

Policy Committee Meeting Minutes

Wednesday, October 9, 2019 @ 3:30 PM

Attendees: Denise Day, Brian Cisneros, Kenny Rotner, James Morse, Todd Allen, Wendy DiFruscio

Visitors: Jim Rozycki

Denise called the meeting to order at 3:32 PM.

Dr. Morse opened the meeting by explaining that Jim Rozycki was present to walk the committee through the procedure that is followed when a request is made to use one of the district schools or fields.

Jim Rozycki explained that the entire process to reserve space is automated with a link on the website. An organization is classified under four separate headings which populates the appropriate paperwork that is needed before proceeding, i.e. Liability Insurance, etc. If the requested space is already reserved, the program will not go any further, but will offer to find another space. Once completed, the request goes through various approval sources depending on the location of the event. Once this process is completed, the final approval/review is done at the district facilities office where if all the criteria is met, the reserved space is automatically added to the District calendar.

Questions asked pertaining to multi-use requests, how a request for the same time and place is handled, custodial services and fees.

Jim Rozycki answered the various questions as well as provided a few separate scenarios that have happened in the past and the outcomes that the District provided to the various organizations.

A lengthy discussion resulted with the suggestion that similar organization will be treated the same and placed in the appropriate category moving forward. A small wording change to the last paragraph on the first page of the policy will be added and this policy is ready for a first read.

Jim Rozycki left the meeting at 4:30 PM.

Policy JLIE – Student Automobile Use was original sent to the Board at the May 1, 2019 meeting, but there was no action on it, therefore it will be brought back to the Board at their October 16 meeting for a first read.

Policy JH – Attendance, Absenteeism and Truancy – was reviewed with no changes. This will be reflected on the policy.

Policy JIHB – Searches of Student Automobiles on School Property – This policy came back from the Board meeting for additional discussion by the policy committee. Topics discussed around reasonable suspicion, probable cause, are the cars parked on Coe Drive still school property, principal discretion for conducting a search of a vehicle compared to a student's locker. The difference in consequences, the help that is available at the school level. A few scenarios were presented and discussed. It was determined that this policy will go back to the Board as is with the addition of a cross reference to Policy JLIE – Student Automobile Use.

No additional questions or comments.

Meeting ended at 4:55 PM – Next meeting November 13, 2019

Respectfully submitted,
Wendy L. DiFruscio