

DRAFT

Policy Committee Meeting Minutes

Wednesday, January 29, 2014 9:30 AM

Attendees: Maria Barth, Megan Turnbull, Ann Lane, Todd Allen, Wendy DiFruscio, Jim Morse-absent

Visitors: 0

Call to Order 10:05 AM by Maria Barth

Meeting began with Todd Allen explaining the changes he made that the policy committee requested at their last meeting to the following four policies.

Policy JFABB – Foreign Exchange Students – Discussion pertaining to existing graduation requirements, does this policy follow that procedure? Corrections made to the proposed policy and will go to the School Board at their February meeting for a first read.

Policy KCD – Gifts to Schools. Todd reviewed the suggested changes by the policy committee. Questions rose pertaining to monetary amounts and at what level should it be approved by the School Board. Questions pertaining to how donation is handled and do these accounts get audited. Various suggestions were offered and a suggestion was made that any amount should be acknowledged by the School Board. Should this be done through the principal at a regular board meeting once a month? Revisions made to the policy and are ready for a first read.

Policy FF – Naming of Facilities. This policy was revised and returned to the policy committee for additional review. Lengthy discussion ensued. Suggestions made to change title and content to simplify the process. Decision made to place this policy on hold while committee members revise the wording and bring back at the next policy meeting.

Policy KHB – Advertising in the Schools. Todd reviewed the suggested changes and explained the reasoning behind the revisions. Additional revisions were made and will go before the School Board for a first read at their February meeting.

Policy JJE – Student Fund Raising Activities. The existing policy, the proposed policy and the NHSBA version were all reviewed and compared. The NHSBA version will be adopted and is ready for a first read at the next School Board meeting. The policy committee directed the superintendent to review the existing and proposed policies to decide which policy will now become the procedure for JJE. Policy JJE is ready for a first read by the School Board.

Policy CBI and R – Evaluation of the Superintendent – This policy was referred back to the policy committee by the School Board at their last meeting for review and revision. The existing policy will be changed to reflect a new date of February and also removal of the evaluation committee. A cross-reference of CBI-R will be added to the existing policy and is ready for a first read.

Policy IKA – Grading System - Was reviewed and a suggestion was made to remove the first two paragraphs which also align with the NHSBA version. Additional questions were raised and it was suggested that this policy be placed on hold pending review by Carolyn Eastman.

Policy JG – Assignment of Students to Classes and Grade Level. The policy committee placed this on hold so that it may be reviewed by the superintendent for his input and to bring it back at the next policy meeting.

Policy LDA – Student Teaching and Internship. Questions rose as to what the process is for hiring of interns, what percentage of time is spent in the classroom teaching. How does this compare to a substitute. Lengthy discussion and should a procedure be developed. This policy is being placed on hold for additional review.

KF-R1 – OCSD Building Rental Fees – this fee schedule is being placed on hold to bring back to the policy committee along with Policy KF so that a review can be made to include wording that the fee schedule be reviewed annually as this is a trigger for budget development.

The list of outstanding policies will be put on the next two policy meeting agendas.

Meeting ended at 11:45 AM.

Next two meetings are scheduled for Tuesday, February 4th and 11th at 10:00 AM.