Policy Committee Meeting Minutes

Wednesday, July 31, 2019 @ 3:30 PM

Attendees: Denise Day, Brian Cisneros, Kenny Rotner, James Morse, Todd Allen, Sue Caswell

Visitors:

Denise called the meeting to order at 3:30 PM.

Jim explained that we are meeting for a second look at Policy JLCF – Wellness, with the revisions that were suggested at the last policy meeting. He also re-iterated that the majority of the policy was broken down and became the procedure. A copy of the revised procedure was passed out.

Kenny asked that for consistency we add as an additional component the language pertaining to the sourcing of local fresh food. It was agreed that a sixth component would be added at the end of the policy and it is ready for a first read.

Jim then stated that we needed to add three additional policies to the agenda for a Federal deadline. We had two of the policies already in place but needed to adjust the language to meet the Federal requirements, and the third policy was new, also due to Federal Requirements. He explained that all the School Districts throughout the State are all adopting these new policies.

Sue explained that there were five policies in total and that we have already adopted one new and revised the other.

Brian asked if these were just for accountability and questioned the approval process.

Jim stated that he approves anything over $5,000 and Sue is responsible for the remainder. Todd stated that he approves the curriculum purchases.

Additional questions were asked and answered pertaining to the bidding process. Jim also stated that we have a separate bidding policy and procedure that we follow.

Brian asked if we also had a policy dealing with liquidating assets no longer needed or required. Jim answered in the affirmative.

Denise reviewed the suggest policy dates for the next year and asked if anyone had any questions.

No additional questions or comments.

Meeting ended at 3:45 PM – Next meeting September 11, 2019

Respectfully submitted,
Wendy L. DiFruscio for
Superintendent Morse