

ORSC Steering Committee Minutes-draft
Thursday, April 6, 2017 at 4:30pm Moharimet Room 144

Present: Maggie Morrison, Nell Neal, Cristina Dolcino, Kristin Houle, Sarah Larson-Dennen, MaryEllen Webb, John Carroll, Sue Caswell, Jim Rozyski, Jacqueline Bruhm (4:45pm)

I. Call to Order: 4:33 motion: Cristina second: Nell

II. Welcome/Introductions - done

III. Preliminary Actions

1. Approval of Agenda:

motion: Maggie second: Sarah

2. Approval of Minutes: Steering meeting Thursday, March 16, 2017

approval will take place at next Steering Meeting

3. Correspondence/News- none

IV. Public Comments- none

V. Expenditures

1. Requests for funds- Jacqueline requested funding to attend a 2-day social media marketing workshop offered by UNH in May. The cost is \$379. [marketingconference](#)

Jacqueline also requested funds for supplies to offer a seed starting activity (soil, seeds, small pots) at the Bedrock Gardens during the Middle School "bee-pollinating" art show at the end of May.

The cost should be no more than \$100.

Cristina made the motion to provide the funds for Jacqueline to attend the marketing conference (\$379) and purchase the seed starting supplies (no more than \$100).

Second: MaryEllen All approved.

VI. Old Business

1. Maggie: *The Great Bay: An estuary in Peril* movie was shown on March 30th and approx. 350 people attended the movie and approx. 100 attended the Community Dinner beforehand. The attendees were from many area towns and there was a range of ages (students through retirees). A panel discussion and Q&A took place. HS Sus Club members helped with the dinner and the passing of the microphone

Maggie wanted to thank everyone for their support and the donations that were collected which help to pay for the music that needs to be paid for each time the film is shown.

John- The dinner was very good. Doris seemed happy.

Maggie- It is great PR and wonderful way for the community to gather.

VII. New Business

1. Green Team leaders' position description and organization

* Maggie- Now is the opportunity to look at Green Team positions (Kristin is stepping down at end of year) and it's a good time to consider redefining the positions.

The idea was to focus on the strengths that each Green Team leader holds across the District and not solely "by school."

Proposal of the job descriptions for Two Green Team Leaders:

Maggie would focus on classroom projects and community based engagement related themes.

Jacqueline would focus on school gardens and social media/information distribution

* MaryEllen- having specific projects AND having a representative for each school would be helpful- 50 % of job working on projects and the other 50% being a school representative.

The new 3rd GT person could focus on communications to share information to teachers, parents, e-newsletter, social media, etc.

* Kristin- the yearly review by GT leader about recycling/landfill/compost should be part of the school culture and not be a major/only GT responsibility.

* MaryEllen- teachers need to be reminded throughout the year of the recycling-landfill-compost that needs to be repeated in the classroom every year, but at this time the culture of MOH/MW seems to be fairly well followed.

* Nell- In the beginning of our work, we had to do the "nitty gritty" of recycling-landfill-compost, but now it should be just part of what teachers/classes do.

GT Leaders still needs to be aware of what is happening with R-L-C but not stand by Igor and monitor it regularly.

GT also needs to be reminded WHY we are doing the R-L-C and the reasons why. It's important to revisit these things every year.

* Sarah- At Moh the GT leader has also been responsible with the maple sugaring program and that should be separate from a GT leader. It is very time intensive.

* Jacqueline- At the MS the GT leader could visit every classroom 2 times a year and that would be all the person does for the school year.

* Maggie- We need to remember to say why we are doing the sustainability practices when in the classroom.

* Nell- How do we get the other schools not fully on board?

* John- Dr. Morse was very proud of his work in Portland and the successes made by their sustainability work.

* Sarah- How do we get this position filled for next year?

* Jacqueline- It seems pretty logical to me to have one person work with the gardens for all the schools. Gardens have their growing time and when they are not growing I could be in the MS.

Also having a District wide garden plan makes a lot of sense.

* Maggie- We need to have the "nod" from Dr. Morse about having a District wide garden plan.

* Sarah- Having a GT "face" for each school is helpful.

* Jacqueline- GT leaders representing a school also promotes the building of relationships.

* Jim- Agreed with Kristin on the importance of not expecting the GT leader to be the only face for R-L-C. Teachers are the "feet on the ground" regarding these topics. Let GT leaders do planning/support with teachers, projects etc.

We should follow the District's sustainability policy and see how teachers need help with various projects or issues.

Back up ORSC work with the Sustainability policy from the District.

* Kristin- PTO has shown significant growth in following more green practices. They are asking before events.

* Sarah- If the GT Leaders say this is what they want for their job descriptions then I think we should do it.

* Nell- How are we reaching out to the other HS students who are not on the Sus Club or gardening?

* Maggie- The curriculum committee is looking over the data and maybe we should wait to hire the 4th GT person until after we see what the data says.

* Kristin- The third GT leader could focus on the communication.

* John- We will get the best people when they are doing what they like to do.

* Jacqueline- I've done newsletter and I can do that if it is set up first. Parents want to read only a little bit.

* Kristin- You may not have enough to report each month...

* Jacqueline- The 3rd GT position could be reporting about what is being done in classrooms, highlights, and simple updates. Keeping the information in small bits is key. I could do gardens, Middle School, and help with the newsletter.

* Maggie- What do we need the 3rd GT Leader to do?

* John- Every school needs to be covered. Determine what will make the 3rd GT leader happy.

* Sue- How about we advertise this spring for the 3rd position as a Moharimet GT position and hopefully hire before the end of school year.

The decision about how many GT Leaders will be hired for next year needs to be made before July 1st.

The Job description needs to be modified to fit the new division of roles by the current two GT leaders.

*Cristina – How about I send out the last GT job posting to the entire ORSC membership and ask for their input on how it should be written. Timeline:

*the 3rd GT position would be posted by Friday, April 22.

*the applications would be due by Friday, May 5th (2 weeks)

*an update on the search could be given during the Full ORSC meeting on 5-10-17

*the scheduling of interviews will hopefully take place between Thursday, May 11-19th.

*requests for ORSC members to serve on the interview committee will take place in 2 weeks

3. Request by Durham resident, Vivian Miller, to sponsor the movie, *We the People 2.0*, on April 20th at the HS auditorium. No request for funds is needed. Movie link:

<http://www.wethepeople2.film/>

John- Has anyone seen the movie? We don't know what it's about.

Maybe we should watch it along with Dan?

John- Let's set it up for us to see it so we know if we should be advocating for it or not.

Maggie will set a time to view the movie and send it out to ORSC to tell us when for next.

All School Board members will be invited by Sue.

**At end of this meeting, after we adjourned, Maggie decided she would not schedule a time to view the *We the People* movie.

VIII. Public Comments- none

IX. ORSC meeting dates for 2016-2017 school year.

~~Wednesday, September 28, 2016 at 7pm at ORHS Library approved~~

~~Wednesday, January 25, 2017 at 7pm. Snow date: Thursday, January 26, 2017~~

~~Wednesday, March 22, 2017 at 7pm at ORHS room 120~~

Wednesday, May 10, 2017 at 7pm at ORHS room 120

X. Agenda items for full meeting on May 10- Dr. Morse attending meeting, ORSC charge for 2017-18 and strategic planning suggestion, discussion to move forward with the posting of the 4th GT leader before July 1st, and the job description.

XI. Future Steering meeting date - No dates made

XII. Closing Actions- none

XIII. Adjournment at 6:06pm motion: Maggie second: Cristina