meeting held and posted in accordance with the Right-to-Know Law, the School Board or subcommittee of the School Board screens all applications and identifies candidates to be invited for interviews;
3. At a meeting held and posed in accordance with the Right-to-Know Law, the School Board interviews the selected candidates;
4. The School Board discusses the candidates in public;
5. The School Board publicly votes to appoint a candidate.

NOTE: The School District Treasurer is a public official, not an employee, so interviews, discussions, and votes regarding the selection of this candidate must occur in public. It is, however, permissible to discuss candidates in non-public only if the School Board will be discussing matters that would adversely affect the reputation of the candidate(s).

Original Effective: 03-2012

Revision Date:

Wendy DiFruscio

From: Katy Lilly
Sent: Thursday, March 10, 2016 2:16 PM
To: Wendy DiFruscio
Subject: Re: Yearly nomination

Sorry for the delay, happy to continue on!
Katy
Sent from my iPhone

On Mar 9, 2016, at 14:35, Wendy DiFruscio <wdifruscio@orcsd.org> wrote:

Just double checking to see if you received my email below.
Thank you.

Wendy
Wendy L. DiFruscio
Superintendent's Administrative Assistant
SAU #5 – Oyster River Cooperative
36 Coe Drive
Durham, NH 03824
389-3286
wdifruscio@orcsd.org

The Right-to-Know Law provides that most e-mail communications, to or from School District employees regarding the business of the School District, are governmental records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure. However, confidential information about students, staff, and parents may not be subject to disclosure. The confidentiality of information about students and personnel matters must be maintained by the individual or entity to which this e-mail is addressed. Any unauthorized review, use, disclosure, or distribution of confidential information is prohibited.

From: Wendy DiFruscio
Sent: Monday, March 07, 2016 12:02 PM
To: katylilly
Subject: Yearly nomination

Hi Dr. Lilly,

It is that time of year again when we need to nominate our District staff and was wondering if you would be willing to act as the 2016-17 District Physician for the 2016-17 school year.

Please let me know and if so, we will be doing the nominations at the March 16th School Board meeting which you do not need to attend.

Thank you and I will wait to hear back from you.

Wendy
Wendy L. DiFruscio
Superintendent's Administrative Assistant
SAU #5 – Oyster River Cooperative



**ORHS
ATHLETICS**

**55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax**

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

From: Corey Parker
Date: 03/16/16
Re: Volunteer Coach Nominations

Message:

Please accept the following two additional names for nomination to volunteer coach their selected sports.

Volunteer Positions:

Daniel Rowe	Outdoor Track & Field
Hunter Minicucci	Athletic Trainer

Thank you.

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Daniel Rowe	School: Oyster River High School
Position: Volunteer Outdoor Track and Field Coach	Paid or <input type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Daniel Rowe to volunteer with the high school outdoor track and field team for the spring of 2016. Daniel brings a wealth of athletic experience having just completed his football playing career at UNH. Daniel also was a standout track and field athlete in high school in Massachusetts. He will primarily work with our 20+ sprinters but also be an extra sets of eyes for instruction for field events.

Attachments:

Reference Check

Application



Signature of Athletic Director

2/2016
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Hunter Minicucci	School: Oyster River High School
Position: Volunteer Athletic Trainer	Paid or <input checked="" type="checkbox"/> Unpaid

Athletic Director Narrative:

Please accept this nomination for Hunter Minicucci to assist Mike Feld in athletic training during the spring of 2016 at Oyster River HS. Hunter brings 3 years' experience assisting with athletic training at the University of New Hampshire and will gain valuable experience working in the high school setting. He was also help Mike Feld a great deal given a normal spring day 10-15 students will seek assistance in the training room.

Attachments:

Reference Check

Application



Signature of Athletic Director

2/20/16
Date



To: Dr. James Morse
From: Carrie Vaich
Date: March 1, 2016
Subject: Nomination for Stipend Activities

Please accept the nomination of the following stipend activities for the 2015-2016 school year:

Stipend Activities

Name	Activity	Stipend	Longevity	Total
Christy Chase	Chess Club Coordinator	\$200		\$200

Respectfully Submitted,

A handwritten signature in blue ink that reads "Carrie Vaich".

Carrie Vaich

Principal
Mast Way School