

BEDB-R

**Oyster River Cooperative School District
REGULAR MEETING**

December 16, 2015

OR High School Library

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
 - Motion to approve: 12/02/15 regular and non-public meeting minutes.
- IV. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- V. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - C. Business Administrator**
 - Budget Update FY16
 - Default Budget
 - D. Student Senate Report**
 - E. Other:**
 - Start Time Update
 - Full Day Kindergarten Update
- VI. DISCUSSION ITEMS**
 - Suggested wording for Warrant Articles pertaining to the sale of equipment
 - Corrected 2016 Warrant Articles
 - 2016-17 Budget
 - 2016-17 School Calendar
- VII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Motion to approve corrected 2016 Warrant Articles
 - Motion to approve the 2016-17 Budget.
 - Motion to approve the 2016-17 School Calendar
 - Nomination of ORMS Activity nominations.
 - Motion to approve list of School Board Policies: JLFC-Wellness page 10 only, JFAB – Admission of Tuition & Non-Resident Students
- VIII. SCHOOL BOARD COMMITTEE UPDATES**
- IX. PUBLIC COMMENTS**
- X. CLOSING ACTIONS**
 - A. Future meeting dates:** 1/6/16 Regular School Board HS Library 7:00 PM
- XI. NON-PUBLIC SESSION: RSA 91-A:3 II (a)**
 - Superintendent Evaluation

NON-MEETING SESSION: RSA 91-A:2 I {If needed}
- XII. ADJOURNMENT**

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|------------------|----------------------------|
| • Thomas Newkirk | Term on Board: 2013 - 2016 |
| • Kenneth Rotner | Term on Board: 2013 - 2016 |
| • Sarah Farwell | Term on Board: 2014 - 2017 |
| • Denise Day | Term on Board: 2014 - 2017 |
| • Allan Howland | Term on Board: 2015 - 2018 |
| • Maria S. Barth | Term on Board: 2015 - 2018 |
| • Daniel Klein | Term on Board: 2015 - 2018 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

REGULAR MEETING

December 2, 2015

OR Library

6:30 p.m.

SCHOOL BOARD MEMBERS: Tom Newkirk, Al Howland, Kenny Rotner, Denise Day, Sarah Farwell, Maria Barth, Dan Klein and Student Representative: Caroline Wilson

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Jay Richard, Carrie Vaich, and Dennis Harrington

I. CALL TO ORDER: By Tom Newkirk at 6:30 p.m. for Manifest Review. A moment of silence was held for the San Bernardino shooting.

There were 7 members of the public present.

II. PUBLIC COMMENTS: None

III. APPROVAL OF MINUTES:

Al Howland moved to approve the minutes of November 18th meeting, 2nd by Denise Day. Revisions: Add Catherine Plourde to the Administrators present list. Public Comment add "Emma supports" before using.... The motions with the above revisions passed 7-0 with the Student Representative voting in the affirmative.

Approval of Manifests:

Payroll Manifest #12: \$1,165,251.61

Vendor Manifest #13: \$592,735.58

IV. ANNOUNCEMENTS AND COMMENDATIONS

A. District: Jay Richard of the Middle School announced that next Monday they are hosting internet safety presentation at 6:30 in the Library. He also noted that there is now a cheerleading club at the that will be cheering for the basketball team this year.

Carrie Vaich of Mast Way congratulated the PTO for the revitalization of the Holiday Bazaar. Next Tuesday is the 3 and 4 grade concert at the high school at 7 p.m.

Todd Allen of the High School reported that they were ranked #1 division II school for sportsmanship for fall sports. Congratulations to all the athletes and student body. December 10th is the High School Winter Concert.

B. Board: Denise Day commended everyone that contributed to the Mouth of the River.

Kenny Rotner read a statement of those coordinating the establishment of the winter farmers market in the winter of 2016. They are hoping that the area farming market will participate in this opportunity.

Tom Newkirk reported that Mike Anderson, a resident and consultant to the District, has had a book accepted by ASCD. It's great to have him working in our schools.

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Report

B. Superintendent's Report: Superintendent Morse talked about the Wellness Committee. There will be a presentation on January 6th on how we educate our children on drugs and the impact.

Smarter Balanced Update: Superintendent Morse reported that the students did much better than the average students in New Hampshire. ORCSD students performed well compared to other NH School Districts. This year's Smarter Balanced results should be available sooner than last years. In grade 11 the SAT will be used to replace Smarter Balanced going forward.

C. Business Administrator: None

D. Student Senate: Student Representative Caroline Wilson detailed that they are in the early stages of winter carnival in February and the Junior Class is working on their prom.

E. Other: None

VI. DISCUSSION ITEMS

Insurance Bid: Sue Caswell reported that they have received four bids in response to our bid request of October 14, 2015 for Property and Liability Insurance. Primex has come in as the lowest bidder. She is recommending that they move forward with selecting Primex as our Property and Liability coverage provider for the next five years.

Kenny Rotner moved to approve Primex for Property and Liability Insurance, 2nd by Denise Day. Motion approved 7-0 with the Student Representative voting in the affirmative.

High School Transition Plan: Todd Allen and Mike McCann presented the High School Transition Plan to the Board. They are working to make the transition as smooth as possible. As of January 4th Mike McCann will be serving as the Interim High School Principal when Todd moves into the Assistant Superintendent position. Corey Parker will be taking on some of the Assistant Principal duties and they will be hiring an Assistant Athletic Director for twenty hours per week until the end of the school year. Todd and Mike reported that this will be successful because of the great Leadership Team and faculty in place. The Board also briefly discussed the High School Principal position search timeline.

Draft 2016 Warrant Articles:

The Board reviewed and approved the following Draft Warrant Articles:

Al Howland moved to approve Draft Warrant Article #3, 2nd by Kenny Rotner. Motion passed 7-0 with the Student Representative voting in the affirmative.

Denise Day moved to approve Draft Warrant Article #4, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

Kenny Rotner moved to approve Draft Warrant Article #5, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

Denise Day moved to approve Draft Warrant Article #6, and by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.

Draft Warrant Article #7 The Board had a lengthy discussion on Draft Warrant Article #7 and how to proceed.

Denise Day moved to cut \$125,000 from the Operating Budget, 2nd by Al Howland. The motion passed 7-0 with the Student Representative voting in the affirmative.

VII. ACTIONS

A. Superintendent Actions: None

B. Board Actions:

Insurance Bid – Motion approved during Discussion.

Warrant Articles – Motion approved for Articles 3-6 during Discussion

Budget Approval – Motion to cut \$125,000 from operating budget approved during Discussion.

Kenny Rotner moved to nominate ORMS Teacher, Jarika Olberg, as Music Department Head, 2nd by Denise Day. The motion passed 7-0 with the Student Representative voting in the affirmative.

VIII. SCHOOL BOARD COMMITTEE UPDATES

Al Howland commented that the Communication Committee met pertaining to Full Day Kindergarten. Offered two dates for a public forum on 1/12/16 and 1/19/16. Event will be taped. Power point presentation will be placed on website. Administrators will assist in getting the word out.

Dan Klein commented that the Sustainability Committee met and discussed the no idling at the middle school, ways to save on water usage. There will be a community dinner on January 7th. The farm to school program is on track. Waiting for guidance on solar energy with Durham.

IX. PUBLIC COMMENTS: None

X. CLOSING ACTIONS

A. Future Meeting Dates: ~~12/9/15 Regular School Board HS Library 7:00 PM~~
12/16/15 Regular School Board Meeting

XI. NON-PUBLIC SESSION: RSA 91-A:3 II (a) – Superintendent Evaluation.

Kenny Rotner made a motion to enter non-public session at 8:59 PM, 2nd by Denise Day under RSA 91-A:3 II (a) to discuss the Superintendent's Evaluation. Upon Roll Call motion approved 7-0.

Denise Day made a motion to enter public session at 10:03 PM, 2nd by Dan Klein. Motion approved 7-0.

NON-MEETING SESSION: None

XI. ADJOURNMENT:

**Maria Barth made a motion to adjourn at 10:04 PM, 2nd by Sarah Farwell.
Motion approved 7-0.**

Oyster River Cooperative School Board

December 2, 2015 ORHS C-120

Non Public Meeting Minutes

School Board Attendees:

Maria Barth
Tom Newkirk
Kenny Rotner
Al Howland
Denise Day
Sarah Farwell
Dan Klein

Administrators Present:

Dr. Morse

The Board discussed the superintendent's evaluation.

Respectfully Submitted,

Dr. James C. Morse, Sr.
Allan Howland, Vice-Chair

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
FISCAL YEAR 2015-2016
FINANCIAL STATUS AS OF:**

12/8/2015

	Budgeted	Expended	Encumbrances	Amount Remaining	Percentage Spent
	2015-2016	2015-2016	2015-2016	2015-2016	2015-2016
SALARIES:					
Administrator	1,346,843	617,696	663,424	65,723	95%
Teacher	14,490,966	4,453,386	9,735,803	301,777	98%
Para	2,194,987	702,951	1,444,557	47,479	98%
Tutor	174,174	58,571	118,128	(2,525)	101%
Custodian	692,334	328,379	372,610	(8,655)	101%
Secretary	359,231	153,684	207,984	(2,437)	101%
District Hourly	670,917	316,255	358,720	(4,058)	101%
Maintenance	204,473	94,466	83,451	26,556	87%
Drivers	779,773	245,581	406,163	128,029	84%
Misc & Summer	177,777	87,836	36,831	53,110	70%
Subs - Professional	235,023	79,551	79,009	76,463	67%
Subs - Para	31,300	16,538	14,775	(13)	100%
Subs - Secretary	3,000	3,016	0	(16)	101%
O/T	23,577	0	0	23,577	0%
Med & Dent Payback	487,900	183,081	327,804	(22,985)	105%
TOTAL SALARIES	21,872,275	7,340,991	13,849,259	682,025	96.9%
BENEFITS:					
Health Ins	4,373,268	1,221,730	3,041,000	110,538	97%
Dental Ins	127,875	36,447	90,525	903	99%
Life Ins	51,133	15,693	39,015	(3,575)	107%
LTD Ins	48,463	14,812	37,173	(3,522)	107%
FICA	1,669,923	547,868	1,071,327	50,728	97%
Retirement - Non Professional	329,926	138,739	182,894	8,293	97%
Retirement - Professional	2,290,930	737,563	1,614,590	(61,223)	103%
Annuity	113,310	32,541	87,507	(6,738)	106%
Tuition Reimb	0	(387)	0	387	
Unemployment Comp	24,065	338	0	23,727	1%
Workers Com	102,177	0	0	102,177	0%
TOTAL BENEFITS	9,131,070	2,745,344	6,164,031	221,695	97.6%
ALL OTHER OPERATING EXPENSES:					
Mast Way	175,269	89,471	4,832	80,966	54%
Moharimet	185,375	88,210	11,795	85,370	54%
Middle School	312,243	141,745	20,818	149,680	52%
High School	620,389	250,531	29,979	339,879	45%
District	2,249,154	1,908,013	0	341,141	85%
Transportation	713,594	393,332	11,194	309,068	57%
Technology	551,634	347,619	8,761	195,254	65%
Facilities	2,243,220	1,196,868	413,028	633,324	72%
SPED	1,870,870	740,965	972,765	157,140	92%
TOTAL OPERATING	8,921,748	5,156,754	1,473,172	2,291,822	74.3%
GRAND TOTAL	39,925,093	15,243,089	21,486,462	3,195,542	92.0%
Total Including Revenue					

Comment Section: Teacher salaries balance due to unencumbered coaches and extracurricular stipends.



DEFAULT BUDGET OF THE SCHOOL

Default Budget for the Fiscal Year from **July 1, 2016 to June 30, 2017**

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

School District:

Oyster River Cooperative

22R

Municipalities Served:

Durham, Lee, Madbury



SCHOOL BOARD OR BUDGET COMMITTEE MEMBERS [?](#)

-	First Name:	Thomas	Last Name:	Newkirk
-	First Name:	Allan	Last Name:	Howland
-	First Name:	Kenneth	Last Name:	Rotner
-	First Name:	Denise	Last Name:	Day
-	First Name:	Sarah	Last Name:	Farwell
-	First Name:	Maria	Last Name:	Barth
-	First Name:	Daniel	Last Name:	Klein

Add Member



APPROPRIATIONS

INSTRUCTION ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
1100-1199	Regular Programs ?	\$16,227,146	\$608,699		\$16,835,845
1200-1299	Special Programs ?	\$6,314,359	\$217,093		\$6,531,452
1300-1399	Vocational Programs ?	\$31,000			\$31,000
1400-1499	Other Programs ?	\$778,319	\$13,741		\$792,060
1500-1599	Non-Public Programs ?				
1600-1699	Adult/Continuing Ed. Programs ?				
1700-1799	Community/Jr. College Ed. Programs ?				
1800-1899	Community Service Programs ?				
	Instruction Subtotal	\$23,350,824	\$839,533		\$24,190,357

SUPPORT SERVICES ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2000-2199	Student Support Services ?	\$3,257,736	\$162,933		\$3,420,669
2200-2299	Instructional Staff Services ?	\$952,642	\$46,728		\$999,370
	Support Services Subtotal	\$4,210,378	\$209,661		\$4,420,039

GENERAL ADMINISTRATION ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2310 (840)	School Board Contingency ?				
2310-2319	Other School Board ?	\$118,056			\$118,056
	General Administration Subtotal	\$118,056			\$118,056



APPROPRIATIONS

EXECUTIVE ADMINISTRATION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2320 (310)	SAU Management Services ?				
2320-2399	All Other Administration ?	\$1,058,347	\$21,562		\$1,079,909
2400-2499	School Administration Service ?	\$1,649,945	\$51,024		\$1,700,969
2500-2599	Business ?	\$606,705	\$2,530		\$609,235
2600-2699	Operation and Maintenance of Plan ?	\$3,790,665	\$33,570		\$3,824,235
2700-2799	Student Transportation ?	\$2,145,727	\$94,731		\$2,240,458
2800-2999	Support Service Central & Other ?	\$1,123,809	\$26,511		\$1,150,320
Executive Administration Subtotal		\$10,375,198	\$229,928		\$10,605,126

NON-INSTRUCTIONAL SERVICES ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
3100	Food Service Operations ?	\$102,500			\$102,500
3200	Enterprise Operations ?				
Non-Instructional Services Subtotal		\$102,500			\$102,500



APPROPRIATIONS

FACILITIES ACQUISITION AND CONSTRUCTION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4100	Site Acquisition ?				
4200	Site Improvement ?				
4300	Architectural/Engineering ?				
4400	Educational Specification Develop. ?				
4500	Building Acquisition/Construction ?				
4600	Building Improvement Services ?				
4900	Other Facilities Acquisition and Construction Services ?				
Water Distribution and Treatment Subtotal					

OTHER OUTLAYS ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5110	Debt Service - Principal ?	\$1,135,000			\$1,135,000
5120	Debt Service - Interest ?	\$367,436	(\$45,745)		\$321,691
Other Outlays Subtotal		\$1,502,436	(\$45,745)		\$1,456,691



APPROPRIATIONS					
FUND TRANSFERS ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5220-5221	To Food Service ?				
5222-5229	To Other Special Revenue ?				
5230-5239	To Capital Projects ?				
5254	To Agency Funds ?				
5300-5399	Intergovernmental Agency Allocations ?				
	Supplemental Appropriation ?				
	Deficit Appropriation				
Fund Transfers Subtotal					
Operating Budget Total		\$39,659,392	\$1,233,377		\$40,892,769

EXPLANATION FOR INCREASES AND REDUCTIONS	
Account #	Explanation for Increase or Reduction
<input type="text"/>	<input type="text"/>
	<input type="button" value="Add New Line"/>
	<input type="button" value="Remove Line"/>

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.



Oyster River Cooperative (22R)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

SCHOOL BOARD (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 School Board or Committee Member's Signature and Title

 School Board or Committee Member's Signature and Title

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Sample Warrant Article for a Revolving Fund ~ reviewed and approved by Diane Gorrow.

Shall the district establish a non-lapsing Equipment Revolving Fund in accordance with RSA 194:3-c, to be funded by the sale of unused and outdated equipment, for the purpose of providing equipment to students in need, with said amount to be withdrawn from the revolving fund at monthly intervals as needed. (Majority vote required)

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
THE STATE OF NEW HAMPSHIRE
2016
SCHOOL WARRANT

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 3rd day of February 2016, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 8, 2016:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose two At-Large School Board members for the ensuing three years.

ARTICLE 3: Shall the District raise and appropriate the sum of \$1.9 Million for the renovation and construction of athletic fields and a track at Oyster River High School, and to authorize the issuance of not more than \$1.5 Million of bonds or notes to be paid over a 10 year period in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes; and in addition to raise and appropriate the sum of \$22,419 for the first year's principal and interest payment on the bonds or notes, and \$400,000 to come from expendable trust fund and/or fund balance for this purpose. *The School Board recommends this appropriation. (A three-fifths (3/5) ballot vote required.)*

Explanation: Warrant Article 3 - Asks Oyster River taxpayers to approve a bond of up to \$1.5 Million over a (10) year period to fund the costs for an athletic facility upgrade project at the high school. This project will include an all-weather track, an artificial turf playing field using an environmentally friendly fill that provides a safer playing surface and reduces runoff into Beard's Creek with reconfigured baseball and softball fields. The estimated total cost of the project is \$2.2 million. An artificial turf field and track will improve drainage and allow for greater utilization of the field and avoid renting fields from UNH. The reconfiguration of our baseball and softball fields will provide for multi-use play. Assuming the \$1.5 million bond is approved by the voters, \$300,000 for the project which has been previously fundraised, will be used to fund the construction of the all-weather track. The remaining 400,000 will come from fund balance. The Board anticipates that additional fundraising will make possible enhancements to the project, to include field lights and dugouts.

ARTICLE 4: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Educational Support Personnel Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2016-2017	\$ 38,937
2017-2018	\$ 42,332
2018-2019	\$ 45,638

and further to raise and appropriate the sum of \$38,937 for the 2016-2017 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 5: Shall the District authorize the School Board to sell the 24.97acre lot on Orchard Drive in Durham, on such terms and conditions as the School Board determines are in the best interests of the District, and further to raise and appropriate up to \$500,000 from the sale of this property to be placed into the Facilities Development Capital Reserve Fund established in March 1999 and amended in March 2014. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 5 - Requests voter approval to sell two vacant residential parcels of land, totaling 24.97 acres on Orchard Drive in Durham. This property was given to the school District for future use. The property has been surveyed to determine the viability of using it for future buildings or fields. About 17 acres of the combined area of the parcels are constrained by natural resources, wetlands and watercourses, leaving only 8 acres for potential residential use. As a result of our environmental study, the School Board has determined that these parcels are not suitable for any school purpose. The Facilities Development Capital Reserve Fund established in March 1999 was amended in March 2014 changing it to an expendable trust fund appointing the School Board as agents of this fund.

ARTICLE 6: Shall the District raise and appropriate up to \$500,000 to be added to the expendable trust fund known as the Facilities Development Capital Reserve Expendable Trust Fund, with such amount to be funded from the year-end undesignated fund balance surplus. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: Warrant Article 6 - Annual budgets are estimates of needs in the ensuing year. They are based upon past expenditures and revenue projections nearly a year before the budget is implemented. As a result, due to unanticipated revenues and unexpended accounts, there may be funds remaining at the end of the year. ORCSD still has over \$2.5 million in unmet facility's needs. This fund will assist in addressing these needs and other facility needs that may develop. Should there be any remaining funds, Article 6 allows up to \$500,000 of the remaining funds to be placed in the Facilities Development Capital Reserve Trust Fund.

ARTICLE 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$42,303,815 distributed as follows: Fund 10 = \$ 40,950,403 (regular operating budget); Fund 21 = \$ 671,412 (expenditures from food service revenues); Fund 22 = \$ 621,000 (expenditures from federal/special revenues); Fund 23 = \$ 61,000 (expenditures from pass through funds)? Should this article be defeated, the operating budget shall be \$ 40,892,769 (Default Budget) which is the same as last year with certain adjustments required by previous action of the district or by law; or the district may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Given under our hands at said Durham NH this _____ day of January 2016:

Thomas Newkirk, Chairperson

Allan Howland, Vice-chair

Kenneth Rotner

Maria Barth

Daniel Klein

Denise Day

Sarah Farwell

Oyster River Cooperative School District

2016-2017 REVISED BUDGET BY LOCATION as of 12/16/15

	2014-15	2015-2016	2016-2017	DIFFERENCE
	<u>EXPENDED</u>	<u>APPROVED</u>	<u>PROPOSED</u>	
MAST WAY	2,993,378	2,993,837	3,229,180	235,343
MOHARIMET	3,470,527	3,607,178	3,827,830	220,652
MIDDLE SCHOOL	6,692,677	6,727,343	7,052,269	324,926
HIGH SCHOOL	7,355,667	7,646,820	8,014,104	367,284
SAU/ADMN	3,146,861	3,256,035	3,066,081	-189,954
TRANSPORTATION	2,048,238	2,169,379	2,191,918	22,539
TECHNOLOGY	1,009,912	1,144,831	1,237,564	92,733
FACILITIES	3,666,212	3,683,122	3,804,047	120,925
SPECIAL EDUCATION	8,139,286	8,630,847	8,652,410	21,563
TOTAL	38,522,758	39,859,392	41,075,403	1,216,011

General Fund (10) TOTAL	40,950,403	2.74%
Article 3 - Athletic Fields & Track		0.06%
Article 4 - Educational Support Personnel (ORESPE)		0.10%
Total with all warrant articles proposed		2.90%

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

SCHOOL CALENDAR

2016-2017

Approved by School Board: December 16, 2015

Deliberative Session: February 7, 2017*

Voting Day: March 14, 2017*

*Subject to Change

**AUGUST/
SEPTEMBER 2016**

M	T	W	Th	F
TW	TW	△	1	2
X	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

S(22)
T(24)

OCTOBER 2016

M	T	W	Th	F
3	4	5	6	TW
X	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

S(19)
T(20)

NOVEMBER 2016

M	T	W	Th	F
	1	2	3	*4
7	TW	9	10	X
14	15	16	17	18
21	22	X	X	X
28	29	30		

S(17)
T(18)

DECEMBER 2016

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	X
X	X	X	X	X

S(16)
T(16)

JANUARY 2017

M	T	W	Th	F
X	3	4	5	6
9	10	11	12	13
X	17	18	19	20
TW	24	25	*26	27
30	31			

S(19)
T(20)

8/29 & 8/30..... Teacher Workshop Days

8/31 1st Day for Students

9/5..... Labor Day Observance

9/6..... 1st Day Preschool

10/7..... Teacher Workshop -
(Parent/Teacher Conference Gr K-5)

10/10..... Columbus Day

11/8 Teacher Workshop

11/11..... Veterans' Day

11/23 - 11/25.. Thanksgiving Recess

12/23 - 1/2..... Holiday Recess

1/16 Martin Luther King Day

1/23 Teacher Workshop

2/27 - 3/3 Winter Recess

3/24..... Teacher Workshop

4/24 - 4/28... Spring Recess

5/26..... Teacher Workshop

5/29..... Memorial Day

TBD..... ORHS Graduation

6/23 With 5 Built In - Snow Days

△ First Day of School for Students

△ Last Day of School - **Early Dismissal**
(unless more than 5 make-up days are
required)

TW Teacher District Workshop Days
(no school for students)

X School Closed - Holiday/Vacation

* End of Quarter

SD Snow Days (5 Built in)

Anticipated last day for students is 6/23. The
calendar allows for five school cancellation
days. If less or more than five days are needed to
cover cancellations, the schedule will be
adjusted accordingly.

FEBRUARY 2017

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
X	X			

S(18)
T(18)

MARCH 2017

M	T	W	Th	F
		X	X	X
6	7	8	9	10
13	14	15	16	17
20	21	22	23	TW
27	28	29	30	31

S(19)
T(20)

APRIL 2017

M	T	W	Th	F
3	4	5	*6	7
10	11	12	13	14
17	18	19	20	21
X	X	X	X	X

S(15)
T(15)

MAY 2017

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	TW
X	30	31		

S(21)
T(22)

JUNE 2017

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
SD	SD	SD	SD	SD/△

S(12)
T(12)

178 Student Days

185 Teacher Days



ORMS

**1 Coe Drive
Durham, NH 03824
603-868-2820**

OYSTER RIVER MIDDLE SCHOOL

From: Jay Richard
Date: 12/16/2015
Re: Club and Extracurricular Nominations

Message:

Please accept the following names for nomination for ORMS clubs and activities for the 2015-16 school year.
Thank you.

Jay Richard
Principal
ORMS

Positions:

NAME	ACTIVITY	YEARS	STIPEND	LONGEVITY	TOTAL
John Silverio	Robotics	1	\$588	\$0	\$588
John Silverio	Grade 8 Student Council	0	\$979	\$0	\$979
Joe Boucher	Grade 5 Leadership	0	\$979	\$0	\$979
Jason Duff	Grade 7 Student Council	1	\$979	\$0	\$979

Policies for
First/Second Read/Adoption/Deletion
**SB Meeting of
December 16, 2015**

Title	Code
Policies for First Read	
Student Wellness	JLCF
Policies for Second Read/Adoption	
Student Wellness	JLCF
Admission of Tuition and Non-Resident Students	JFAB
Policies for Deletion	

The December 9, 2015 policy minutes are attached to this packet as a reference to the proposed changes to the attached policies.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCF
School Board 2nd Read/Adoption: 05/02/12, 06/03/15 Policy Committee: December 9, 2015 <u>1st & 2nd Read School Board: December 16, 2015</u> (Page 10 only)	Page 10 of 12

Free- and Reduced-Priced Meals: Eligibility and distribution of free- and reduced-priced meals will be handled by the Child Nutrition Director and designated food service personnel. The availability of free and reduced lunch will be made known to all families through the use of school newsletters, beginning of the year packets and the website. Help will be offered for completing the application should it be needed. Application materials are available on the ORCSD website, at each school main office, from the school nurse, and can be mailed upon request. Confidentiality and the sensitivity of these matters will always be taken into consideration. Forms will be processed in a timely manner and schools will assure that all students have access to food at school in accordance with the Child Nutrition and WIC Reauthorization Act of [2004](#) & [2010](#).

Qualifications of School Food Service Staff: Nutrition professionals will administer the school meal programs under the direction of a Child Nutrition Director. This director will oversee the operation of school meals, maintain proper resources that meet state and federal regulations and maintain state health requirements for each school in the district. A qualified Child Nutrition Director will have a minimum of a bachelor's degree with nutrition-related coursework; the registered dietitian credential is preferred.

As part of the school district's responsibility to operate a food service program, we will provide continuing professional development for all nutrition professionals in schools. Staff development programs will include appropriate sanitation courses and/or training programs for child nutrition directors, school nutrition managers, cafeteria workers, and volunteers according to their levels of responsibility.

Component #4: School Environment

The ORCSD shall educate students, employees to the important benefits of a healthy lifestyle.

The district shall offer nutrition education to the community.

Rewards

Food and beverages are ~~prohibited-not allowed~~ as rewards. ~~School staff will not use foods or beverages that do not meet the nutrition standards as rewards for academic performance or good behavior.~~ Food or beverages (including food served through school meals) will not be withheld as a punishment.

Fundraising Activities

School-sponsored fundraising activities (direct ORCSD affiliation) should avoid using food items that do not meet nutrition and portion size standards. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for [non-food related fundraising activities](#).

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JFAB
Review Policy Committee: July 8, 2015 Back to Policy for Review: August 5, 2015 School Board First Read: August 19, 2015 School Board Second Read/Adoption: December 16, 2015	Page 1 of 1 Category: Priority

ADMISSION OF TUITION AND NON-RESIDENT STUDENTS

Non-resident students may only attend Oyster River Cooperative School District schools when their attendance has been approved by the Board superintendent. If the Board superintendent agrees to enroll a non-resident student, the District will either charge tuition to the parent or, alternatively, the superintendent may seek to enter into an a tuition or non-tuition agreement ~~for the payment of tuition~~ with the school district in which the student resides.

~~If a student's parents are divorce and the student lives primarily out-of-district, student may nonetheless attend schools within the District and considered a resident of the District for school attendance purposes provided: (1) the divorce decree allows the student to attend the District; (2) or provided the parents have agreed in writing that the student may attend the District and such written agreement is provided to the District. — Students in this situation will not be charged tuition.~~

Upon the admission of a non-resident student to the District, the Superintendent or designee will immediately notify the student's school district of residence of the student's name, date of birth, address, and grade assignment of the student. This notification shall also be made at the beginning of each school year for which the student is enrolled.

The Board acknowledges the provisions of RSA 193:3 which state that the district in which the student resides shall retain all responsibility for the provision of special education and related services pursuant to RSA 186-C.

The Board's decision on whether to enroll a non-resident student will not be based, in whole or in part, on whether that student is a student with a disability, as defined by applicable state or federal law.

Tuition ~~rates will should~~ be charged ~~at a and the~~ rate ~~should be~~ set by the Board and billed quarterly in advance to the district of residence or parent responsible for payment. When a district of residence is responsible for tuition, ~~approval must be that the resident~~ district's school board ~~must first approve~~.

~~Under normal circumstances, the district will not provide transportation to and from school for non-resident and tuition students at district expense. — However, the district may assist parents in finding and procuring transportation services for their children.~~

~~In a divorce decree, or parenting plan developed pursuant to RSA 461-A, a child's legal residence for school attendance purposes may be the school district in which either parent resides, provided the parents agree in writing, provide a copy of the divorce decree to the district the child will attend, and each parent furnishes a copy of the agreement to the school district in which the parent resides. — Transportation will be provided if the student lives in the District — The Superintendent or designee will make all determinations as to whether transportation will be provided in such — other circumstances. — The Superintendent or designee's decision will be final.~~

The provisions of this policy may be modified on a case-by-case basis, as needed, pursuant to separate contracts, agreements and other binding arrangements.

Legal References:

RSA 186-C:13, Special Education; Liability for Expenses

RSA 193:3, Change of School or Assignment

RSA 193:12, Legal Residence Required

Policy Committee Meeting Minutes

Wednesday, December 9, 2015 @ 3:30 PM

Attendees: Maria Barth, Kenny Rotner, Denise Day, Wendy DiFruscio, James Morse

Visitors: 1 – Sue Caswell

Called to order at 3:30 by Maria Barth. Jim explained that we were going to start with Sue Caswell, Business Administrator to update the committee on Booster Clubs and where the District stands with these clubs.

Sue explained that at this time there are only a few remaining clubs that need to be met with and given the option to remain under the District control and follow the Federal guidelines for activity accounts, or branch off and become their own entity. Sue explained that she also requested legal clarification on activity funds and how a school district should handle them. Policy committee asked a few clarifying questions and discussion ensued. Jim will report out to the full Board on the Booster Clubs status. Sue left the meeting at 3:55 PM.

Policy JLCF Wellness – The Wellness Committee met and asked that a minor change in language to page 10 only happen due to specific language needed for grant funding. The policy committee is in agreement with this language change and is asking that the School Board approve it with both a 1st & 2nd read at their meeting on December 16th.

Policy JFAB – Admission of Tuition and Non-Resident Students – This policy has already been approved with a first read back on August 19, 2015, it slipped through the cracks for its second read. Policy Committee agreed that this will go before the School Board at their next meeting for a second read/adoption.

Policy IKA – Grading System – This policy is okay as is. No action was taken.

Policy EEAA – Video and Audio Surveillance on School Property which Jim explained was reviewed by legal counsel. It is being recommended that no policy be adopted for this as the laws will be changing again and that the District should hold a one-time public hearing at an existing School Board meeting with a motion made that it become standard practice at the beginning of each school year under the principals control. Discussion ensued and decision made to follow the law pertaining to a public hearing. **Recommended Motions after public hearing:** *Moved that the current practice of requesting staff and parent permission before videoing be maintained. Moved that classroom videos not be placed on social media without prior staff or parent permission.*

Policy ILD & R – Educational Questionnaires, Survey and Research – Legal clarification obtained pertaining to how the District should proceed with this policy. Committee still unsure of how to proceed with this policy and a lengthy discussion as to how to proceed. Jim suggested that we place this policy on hold and ask the attorney to come in during the next policy committee to answer questions and explain in greater detail how the District should proceed. Policy placed on hold until the next meeting.

Policy ILDA – Non-Educational Questionnaires, Surveys and Research legal clarification obtained and will also be placed on hold for the next meeting with the attorney.

Meeting ended at 4:50 PM – Next meeting to be January 27, 2015.

Respectfully submitted,

Wendy L. DiFruscio