

**Oyster River Cooperative School District Board Meeting
Regular Meeting**

July 15, 2015

High School-Library

6:30 pm

I. CALL TO ORDER: by Tom Newkirk at 6:30 for Manifest Review.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Dan Klein. Not Present: Maria Barth

ADMINISTRATORS: Superintendent James Morse, Sue Caswell, Todd Allen, Carolyn Eastman, Carrie Vaich, Jay Richard, and Dennis Harrington

II. PUBLIC COMMENTS: None

III. APPROVAL OF MINUTES: Motion to approve 6/17/15 regular and 7/1/15 manifest meeting minutes.

Revisions: Page 3 4th Paragraph Replace “Euraka” with “Eureka”.

Kenny Rotner moved to approve the June 17th minutes with the above revision, 2nd by Denise Day. Motion passed 6-0.

Sarah Farwell moved to approve the July 1, 2015 manifest meeting minutes, 2nd by Dan Klein. Motion passed 4-0-2 with Kenny Rotner and Denise Day abstaining.

APPROVAL OF MANIFESTS:

Payroll #27=\$2,971,138.93

Payroll #28=\$1,166,693.21

Payroll #1=\$131,817.90

Payroll#2=\$177,642.59

Vendor #27=\$164,763,87

Vendor#2=\$989,222.03

Motion for the EMPG Grant Agreement:

Sue Caswell and Jim Rozycki discussed the supplemental FFY 2012 EMPG for additional security cameras at Mast Way School. This is 50% Federal Match/50% Local Match. The total cost of this project will be \$24,634 in which the District will be responsible for a 50% match of \$12,317.

Al Howland moved to accept the terms of the Emergency Management Performance Grant Agreement as presented for the supplemental school security project at the Mast Way School. Furthermore, the Board

acknowledges that the total cost of this project will be \$24,634, in which the District will be responsible for a 50% match of \$12,317, 2nd by Denise Day. Motion passed 6-0.

IV. ANNOUNCEMENTS AND COMMENDATIONS:

A. District: Jay Richard of the Middle School commended Amy Goyette who has received a National Award for writing. Todd Allen of the High School announced that the Sustainability Club was recognized by the NE Sustainability Club.

Carolyn Eastman commended Deb Byrne who has done a fabulous job in the Summer Reach Program.

B. Board: None

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Reports: None

B. Superintendent's Report:

Update on Orchard Drive Property: There was a new appraisal engaged for the property on Orchard Drive and this should be available for the August meeting.

Kindergarten Enrollment Update: Superintendent Morse updated the Kindergarten Enrollment to date and as of now the numbers are almost equal. Carrie Vaich reported on the Mast Way Kindergarten enrollment numbers: 49 students are registered with the potential for 4-6 more students. There are more parents requesting afternoon kindergarten at Mast Way and there may need to be a lottery system to determine afternoon sessions. Dennis Harrington reported that 49 students have enrolled in Kindergarten with 2-4 more potential students. Superintendent Morse is recommending waiting until the August 5th Board meeting to see where the enrollment numbers are before making any decisions.

Denise Day moved to add an August 5th School Board meeting for the purpose of discussing Kindergarten enrollment, 2nd by Kenny Rotner. Motion passed 6-0.

C. Business Administrator:

Affirm Computer Lease: Kenny Rotner moved to approve and affirm that the budget has the funding to support a three year thirty six month lease of 80 laptops and 175 desktops for students and staff, 2nd by Al Howland. Motion approved 6-0.

D. Student Senate Report: None

E. Other: Strategic Plan Update by Department:
High School

Building Level Goal #1: School wide learning expectations will be developed and incorporated into a coordinated program of studies with evaluation rubrics established to measure student progress toward these expectations. All curriculum areas will work together to coordinate the development of a list of skills needed for success in the 21st Century, and then implement the use of this skill list along with evaluation rubrics in all areas by June 2015.

Building Level Goal #2: Establish and promote a professional culture of collaboration to support high levels of collegiality, team work and dialog to solve problems of practice with the intent of promoting student achievement. All staff will be engaged in a Professional Learning Community (PLC) by June 2015.

Building Level Goal #3: Develop a commonly accepted clear definition of program consistency that is fully embedded in our program. We will start by developing consistency of practice to multi-section course offerings like World Cultures, Biology, Essentials of English, Algebra I, Health, PE and World Languages by June 2015.

Building Level Goal #4: ORHS will develop a support system that meets the needs of all of our students. We will start with an evaluation of the effectiveness of our current support system including RTI, Learning Lab, the new Math Lab program and make recommendations for next steps to improve student supports by June 2015.

Middle School:

Building Level Goal #1: By 2015 ORCSD Middle School will create a professional culture of collaboration to support high levels of collegiality and team work, learn from one another and dialog to solve problems of practice.

Building Level Goal #2: By September 2015 ORCSD Middle School will construct and implement a plan to insure the school is operating as a true middle school.

Building Level Goal #3: By September 2015 ORCSD Middle School staff will develop consistent understandings, and core beliefs about assessment.

Building Level Goal #4: ORCSD Middle School will increase innovative personalized instructional practices to meet the needs of all learners.

Elementary:

Building Level Goal #1: To expand math opportunities for all students Kindergarten through Grade 12 in 2014.

Building Level Goal #2: By December 2014 a plan for implementation of Full Day Kindergarten will be submitted to the Superintendent and School Board.

Building Level Goal #3: By the end of fall 2015 ORCSD elementary staff will recommend a research based socio-emotional approach for implementation with grades K-4.

Building Level Goal #4: Elementary staff will identify common characteristics of personalized learning to ensure all student learning needs are met.

Facilities:

Department Level Goal #1: ORCSD Maintenance and Custodial Staff will improve Safety/Problem area/Communications.

Department Level Goal #2: ORCSD Maintenance and Custodial Staff will work to apply the principles of sustainability in the conduct and operations of the schools.

Department Level Goal #3: ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvement efforts.

Department Level Goal #4: ORCSD Maintenance and Custodial Staff will work to apply the principles of sustainability in the conduct and operations of the schools.

Transportation:

Department Level Goal #1: ORCSD Transportation Department will improve communications and safety throughout the department.

Department Level Goal #2: ORCSD Transportation Department will work to apply the principles of sustainability in the conduct and operations of transportation.

Department Level Goal #3: ORCSD Transportation Department will be involved in the decisions made related to bus replacement and maintenance.

Child Nutrition Services:

Department Level Goal #1: ORCSD Food Service Department will improve communications and safety through training and professional development.

Department Level Goal #2: ORCSD Food Service Department will continue to support sustainability by purchasing local foods and utilized produce from school gardens.

Department Level Goal #3: ORCSD Food Service Department will develop an equipment replacement plan for each school.

Technology:

Department Level Goal #1: ORCSD will use technology in a manner that respects themselves, society and the environment.

Department Level Goal #2: ORCSD will use consistent student centered and effective integration of technology across all classrooms and grade levels that incorporate the NETS standards, digital portfolios and District technology standards.

Department Level Goal #3: Technology will support innovative student centered instructional practices and personalized learning for all ORCSD students so they are college and career ready, prepared to pursue the paths they choose.

Department Level Goal #4: Technology use will allow for clear, consistent, communication and provide multiple opportunities to engage with the communities of Lee, Madbury, and Durham.

VI. DISCUSSION ITEMS: Strategic Plan presented by all departments/schools

VII. ACTIONS:

A. Superintendent Actions: None

B. Board Action Items:

Motion to appoint Sustainability “Green Team” Nominees:

Maggie Morrison, Green Team Leader, Mast Way/High School	\$6,666.67
Mary L. Caulfield, Green Team Leader, Middle/High School	\$6,666.67
Kristin Houle, Green Team Leader, Moharimet School	\$6,666.66
Total:	\$20,000.00

Kenny Rotner moved to approve the above Sustainability Green Team Nominees, 2nd by Dan Klein. Motion approved 6-0.

Motion to affirm the hiring of Mast Way Special Education Teacher: Kenny Rotner moved to affirm the hiring of Mast Way Special Education Teacher, 2nd by Denise Day. Motion approved 6-0.

Motion to approve ORMS Maternity Leave of Absence October 26, 2015 – January 15, 2016: Kenny Rotner moved to approve ORMS Maternity Leave of Absence October 26, 2015-January 15, 2016, 2nd by Dan Klein. Motion approved 6-0.

Motion to approve list of ORHS/ORMS Fall Coaches:

School Volunteer Positions:

Meg Wiley	Girls Soccer
Eric Travis	Cross Country
Greg Tucker	Boys Soccer
Bev Cole	Girls Soccer
Sean Stewart	Girls Volleyball
Greg Tucker	Boys Soccer
Emma Wilson	Cross Country
Nick Ricciardi	Unified Soccer
Dan Brodeur	Girls Volleyball

Paid Positions:

Greg Gephart	Boys Cross Country	\$3,898
Fergus Cullen	Girls Cross Country	\$3,598
Charles Crull	Boys Varsity Soccer	\$4,387
Danny Watson	Boys Reserve Soccer	\$2,007
James Thibault	Boys JV Soccer	\$2,983
Cassandra Sweatt	Girls Var. Volleyball	\$3,673

Katie Levine	Girls JV Volleyball	\$2,290
Steve Pettit	Girls Varsity Soccer	\$4,012
Mark Smallwood	Varsity Field Hockey	\$4,387
Anne Golding	JV Field Hockey	\$2,608
Don Maynard	Girls Varsity Basketball	\$5,088

Middle School Paid Positions:

Dave Montgomery	MS Cross Country	\$2,423
Chris Hall	MS Cross Country	\$2,348
Kim Wesson	MS Cross Country	\$2,423
Ben Halsey	MS Cross Country	\$2,348
Nate Grove	MS Boys Soccer	\$2,257
Jen Snow	MS Girls Soccer	\$1,957
Emma Hewson	MS Field Hockey	\$2,032

Kenny Rotner moved to approve the above slate of Middle School and High School Coaching and Volunteer positions, 2nd by Dan Klein. Motion approved 6-0.

Motion to approve list of Policies:

Policies for First Read:

Kenny Rotner moved to approve Policy JBAB for first read, Transgender and gender nonconforming with procedure, 2nd by Dan Klein. Motion approved 6-0.

There was a discussion on the work that went into creating this policy. Oyster River is the first District in the area that will have such a policy.

Superintendent Morse commended Jason Baker, a guidance counselor at the High School, for all his work and efforts that went into this policy.

Kenny Rotner moved to approved Policies BCB and JLI for a first reading, 2nd by Denise Day. Motion approved 6-0.

Policies for Second Read/Adoption

Kenny Rotner moved to approve Policies JJA, JJE, JJF, EI for adoption, 2nd by Denise Day. Motion passed 6-0.

Policies for Deletion:

Kenny Rotner moved to approve Policy EB- Safety Committee and Policy KJB- Posting of Community Notices for deletion, 2nd by Denise Day. Motion approved 6-0.

VIII. SCHOOL BOARD COMMITTEE UPDATES:

Denise Day reported that the Long Range Planning Committee met on July 2nd, and they discussed the Kindergarten enrollment. They will be looking to predict enrollment for Full Day Kindergarten next year. **Denise Day moved to approve Giana Gelsey to the Long Range Planning Committee, 2nd by Dan Klein. Motion approved 6-0.**

Kenny Rotner reported that the Ad Hoc committee discussed the fields. They are very close to finalizing the funding plan and picking the fill material. The plan is for them to meet again at the end of August and bring it to the Board in September.

Tom Newkirk reported that the Negotiation Committee met with the administrators group. Superintendent Morse will address issue at a future nonpublic meeting.

IX. PUBLIC COMMENTS:

Dean Rubine of Lee sent a letter to the Board and he is available to answer any questions that the Board may have.

X. CLOSING ACTIONS:

Future meeting dates: July 29, 2015 manifest (5:30 PM), August 5, 2015, kindergarten, August 19, 2015 regular meetings.

XI. NON-PUBLIC SESSION: None

NON-MEETING SESSION: None

XII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 9:20 p.m., 2nd by Denise Day. Motion approved 6-0.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary